



COUNTY OF SAN MATEO

County Manager's Office

Date: February 2, 2005
Board Meeting Date: February 8, 2005
Special Notice/Hearing: None
Vote Required: Majority

TO: Honorable Board of Supervisors
FROM: John L. Maltbie, County Manager
SUBJECT: FY 2004-05 County Budget Update

RECOMMENDATIONS

1. Accept the FY 2004-05 County Budget Update.
2. Review key budget assumptions and provide direction regarding the preparation of the Two-Year FY 2005-06 and FY 2006-07 Budget.

Vision Alignment

Commitment: Responsive, effective and collaborative government

Goal 20: Government decisions are based on careful consideration of future impact, rather than temporary relief or immediate gain.

The County Budget Update contributes to this goal by providing information on the County's financial condition for the current fiscal year as well as issues and trends that will significantly affect future budgets. Projections for General Fund deficits and identified solutions are also provided for purposes of budget planning and management.

Background

The Board reviews the current fiscal year budget at mid-year to ensure revenues and expenditures are in accordance with estimates and to provide direction to the County Manager regarding preparation of the next budget. The FY 2005-06 and FY 2006-07 Recommended Budget will be submitted to the Board on May 27. Budget hearings will begin Monday, June 27.

This County Budget Update includes year-end Fund Balance estimates and variance analysis for all County funds, identification of major issues affecting the preparation of the upcoming budget, data for local economic indicators and projections for general purpose revenue and Public Safety Sales Tax. It also provides a plan for managing General Fund deficits for the next four fiscal years.

FY 2004-05 County Financial Status

Based on year-end estimates, the General Fund is expected to begin Fiscal Year 2005-06 with an additional \$54.3 million, primarily from the return of \$39.4 million in prior and current year Education Revenue Augmentation Fund (ERAF)

contributions above mandated levels of school funding. The table below provides a summary of all County funds followed by an explanation of significant variances. Major budget issues to consider in preparing the upcoming budget include the impact of the State's \$8.4 billion deficit, negotiated salary and benefits increases, unfunded pension liability and retiree health care costs, and operational costs for the new Youth Services Center.

FUND BALANCE SUMMARY

The following table provides a summary of updated FY 2005-06 Beginning Fund Balance estimates for the General Fund and other County funds. The total Fund Balance of \$291.8 million represents 21.6% of the County's \$1.35 billion budget. Significant variances to original Fund Balance estimates for each County agency are explained below.

<i>County Agency by Fund (Dollars in Thousands)</i>	<i>FY 2004-05 Working Budget</i>	<i>FY 2005-06 Budgeted Fund Balance</i>	<i>FY 2005-06 Updated Fund Balance</i>	<i>Unanticipated Fund Balance Variance *</i>
Administration/Fiscal - General Fund	81,897	10,317	9,819	(498)
Criminal Justice - General Fund	235,817	10,582	7,488	(3,094)
Environmental Services - General Fund	28,620	1,384	2,004	620
Environmental Services - Other Funds	39,627	8,199	9,946	1,748
Health Services - General Fund	170,357	8,330	8,971	642
Health Services - Other Funds	15,920	2,229	2,598	370
Medical Center – General Fund Contrib	51,823	0	0	0
Medical Center Enterprise Fund	187,759	0	0	0
Human Services - General Fund	189,576	4,887	5,171	284
Public Works - General Fund	18,709	0	1,370	1,370
Public Works - Other Funds	105,241	53,665	40,257	(13,407)
Non-Departmental - General Fund	158,263	120,817	175,784	54,967
Non-Departmental - Other Funds	<u>67,920</u>	<u>28,945</u>	<u>28,362</u>	<u>(583)</u>
<i>Subtotal General Fund</i>	\$935,060	\$156,316	\$210,608	\$54,292
<i>Subtotal Non-General Fund</i>	\$416,467	\$93,037	\$81,160	(\$11,873)
Total ALL Funds	<u>\$1,351,527</u>	<u>\$249,353</u>	<u>\$291,770</u>	<u>\$42,419</u>

* Unanticipated variance represents additions (surplus) or reductions (shortfall) to budgeted FY 2005-06 Beginning Fund Balance based on updated estimates prepared as part of this County Budget update.

