

Memorandum

To: Jim Saco, County Manager's Office
CC: Susan Randall, Art Yoshihara, Cathy McClure
From: Jim Fox, District Attorney
Lee Buffington, Treasurer
Date: 09/23/98
Re: Escheat Procedures

On occasion, the Public Administrator Program handles 7660 and Summary probate cases in which no next of kin or heirs are known. If funds remain after all debts have been paid and all administrative actions have been taken, those funds are sent to the County Treasurer to deposit with the Controller and are held for a period of time specified in Government Code section 50050. After the specified period, the escheated funds are to be deposited into the County General Fund.

In October 1995, the Public Administrator Program established written procedures for escheating funds in all probate matters (see attached). These procedures have been utilized by the Public Administrator and the Treasurer since that time. In the procedures, it was proposed that funds escheated to the County should be posted as revenue in equal shares by the Public Administrator Program and the Treasurer. Approval of the revenue posting portion of the procedure is requested at this time. The Public Administrator has just been notified by the Treasurer that escheated funds held in trust for two specific probate cases are ready to be deposited as revenue. By signing this memo, the County Manager's Office endorses the proposal that the escheated funds in such cases may be posted by the Treasurer and the Public Administrator Program in equal shares.

County Manager's Office Approval



Name: Paul Scannell

Date: September 25, 1998

Exhibit "B"

