

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST :

DEPARTMENT Human Services Agency

DATE 1/21/20

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	73253	1953	\$615,570 00	Federal Revenue
To	73253	4111	235,070 00	Salaries and Benefits
	73254	5188	31,800 00	Misc. Other Expenses
	73254	5193	2,000 00	General Office Supplies
	73254	5714	2,700 00	Employee Mileage Reimbursement
	73253	5733	8,500 00	Train. & Educ. Materials/Supply
	73253	6145	80,000 00	Client Day Care Expense
	73253	6213	245,000 00	Individual Training Account (ITA)
	73254	6712	4,500 00	Telephone Service Charges
	73254	6716	6,000 00	County Leased Facility Rental Charges

Justification. (Attach Memo if Necessary)

To appropriate \$ 615,570 in revenue and additional grant expenditures arising from the Governor's 25% Discretionary Fund received. Please see attached.

DEPARTMENT HEAD
BY: Maureen Borland DATE: _____

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER
BY: [Signature] DATE: 1/1

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER
BY: _____ DATE: _____

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____