Administration and Fiscal

Administration and Fiscal departments are estimated to carry over \$9.8 million in Fund Balance, approximately \$497,990 less than budgeted next year. The following factors have contributed to the net reduction in projected Fund Balance:

- Shortfall of \$160,000 in the Information Services Department (ISD) due to improvements planned for the fire suppression system in the communication equipment room located on top of 555 County Center. This project will be funded through Reserves and an Appropriation Transfer Request will be sent to the Board prior to implementation
- Shortfall of \$390,299 in the Treasurer –Tax Collector due to earlier completion of budgeted technology projects
- Shortfall of \$637,765 in the County Counsel's Office due mostly to less than anticipated salary savings and additional revenues. Solutions to this shortfall will be identified during budget development
- Cost saving measures, including freezing vacant positions, in the Employee and Public Services Department, County Manager's Office, Assessor-County Clerk-Recorder and Grand Jury will generate an additional \$788,558; the EPS Animal Licensing surplus of \$30,661 will be transferred to Environmental Services Animal Control in FY 2005-06
- Shortfall of \$86,227 in the Controller's Office due to less than anticipated salary savings
- Minor shortfall of \$12,259 in the Board of Supervisors Office due to the need to replace computers earlier

Criminal Justice

Criminal Justice departments are estimated to carry over \$7.5 million in Fund Balance, approximately \$3.1 million less than budgeted next year. The following factors have contributed to the net reduction in projected Fund Balance:

- Two unfunded operating units in the Juvenile Hall, resulting in high rates of Extra Help and Overtime usage to meet statutorily mandated staffing requirements
- Lower than anticipated revenue from court fines and associated charges for service, especially in the municipal court, resulting in a projected revenue shortfall of \$838,731 for the County Support of the Courts
- With the exception of the District Attorney's Office, all departments are projecting lower salary savings

Environmental Services

Environmental Services departments are estimated to carry over \$12 million in Fund Balance, approximately \$2.4 million more than budgeted next year. This increase is in both General and Non-General Fund divisions. The following factors have contributed to net additional Fund Balance in ESA's General Fund divisions:

- Increased revenue of \$374,000 in Planning and Building due to fee adjustments, reinstatement fees, permits issued for two major construction projects, and savings of \$635,000 due to unspent contract and project appropriations
- Shortfall of \$30,000 in LAFCo due to legal fees resulting from ongoing litigation that will exceed funds budgeted and require the use of Reserves
- Shortfalls of \$41,000 in Animal Control and \$175,000 in Parks and Recreation, which will not impact current year budgets but will result in less fund balance to carry forward to the next fiscal year

The following factors have contributed to net additional Fund Balance in ESA's Non-General Fund divisions:

- Additional Fund Balance of \$2.3 million from the County Library, primarily due to the unanticipated return of Education Revenue Augmentation Fund (ERAF) contributions (\$990,000), and savings generated from salary and service appropriations
- Shortfall in Structural Fire of \$453,000 due to the use of Reserves in the current year to cover California Department of Forestry (CDF) contract costs

Health Services Department

The Health Department is estimated to carry over \$11.6 million in Fund Balance, approximately \$1 million more than budgeted next year. General Fund programs will generate a surplus of \$642,000. The Department has committed to funding \$500,000 of additional services in Correctional Health for the current fiscal year, specifically for Mental Health staffing and an additional inpatient psychiatric bed in Santa Clara County. Most of the Department's anticipated year-end General Fund savings will be used to fund this commitment. The following factors have contributed to additional Fund Balance:

- Surplus of \$206,000 in Health Administration due to savings from vacant positions and additional revenue from receipt of prior year reimbursements in the current year
- Surplus of \$217,000 in Environmental Health as a result of higher than anticipated revenues from permit and inspection fees, grant reimbursements, and late payment receipts and bad debt recovery
- Surplus of \$204,000 in Correctional Health as a result of position vacancies, partially offset by fees for higher than projected SMMC billings for inpatient utilization
- All other General Fund programs will meet or slightly exceed budgeted amounts for Fund Balance next year. The Emergency Medical Services Trust Fund anticipates a Fund Balance surplus of \$370,000 from unspent Reserves

San Mateo Medical Center

The San Mateo Medical Center (SMMC) is estimating to meet its budget for the current fiscal year without any additional contributions from the General Fund, a significant improvement over recent years—a deficit of \$3 million was forecast at this time last year, which became \$7 million by year's end. As of the November financial statements, operating revenue is running approximately \$1.6 million under budget, offset by expenditure savings of approximately \$1.7 million.

