



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Department of Hospital and Clinics

DATE: 7/7/03

BOARD MEETING DATE: 7/15/03

TO: Honorable Board of Supervisors
FROM: Nancy J. Steiger, Chief Executive Officer *Nancy Steiger*
SUBJECT: Amendment to the Salary Ordinance

Recommendation:

Adopt an Amendment to the Salary Ordinance adding 228 full time and part time positions for the operation of Burlingame HealthCare Center by San Mateo Medical Center.

Background

San Mateo County is responsible for operating Burlingame HealthCare Center and providing for patient staffing needs. This skilled nursing facility will add 281 beds to San Mateo Medical Center's license.

Discussion:

As of a yet undetermined date in July, San Mateo Medical Center will assume operating responsibility for Burlingame HealthCare Center, a 281 bed skilled nursing facility located on Trousdale Avenue in Burlingame. The Medical Center will use a transition management model to operate this facility for at least 90 days using the current receiver, Mr. Don Doyle, and his staff, to provide facility management until staff is hired into county positions. An extensive work plan was developed involving staff from multiple county departments, and using staffing analysis input from this group, Employee and Public Services developed the recruitment plan. The recruitment plan will begin mid July and end in late September or early October with the hiring of the staff. This salary ordinance addresses the staffing required for the first 140 beds at Burlingame and a new salary ordinance will be submitted as the census increases.

Vision Alignment

This agreement keeps the commitment to Ensure Basic Health and Safety for All and goal number 5: Provide residents access to healthcare and preventive care. This agreement has eliminated the possibility of 130 current residents of Burlingame HealthCare Center being moved to other long term care facilities in and out of the county. It will also provide for future needs of county residents who require access to long term care services in their community.

Fiscal Impact

This is the first step in the transition plan to take over the facility. The full budget and fiscal impact will be presented as a September budget change.