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**Draft Procedures for the Installation of Speed Humps/Dips on County  
Maintained Roads**

The Department of Public Works considers speed humps/dips as traffic enforcement tools as their purpose is to encourage motorists to travel at or below the prima facie speed limit in residential areas.

The California Highway Patrol (CHP) has primary responsibility for the enforcing the provision of the California Vehicle Code on streets in the unincorporated areas of the County and any request for the installation of the speed hump/dip must first be approved by the CHP.

The Department of Public Works (DPW) will not recommend that speed humps/dips be installed on roads considered by the Department as arterial streets, arterial streets in residential areas, or rural type roads where the basic speed law as provided by Section 22350 of the California Vehicle Code establishes the speed limit for the road. Some examples of these types of roads include: Edgewood Road, Alameda de las Pulgas, Guadalupe Canyon Parkway, and Pescadero Creek Road.  
Procedures to be followed.

**A. Request for Speed Control Device**

A resident or neighborhood association or a group of neighbors concerned about a neighborhood speeding problem must submit a letter of request to the California Highway Patrol identifying the location of the speeding problem, and indicating the cause of the problem (i.e. cut-through traffic, neighborhood traffic, specific individuals, etc.). The letter must be signed by owners of at least 51% of the properties in a given block, or 51% of the tenants for rental property on a block before the CHP will consider the request of the owners or tenants. A contact person must be identified in the letter.

**B. CHP Field Check**

The CHP will conduct a field check, observing the speed of traffic as described in the request by the owners/residents, to determine if further study is warranted. The CHP will confirm in writing that they believe that a speeding problem exists that can be ameliorated by the installation of a speed hump/dip, and recommend location(s) for said device(s). The CHP will also comment if they believe the installation of the speed hump/dip will divert traffic to adjacent parallel streets.

**C. Investigation by the Department of Public Works**

1. DPW will conduct speed surveys on the length of street that has been referred to DPW by the CHP to determine if 20% of the traffic is traveling at least

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5 miles per hour (mph) over the prima facie speed limit for the area. No further action will be taken by DPW if it is determined that less than 20% of the traffic is traveling at least 5 mph over the prima facie speed limit. Speed humps will be considered for areas where more than 20% of the traffic is traveling 5 mph over the prima facie speed limit, and speed dips will be considered where more than 20% for the traffic is traveling more than 10 miles over the speed limit.

2. DPW will also evaluate if there is a high probability that the traffic will be diverted to other streets if speed humps/dips are installed. Areas where traffic diversion may occur will be discussed with the CHP before any recommendation is made. DPW will contact the property owners on the adjacent street(s) to make them aware of the proposed installation of the speed humps/dips and the possibility that traffic may be diverted to their street. Property owners will be given an opportunity to comment on the proposed installation of the speed humps/dips and DPW and the CHP will take the comments/opinions received into consideration when making a recommendation to install speed humps/dips.
3. No more than one request for a speed hump/dip on a given block of a street will be considered by the CHP in any 18-month period. Subsequent requests will require a second dated petition as described above in Section A together with supporting data as to why the applicant believes the condition in their area has changed to a point where speed humps/dips are warranted.
4. The Department, when a speed hump/dip is recommended, will also recommend a location to the contact person and the contact person shall be responsible for obtaining agreement of the adjacent property owners. The Department will not recommend that a speed hump/dip be installed:
  - a) unless the adjacent property owners are in agreement as evidenced in writing; or
  - b) where an adjacent property owner has objected to the installation of the speed hump/dip in writing and where no other suitable location is found, the majority of the property owners or residents on the block under consideration for a speed hump/dip indicate in writing that they consider that the overriding circumstances justifies the installation of the speed hump/dip as proposed, and requests the County to move forward with the installation of the device.
5. The Board of Supervisors will consider the recommendations of DPW and the CHP at a regular scheduled Board meeting and DPW will notify the property owners on the street where a speed hump/dip is proposed of said meeting. The installation of the speed hump/dip will be approved by resolution of the Board of Supervisors.

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**D. Removal of Speed Humps/Dips**

DPW will maintain speed humps/dips that are installed. Speed humps/dips will not be removed unless a subsequent resolution directing the removal of the speed hump/dip is approved by the Board of Supervisors. The Board will consider the recommendation of the CHP in making its decision to remove a speed hump/dip.