On the revenue side, volume-driven Net Patient Revenue is the key contributor to the shortfall to date, with receipts \$2.4 million under budget. WELL Program revenue is \$1.7 million above budget. An increase in uninsured patients for the remainder of the fiscal year above forecast could result in the need for additional General Fund contributions. Intergovernmental and other revenue are approximately \$900,000 under budget. On the expenditures side, the Medical Center anticipates savings of 3% or \$1.4 million in Salaries and Benefits; savings of \$358,000 in drugs and other supplies; and an overrun of \$606,000 in contract physician fees that is offset by reductions in other fees and purchased services of \$610,000.

Human Services Agency

The Human Services Agency is estimated to carry over \$5.2 million in Fund Balance, approximately \$284,000 more than budgeted next year due to modest savings generated primarily in various Services and Supplies accounts. The Agency will closely monitor and manage expenses, particularly Salary and Benefit costs for the remainder of the year to ensure that expenditures remain commensurate with revenues.

Public Works

Public Works is estimated to carry over \$41.6 million in Fund Balance, approximately \$12 million less than budgeted next year. The following factors have contributed to the net reduction in projected Fund Balance:

- Savings of \$1.4 million in General Fund units primarily due to the carryover of Reserves and an increase in Cell Site revenues
- Shortfall of \$13.4 million in Non-General Fund units primarily due to reduced interest earnings as a result of declining Fund Balances, higher than anticipated rate of completion on road projects, new debt service payments in the Flood Control District, a larger transfer of property tax monies to the State (ERAF III), flood control and sewer projects progressing more rapidly than anticipated, and acquisition of all budgeted vehicle replacements

Non-Departmental

Non-Departmental General Fund is estimated to carry over an additional \$55 million, primarily from the return of \$39.4 million in prior and current year Education Revenue Augmentation Fund (ERAF) contributions above mandated levels of school funding. Other major contributors to additional Fund Balance include:

- Higher than anticipated revenue from sales tax due to improvement in the local economy and higher estimates used in triple-flip implementation
- Continued growth in real property transactions, resulting in higher receipts of supplemental secured property tax and property transfer tax revenue
- Unbudgeted receipt of the last month of non-Realignment vehicle license fee (VLF) revenue prior to the start of receiving property tax in-lieu of VLF as approved by the State

MAJOR BUDGET ISSUES AND UPDATES

The following issues will have a significant impact on the County General Fund in the current and subsequent fiscal years:

- Preliminary Impact of Governor's January Budget Proposal
- Negotiated Salary and Benefits Increases
- Unfunded Pension Liability
- Retiree Healthcare Costs
- Youth Services Center Operational Cost Increases
- Increases to Community-Based Organizations (CBOs)
- State Repayment of Vehicle License Fee (VLF) Gap Loan
- State Payment for Deferred Reimbursement of SB90 Mandated Costs

Updates for the following have been prepared to provide the Board with status:

- Proposition 63 Mental Health Funding
- Department of Housing Implementation
- Medical Center Finances
- Pending Tax Cases/Issues

Key Budget Assumptions

Given the significant issues identified above, the General Fund deficit is projected to grow from \$40 million to \$110 million by FY 2008-09. The table on the next page summarizes the components of the deficit as well as solutions to balance the budget through FY 2008-09. The following assumptions have been included:

Budget Deficit Components:

- Transfer \$6.7 million in property tax to the State for the second and last year of the County's portion of property tax shift under ERAF III which was approved to balance the State budget for FY 2004-05 and FY 2005-06
- Include estimate of other funding losses currently identified as impact of the Governor's January budget proposal; this will be updated as the state budget process continues and more information is known
- Include assumption of 5% increase in total salaries and benefits after expiration of labor MOUs in November 2006
- Include assumption of \$2 million increase in annual retiree healthcare costs as a result of employees retiring in 2005 and 2006
- Include preliminary cost increases associated with operating the new Youth Services Center; these will be adjusted as budgets are reviewed and completion/move-in dates are determined
- Include Youth Services Center debt service and offsetting funding sources beginning in FY 2007-08
- Provide cost-of-business increased to Health and Human Services community-based providers at 3% annually for FY 2005-06 through FY 2007-08
- Set aside \$29.2 million to fund half of the unfunded liability related to retiree healthcare/sick leave conversion; perform analysis to determine unfunded actuarial liability

