



COUNTY OF SAN MATEO
Human Services Agency

DATE: June 1, 2004

BOARD MEETING DATE: June 29, 2004

TO: Honorable Board of Supervisors

FROM: Maureen Borland, Director, Human Services Agency
Steve Cervantes, Director, Office of Housing

SUBJECT: Agreement with Samaritan House for the Safe Harbor Shelter Operations

Recommendation

Adopt a Resolution:

1. Authorizing the execution of an Agreement with Samaritan House in the amount of \$419,750 for the operation of Safe Harbor of San Mateo County for the period of July 1, 2004 to June 30, 2005; and
2. Authorizing the Director of the Human Services Agency to
 - a) execute subsequent Amendments and minor modifications not to exceed \$25,000 per funding source, and
 - b) make changes in the types of services and activities provided by the Contractor, provided that the changes have no impact on the County's maximum fiscal obligation.

Background

On November 19, 2001, Safe Harbor was opened as a year-round shelter, and since August 1, 2002 has been providing 30 beds for emergency shelter and 60 beds for transitional housing for homeless men and women. Both the Emergency Shelter Program and the Transitional Housing Program include case management services designed to help households move on to transitional housing or directly back to permanent housing.

Discussion

This Agreement with Samaritan House for the operation of Safe Harbor is to continue to provide emergency shelter and transitional housing for homeless men and women, as well as to provide for case management services for an additional year. On May 4, 2004, the Board of Supervisors approved the Community Development Block Grant (CDBG) funding for Safe Harbor for FY 2004-05. This past year, Samaritan House has been successful in meeting its performance measures.

It is requested that the Director of the Human Services Agency be authorized to execute

Amendments for minor modifications not to exceed \$25,000 per funding source, and make changes in the types of services and activities provided by the Contractor, provided that the changes have no impact on the County's maximum fiscal obligation to the Contractor.

County Counsel has reviewed and approved this Agreement as to form. Risk Management has reviewed and approved the Contractor's insurance coverage.

Vision Alignment

This action keeps the commitment of: Offering a full range of housing choices and goal number 9: Housing exists for people at all income levels and for all generations of families. The action contributes to this commitment and goal by providing emergency, transitional housing and social services for homeless families and individuals.

Fiscal Impact

The total obligation for this Agreement is \$419,750, of which, \$100,000 is from CDBG, \$300,000 is from General Funds, \$6,000 is from the Federal Center for Substance Abuse Treatment Grant, and \$13,750 from CalWORKS, and is included in the Recommended Budget for FY 2004-05. The term of the Agreement is July 1, 2004 to June 30, 2005.

RECOMMENDED

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COUNTY MANAGER