



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** November 22, 2004

**BOARD MEETING DATE:** December 14, 2004

**TO:** Honorable Board of Supervisors

**FROM:** Maureen Borland, Director, Human Services Agency *MB*  
Glen H. Brooks, Jr., Director, Central Region *GHB*

**SUBJECT:** Fifth Amendment to the Agreement with Jefferson Union High School District

**Recommendation**

Adopt a Resolution:

1. Waiving the Request for Proposal Process (RFP); and
2. Authorizing the execution of a Fifth Amendment to the Agreement with the Jefferson Union High School District (JUHSD) increasing the amount by \$131,250 for a total Agreement obligation of \$1,194,481 and extending the term from December 31, 2004 to March 31, 2005.

**Background**

On October 17, 2000, the Board of Supervisors authorized the execution of an Agreement with Jefferson Union High School to provide Year-Round Employment and Training Related Services to 92 Out-of-School eligible youth in North County. The original Agreement included a maximum amount of \$309,906 for the period of October 1, 2000 through September 30, 2002. This Agreement has been amended on four previous occasions to add "Pathways for Success for In-School Youth", to increase the amount and service level for "Tools for Success for the Out-of-School Youth" and to extend the term.

**Discussion**

This Fifth Amendment continues services for both the Pathways for Success program and the Tools for Success program through March 31, 2005, while the RFP process is completed.

The Board of Supervisors is being asked to waive the Request for Proposal Process to extend both the Pathways for Success program and the Tools for Success program under this Agreement so there is no interruption in services. The Request for Proposal is currently in process. County Counsel has reviewed and approved this Fifth Amendment as to form. Risk Management has approved the Contractor's Insurance.

**Vision Alignment**

The Agreement with the Jefferson Union High School District keeps the commitment to: Sow the seeds of our future prosperity and goal number 19: The skill level of new workers rises with improved K-12 education and training options. This Agreement contributes to this commitment and goal by providing educational, vocational and supportive services to youth.

**Fiscal Impact**

This Fifth Amendment extends the term of the Agreement through March 31, 2005 with a new term of October 1, 2000 to March 31, 2005. Also, adding \$131,250, of which \$65,625 is for Pathways for Success program and \$65,625 is for Tools For Success program, changing the total obligation from \$1,063,231 to \$1,194,481. This is fully funded with WIA Youth funds and is included in the FY 2004-05 Adopted Budget. There is no Net County Cost.

**RECOMMENDED**

.....  
*John M. ...*  
.....  
COUNTY CLERK