Budget Solutions:

- Include growth in general purpose revenue and Public Safety Sales Tax at a total average annual growth rate of \$15.1 million or 4.7% from FY 2005-06 through FY 2009-10
- Reduce General Fund operating department budgets by \$11 million in FY 2007-08; no reductions in FY 2005-06 and FY 2006-07
- Spend down General Fund Contingencies and Reserves and maintain a 3% balance for contingencies and another 3% for General Fund reserves, for a total balance of \$48 million
- Include State repayment of the Vehicle License Fee (VLF) gap loan in August 2006 in the amount of \$14.8 million
- Include annual State payment of deferred SB90 mandated reimbursement starting in FY 2006-07
- Include an additional \$10 million as a result of estimated FY 2004-05 excess ERAF contributions above mandated school funding levels which will be returned to the County in FY 2005-06; the Controller's Office, County Counsel and County Manager's Office will be meeting to discuss ERAF issues and the stability of future receipts of these funds

FY 2005-06 through FY 2008-09 General Fund Deficit

The following table summarizes the General Fund deficit and recommended solutions for the next four fiscal years. Implementing these solutions would meet the goals of maintaining a 3% appropriation for contingencies and a 3% General Fund reserve.

**Summary
 General Fund Deficit and Solutions
 FY 2005-06 through FY 2008-09**

GENERAL FUND Deficit Planning FY 2006-2009	FY 2005-06	FY 2006-07	FY 2007-08	FY 2008-09	Four-Year TOTALS
Beginning Gen Fund Reserves/Contingencies *	<u>\$175,784,009</u>	<u>\$155,524,145</u>	<u>\$111,431,510</u>	<u>\$83,749,350</u>	
GENERAL FUND BUDGET DEFICIT:					
State Property Tax Shift/ERAF III (2nd/last year)	\$6,704,877				\$6,704,877
Other State Budget Impact-Estimate	4,484,623	\$6,295,123	\$6,295,123	\$6,295,123	23,369,992
Salaries and Benefits Increases-Cumulative	15,654,651	34,431,753	54,431,753	75,431,753	179,949,910
Growth in Retiree Health Costs	2,000,000	2,100,000	2,205,000	2,315,250	8,620,250
New Youth Services Center Operational Increases	7,938,027	9,521,738	11,926,436	14,451,436	43,837,636
New Youth Services Center Debt Service Payments			5,300,000	9,000,000	14,300,000
Increases Community-Based Orgs-3%annual (3 yrs)	810,000	1,641,870	2,498,696	2,498,696	7,449,262
Est. Liability-Sick Leave Conversion /Retiree Health		29,239,292			29,239,292
Public Safety Sales Tax Budget Shortfall	2,550,138				2,550,138
Deficit Subtotal	\$40,142,316	\$83,229,776	\$82,657,008	\$109,992,258	\$316,021,357
COUNTYWIDE BUDGET SOLUTIONS:					
General Revenue Growth-Cumulative	\$9,882,452	\$22,073,517	\$34,458,928	\$47,510,981	\$113,925,878
Public Safety Sales Tax Rev Growth-Cumulative		1,564,688	3,489,254	6,132,324	11,186,266
Other Sources-Youth Services Center Debt Service			5,300,000	9,000,000	14,300,000
State Repayment of VLF Gap Loan (August 2006)		14,772,270			14,772,270
State Repayment - Deferred SB90 Revenue (15 years)		726,667	726,667	726,667	2,180,000
Excess ERAF Transfers - Returned to County	10,000,000				10,000,000
Use of Existing Non-Departmental Reserves	20,259,864	44,092,635	27,682,160	35,622,286	127,656,945
DEPARTMENTAL SOLUTIONS:					
Departmental Reductions FY 2005-06 None					0
Departmental Reductions FY 2006-07 None					0
Departmental Reductions FY 2007-08			11,000,000	11,000,000	22,000,000
Solutions Subtotal	\$40,142,316	\$83,229,776	\$82,657,008	\$109,992,258	\$316,021,357
BALANCE (Deficit - Solutions)	\$0	\$0	\$0	\$0	\$0
Ending Gen Fund Reserves/Contingencies *	<u>\$155,524,145</u>	<u>\$111,431,510</u>	<u>\$83,749,350</u>	<u>\$48,127,064</u>	
* Represents Non-Departmental General Fund only; approx. \$20 million in Departmental Reserves are not included				Balance represents approx. 6% of Gen Fund Net Appropriations	

