



**COUNTY OF SAN MATEO
SHERIFF'S OFFICE
Inter-Departmental Correspondence**

DATE: June 7, 2005

BOARD MEETING DATE: June 21, 2005

TO: Honorable Board of Supervisors
FROM: Sheriff Don Horsley *DH*
SUBJECT: Amendment No. 3 to Agreement With Securitas

Recommendation

Adopt a Resolution authorizing the execution of the Third Amendment to the Agreement with Securitas Security Services USA, Inc.

Vision Alignment

The recommended action aligns with the following Vision 2010 Commitments and Goals:

Commitment: Ensure Basic Health & Safety for All Citizens

Goal 7: Maintain & enhance the public safety for all residents and visitors.

Goal 8: Help vulnerable sectors of our population – the aged, disabled, mentally ill, at-risk youth, and others - achieve a better quality of life.

Commitment: Responsive, Effective, and Collaborative Government

Goal 20: Government decisions are based on careful consideration of future impact.

Background

The County Building Security Work has completed an RFP process for the selection of a new security guard service provider, and a recommended Agreement with Cognisa Security Services, Inc. has been prepared and is being presented to your Board, under separate cover. This Agreement, if approved by the Board, will be effective July 1, 2005. The Agreement with the current security provider, Securitas, expires June 30, 2005.

Discussion

The recommended Amendment accomplishes two tasks:

1. Because there is a transition between security providers as a result of the change of contracts, it is important that there be a smooth and orderly transition of services. A brief overlap period will allow the new contractor's employees to phase into County work assignments in a coordinated manner. Amendment of the Agreement with Securitas will allow us to keep guards on post until the transition of services is complete.

It appears at present that roughly about 55-60% of current security officers working at

County sites will stay on, and become employees of the new security provider, Cognisa. About 40-45% of the current security officers have elected to stay with their current company, and will move on to other assignments outside the County. Their positions become vacant, and Cognisa is already recruiting and hiring to fill these positions. While the Amendment provides for an extension through August, 2005 it is expected that the transition should actually be fully completed by the end of July. The County will pay for only those security post positions that are actually occupied by Securitas employees past June 30th. (There would be a corresponding savings in the new provider Agreement for the same posts, which would be vacant and not be billed until the transition is complete.) An amount of \$50,000 is included in the Amendment for the purpose of covering these transitional expenses on the Securitas side.

2. The Agreement with Securitas has been in effect for five years. During that period, there have been a number of changes in security costs which were not anticipated in the original Agreement. These include one-time events (such as the extra security for the Peterson Trial), as well as some ongoing security site additions for leased facilities, and some changes in security hours/public access at existing sites.

Added costs for these additional security expenses have largely already been incurred, billed by the provider, and paid out by County departments over the term of this Agreement. Since the Agreement is now ending, there needs to be a reconciliation, or "true-up" of the Contract payment authority to recognize these added expenses, so that the final total of payments does not exceed total contractual limits of the Agreement. This Amendment accomplishes that by adding an additional \$280,912 of contractual payment authority. This addition does not obligate the County to spend any more than it already has committed to; it merely adjusts the contract to reflect actual billings and payments experience (mostly from past years.)

The Amendment has been reviewed and approved by County Counsel as to legal form.

Fiscal Impact

There should be minimal or no additional fiscal impact to the County General Fund as a result of this Amendment, for the reasons explained above.

RECOMMENDED
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COUNTY MANAGER