

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.
ATR4 011

DEPARTMENT *COUNTY MANAGER'S OFFICE (Controller/EPS/ISD)*

DATE *10/6/03*

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	<i>80110</i>	<i>8612</i>	<i>175,000 00</i>	<i>Non-Departmental Reserves</i>
To	<i>80110</i>	<i>5873</i>	<i>175,000 00</i>	<i>In-House Data Processing</i>

Justification. (Attach Memo if Necessary)

*Loan for completion of Phase I (Business Requirements Analysis)
Electronic Time Keeping and Scheduling Project
SEE ATTACHED BOARD MEMO*

DEPARTMENT HEAD

BY: *Reyna Morales* DATE *10/6/03*

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER

BY: *M. A.* DATE *10.6.03*

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER

BY: *J. M.* DATE *10-7-03*

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:

Noes and against said resolution:

Supervisors: _____

Supervisors: _____

Absent
Supervisors: _____

ATTEST:

CHAIRMAN, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

Clerk of Said Board

DISTRIBUTION:
WHITE — BOARD OF SUPERVISORS
GREEN — CONTROLLER
CANARY — COUNTY MANAGER
PINK — DEPARTMENT
GOLDENROD — TREASURER