Preliminary Impact of Governor's January Budget Proposal

The Board was provided with a preliminary analysis of the Governor's January budget proposal with an estimate of over \$13 million in potential cuts to the County as part of the solution to addressing an \$8.4 billion budget deficit. This estimate includes the second and last year of property tax shift under ERAF III in the amount of \$6.7 million for FY 2005-06. Much of the cost and programmatic impacts of the Governor's Budget have yet to be determined, including Medi-Cal Redesign reforms and reduction in In-Home Supportive Services (IHSS) worker wages and benefits, as well the potential shift of juvenile parole to counties. We will continue to provide the Board with updates throughout the budget process.

Negotiated Salary and Benefits Increases/Collective Bargaining in 2006

Salaries and Benefits for the entire County will increase by \$23.4 million or 4.9% in FY 2005-06 for a total of \$544.1 million. The General Fund will increase by \$15.7 million or 4.3%. This includes negotiated salary increases, a small reduction in retirement contribution rates and increases in employee health benefits costs. The current Memoranda of Understanding with the majority of employee organizations will expire in November 2006. Negotiations with these organizations will begin in mid-2006. It is anticipated that the unions will be seeking increases in salaries as well as increased pick-ups for health care costs and employee retirement that will have a significant impact on the County budget.

Rising Health Benefits Costs

Of the \$23.4 million increase in total Salaries and Benefits for the County in FY 2005-06, almost 30% or \$6.5 million is due to increases in health benefits costs. While the County has developed significant risk reduction programs and through negotiations increased co-payments and made other plan design changes to reduce premium increases, health care costs continue to present financial issues for the County. Employees pay 10% of premium costs for the County's two HMOs (Kaiser and Aetna) and 20% of Blue Shield's Point of Service premiums. During 2004 and 2005, Kaiser premiums have risen 11.3% and 12.1% respectively. The increases have been 17% and 22% for Aetna and 4.6% and 26.9% for Blue Shield.

Additional Retirement Costs – Terminal Pay

The County currently has over 700 employees who are at least 55 years of age with 10 years of service. Additional costs of about \$7.2 million will be incurred when these employees retire, including final cashout of eligible leave balances (terminal pay). The budget currently has \$6 million set aside for these costs. The Retirement Office (SamCERA) expects over 200 employees to retire in the current fiscal year. Estimates of payouts for the current year are over \$1 million.

Unfunded Pension Liability/Pension Obligation Bonds

As of June 30, 2004, the County's Unfunded Actuarially Accrued Liability (UAAL) was \$468.7 million, with a funding ratio of 75.6%. This liability represents the amortization of previously accrued but unfunded benefits, and has grown from \$19.5 million in 2001 when the funding ratio was at its ten-year high of 98.6%. The increase is due primarily to investment performance, resulting in reduced portfolio valuation, and enhanced benefits, both also being experienced by other pension systems. Given new management at SamCERA as well as the current window of opportunity to take advantage of historically low interest rates, the County is exploring the issuance of pension obligation bonds (POBs). About \$10 million in annual savings is projected based on borrowing to fully fund the UAAL at an interest rate of 5%. An agreement will need to be reached with the Retirement Board to ensure that investment returns exceed the rate of borrowing. Projected savings have not yet been included in budget balancing assumptions. Departmental reductions in FY 2007-08 could be avoided with savings generated from these lower borrowing costs.

Estimated Liability for Retiree Health Costs/Sick Leave Conversion

In preparing the County's financial statements for last fiscal year ending June 30, 2004, over \$84 million in liabilities associated with compensated absences for all County employees were identified. These represent the cash-equivalent of current balances in vacation, compensatory time, holiday and other types of leave that can be cashed out by an employee upon retirement or separation from the County (terminal pay). This amount also included \$58.5 million for sick leave balances of those employees who are currently eligible to retire. These balances can be converted to cover monthly retiree health premium payments. Although the County's costs for retiree health care are controlled by a defined contribution

approach for most retirees, the new Government Accounting Standards Board (GASB) requirements effective July 1, 2007 will mandate additional costs through annual contributions toward the County's total long-term actuarial liability. It is recommended that funds be set aside for half of the liability (\$29.2 million), and that an actuarial analysis be performed to provide an estimate of this liability.

