

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION APPROVING BY-LAWS AND REVISING THE OPERATIONAL PROCEDURES OF THE MENTAL HEALTH BOARD**

---

**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, this Board has previously adopted a resolution specifying the responsibilities and membership of the Mental Health Board standing rules for its governance; and

**WHEREAS**, this Board now wishes to further clarify those responsibilities and membership provisions; and

**WHEREAS**, Welfare and Institutions Code § 5604.5 provides that each local mental health board shall develop by-laws to be approved by the governing body which is defined as the Board of Supervisors; and

**WHEREAS**, Welfare and Institutions Code § 5604.5 provides that the by-laws shall establish the specific number of members on the mental health board, ensure that the composition of the mental health board represents the demographic of the county as whole, to the extent feasible, establish that a quorum be one person more than one-half of the appointed members, establish that the chairperson of the mental health board be in consultation with the local mental health director, and establish that there may be an

executive committee of the mental health board, and the by-laws adopted by the Board meet these criteria; and

**WHEREAS**, Welfare and Institutions Code § 5604.3 provides that The Board of Supervisors may pay from any available funds, the actual and necessary expenses of the members of the mental health board incurred incidental to the performance of their official duties and functions. The expenses may include travel, lodging, childcare and meals for the members of the board while on official business as approved by the local mental health program; and

**WHEREAS**, Welfare and Institutions Code § 5604.5 provides that the composition of the board should represent the demographics of the county as a whole, to the extent feasible; and

**WHEREAS**, Welfare and Institutions Code § 5608 provides that the mental health board shall consult with the mental health director about the provision of services, establishment of facilities, contracting for services or facilities and other matters necessary or desirable in accomplishing the purposes of this division; and

**WHEREAS**, the San Mateo County Mental Health Board has adopted by-laws and this Board of Supervisors has reviewed and wishes to approve said by-laws, and

**NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the by-laws approved by the San Mateo County Mental Health Board in December 2003 are hereby approved.

**IT IS HEREBY FURTHER DETERMINED AND ORDERED THAT:**

1. The Board of Supervisors may pay from any available funds, the actual and necessary expenses of the members of the Mental Health Board incurred incidental to the performance of their official duties and functions. The expenses may include travel, lodging, childcare and meals for the members of the Board while on official business as approved by the local mental health program; and

2. In addition to the membership requirements set forth in the most recent Board of Supervisors resolution, the composition of the Mental Health Board should represent the demographics of the County as a whole, to the extent feasible; and

3. In addition to the responsibilities set forth in the most recent Board of Supervisors' resolution, the Mental Health Board shall consult with the Mental Health Director about the provision of services, establishment of facilities, contracting for services or facilities and other matters necessary or desirable in accomplishing the purposes of this division.

\* \* \* \* \*