




**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

**HUMAN SERVICES AGENCY**

**DATE:** September 7, 2005  
**BOARD MEETING DATE:** September 27, 2005  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Glen H. Brooks, Jr., Interim Director, Human Services Agency  
Steven Kaplan, Northern Region Director 

**SUBJECT:** Agreement with North Peninsula Neighborhood Services, Inc., for CORE services (North Peninsula).

**RECOMMENDATION:**

Adopt a Resolution Authorizing:

1. The execution of an Agreement with North Peninsula Neighborhood Services, Inc., in the amount of \$102,079 for CORE services for the period of July 1, 2005 to June 30, 2006; and
2. The Director of the Human Services Agency to:
  - a) Execute subsequent Amendments and minor modifications not to exceed \$25,000, and
  - b) Make changes in the types of services and activities provided by the Contractor, provided that the changes have no impact on the County's maximum fiscal obligation.

**VISION ALIGNMENT:**

**Commitment:** Leaders work together across boundaries to preserve and enhance the quality of life.

**Goal Number 23:** Leaders throughout the County provide the impetus for broader regional solutions in land use, housing, childcare, education, health and transportation. The Agreement contributes to this commitment and goal by providing San Mateo County residents with information, general assistance, case management, emergency material assistance and employment related activities through the seven Core agencies.

**PERFORMANCE MEASURE(S):**

<b>Measure</b>	<b>FY 2004-05 Actual</b>	<b>FY 2005-06 Projected</b>
Rental Assistance: Number/percentage of Households stably housed 6 months after rental assistance	*N/A	50/75%
Emergency Services: Number of Households provided emergency services	*N/A	1,000

\* Due to the separation of the Department of Housing from the Human Services Agency, last Fiscal Year's data is not available. Data is currently in development.

**BACKGROUND:**

North Peninsula is one of the seven (7) Core Service Agencies, which provides services to the residents of San Mateo County with information and referral, emergency assistance, case management and other services. These Core services provide access to the County's Human Services delivery system and serves as part of the network to prevent homelessness. The Core Service Agencies including North Peninsula Neighborhood Services Center, Inc., have met their performance measures in the past year with the Department of Housing. Performance for the coming year will be monitored by the Human Services Agency.

**DISCUSSION:**

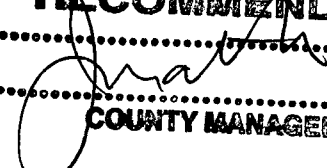
Five of the seven Core Service Agencies' contracts are being submitted to the County Manager's Office. The Contract with El Concilio, which provides services in East Palo Alto, was submitted to the Board separately, when the County and agency entered into an agreement to fulfill the services gap left by the closure of the Family Support of the Mid-Peninsula.

It is requested that the Director of the Human Services Agency be authorized to execute Amendments for minor modifications not to exceed \$25,000 per funding source, and make changes in the types of services and activities provided by the Contractors, provided that the changes have no impact on the County's maximum fiscal obligation to the Contractor.

The submission of this Agreement was delayed due to extended negotiations with the Contractor and the separation of the Department of Housing and the Human Services Agency.

**FISCAL IMPACT:**

The term of this Agreement is July 1, 2005 through June 30, 2006. The appropriation for this Agreement is included in the Approved Budget for FY 2005-06. The funding is provided through County General funds and included in the Approved Budget. There is no additional Net County Cost associated with the approval of these Agreements.

**RECOMMENDED**  
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**COUNTY MANAGER**