Youth Services Center

The County sold \$155.4 million in lease revenue bonds in November 2003 to fund the building of the Youth Services Center (YSC). Initial move-in date is currently scheduled for July 1, 2006. Preliminary budgets have been prepared by Probation, Health Services, and Human Services and are currently being reviewed. These preliminary costs have been included in General Fund projections starting in FY 2005-06 for one-time costs and partial staffing for training purposes. Costs for security and contract services to operate the group homes have not yet been included in projections. There are currently five units in the existing Juvenile Hall that can each house 30 youth; two of these units are currently unfunded due to budget reductions and efforts to manage the hall population through alternatives such as juvenile electronic monitoring. There will be one additional unit in the new Juvenile Hall and another unit for the girls camp for which staffing will be needed. Capacity between the Hall and girls camp will be 7 units to house a total of 210 youth. Part of the budget review will include the phase-in schedule and level of staffing needed for estimated hall and camp population. More refined estimates will be included in the Recommended Budget. Debt service payments for YSC will begin in FY 2007-08.

Increases to Community-Based Organizations (CBOs)

The Board approved a 1% increase (\$250,000 total) to Health and Human Services agreements with CBOs for FY 2004-05 pending an assessment of CBO performance, cost and alignment with County goals. There are currently 85 CBOs that provide services for the County under agreements with the Health Services Department and Human Services Agency. These providers are listed along with a description of services provided and FY 2003-04 contract amounts in Attachment A. The majority of these organizations have not received a cost-of-business increase for the last three years. The County recognizes that costs to provide the same level of service rise for these organizations as they do for other services performed by the County.

A preliminary analysis found that there are adequate systems and processes in place for the selection, evaluation and monitoring of these agreements, particularly in instances where the funding stream requires it. The larger CBOs appear to have more capacity and structure to provide performance information beyond units of service. There is improvement needed overall in measuring outcomes as a result of services and efforts performed by these providers. This has been a common challenge in many of the County's health, human services and public safety programs, especially with regard to prevention and early intervention strategies, but the measurement of outcomes is imperative to determine whether resources allocated are actually improving the lives of those who receive the services. Many of the CBO agreements measure units of service as a key performance indicator, which in most cases does not reflect the outcome or benefit in terms of improvement in long-term health, behavior, circumstance, or independence of the client served. To the extent that services provided contribute to the overall goals and outcomes of the County, these should be incorporated as expectations in the agreements with providers. Attachments B and C provide information submitted by Health and Human Services with regard to the performance of each CBO.

It is recommended that a 3% annual cost-of-business increase be included for the CBO agreements for each of the next three fiscal years (FY 2005-06 through FY 2007-08). This rate is in line with projected Bay Area CPI of 2.7% for FY 2005-06. It is also recommended that outcome measures be identified and phased in to all CBO agreements above \$25,000 during this time, and that these are included in Requests for Proposals (RFPs) and future amendments to existing provider agreements. The County Manager's Office already reviews contracts above \$25,000. County Manager Analysts will work with Health and Human Services to develop a plan to ensure these changes are implemented over the next three years. The development of performance-based incentives will also be explored.

State Repayment of VLF Gap Loan

On June 20, 2003, the State declared it had insufficient General Fund monies to provide the backfill of two-thirds of the vehicle license fees currently going to local government. This "gap" or loss of backfill continued for 90 days until the newly elected Governor restored it by executive order. The gap became a \$1.3 billion loan from local government, which was to be repaid in August 2006. The County's portion is \$14.8 million. This repayment has been included in General Fund projections.

Payment of Deferred SB90 Mandated Cost Reimbursement

The Governor's budget indicates repayment of deferred SB90 reimbursement will be made over a 15-year period beginning on July 1, 2006. The County's portion of receivables due to deferred reimbursement for mandated costs under SB90 is \$10.9 million. Annual receipt of repayment in the amount of \$726,667 has been included in General Fund projections beginning in FY 2006-07.

OTHER BUDGET UPDATES

Proposition 63 Mental Health Services Initiative

Passage of Proposition 63 provides major opportunities and challenges for the County. This initiative imposes a 1% tax on taxable personal income above \$1 million dollars to fund county mental health services. The Legislative Analyst's Office projects additional statewide revenues of \$275 million for January-June of 2005 and at least \$750 million annually thereafter. Revenues from this new tax may be used only to expand or create new mental health services and "supplantation" of existing State or local funding is prohibited. The funding to be allocated to each county is not yet determined; the State Department of Mental Health, in collaboration with the California Mental Health Directors Association, will establish a methodology to identify and fund unmet needs. A current best guess is that San Mateo County's annual funding level may range from \$15-25 million. In order to receive its funding allocation, each County is required to submit a comprehensive three-year plan with annual updates. These plans are reviewed by the State's Prop 63 Oversight and Accountability Commission and approved by the State Department of Mental Health. The plan must provide an assessment of unmet mental health needs and propose new or expanded programs to meet identified needs. In addition, the plan is to identify human resource development, technology improvements, and capital facilities requirements. During the first six months, counties are allocated funding for plan development and are expected to use or set aside funding for technology development and human resource development/training. Specified percentages of each county's allocation are to be used for prevention/early intervention (20%); innovative programs (5%); services to seriously emotionally disturbed children and seriously mentally ill adults/older adults (55%); technology improvements and capital facilities (10%); and State trust fund for human resource development initiatives (10%).

Department of Housing

In December 2004 the Board of Supervisors recommended the formation of a new Department of Housing, separate from the Human Services Agency, with a department head who reports directly to the County Manager and the Board of Supervisors. The services within this new department will include the Housing Authority and housing and community development activities. Services provided by the Center on Homelessness will remain within the Human Services Agency. The formation of a Department of Housing will allow for a more focused approach to increasing the supply of affordable housing countywide and create a greater awareness on the activities of the Housing Authority. Additionally, increased emphasis will be placed on long-range planning for housing, redevelopment, and economic development in the unincorporated areas. Full implementation of the Department of Housing is expected to occur in Spring 2005. The next Salary Ordinance Amendment and Appropriation Transfer Request to transfer the remainder of staff and funding for the rest of the fiscal year will be brought to the Board in March.

Medical Center Finances

Safety Net Hospital Financing — the Governor's budget reiterates a commitment to win approval from the federal government to redesign the Medi-Cal payment system for safety net hospitals, including public hospitals. This approach potentially could bring more Medi-Cal funding to SMMC since, under the current system, the hospital can only obtain limited Medi-Cal funding (SB 1255) for which other public hospitals are eligible. The current hospital financing system penalizes counties that operate public hospitals within Medi-Cal managed care plans such as the Health Plan of San Mateo. However, the budget presents no additional details on the State's proposal or federal approvals. Final details and implementation timetable are uncertain at this time. For a more complete discussion of several issues related to Medi-Cal redesign, refer to the County Manager's Report #3, "Preliminary Analysis of the Governor's Proposed 2005-06 State Budget Impact."

Intergovernmental Transfers (IGTs) — the State Department of Health Services has offered to help San Mateo County obtain federal approval for an Intergovernmental Transfer (IGT) to help offset losses incurred by SMMC in serving Health Plan of San Mateo (HPSM) Medi-Cal patients. Under this proposal, the County would transfer funding to the State to use as the matching non-federal share of Medi-Cal managed care capitation rate increases for the Health Plan. If the federal Center for Medicare and Medicaid (CMS) approves the rate increases to the HPSM, the Health Plan will use this increased level of compensation to fund medical services for patients enrolled in the HPSM. As the largest disproportionate share provider of adult (non-obstetric) inpatient hospital service days to members of the HSPM, SMMC can expect to receive up to \$8 million in additional gross reimbursement (an estimated \$4 million net increase) if this arrangement is approved. Federal approval is not expected until this Spring, at the earliest.

Keller Women and Children's Services Center — Medical Center management has identified service line expansion and patient volume growth as key components of its fiscal agenda. Labor and delivery services were selected as a cost-effective approach to occupy two vacant ground floor hospital units. Unlike most public hospitals, the San Mateo Medical Center does not presently offer these services. While approximately 1,000 pregnant women are seen in the Medical Center's clinics for pre-natal care each year, they must go elsewhere—often out of the County—for delivery. The Keller Women and Children's Center was proposed to address this need among the Medical Center's own patient population. A significant portion of the construction cost was funded by a donation from George and Addie Keller, through a \$4 million challenge grant. This unit will enable the Medical Center to provide the full "continuum of care," from pre-natal care to delivery to post-natal care, leading to higher quality care and better outcomes for mother and baby. The new 28-bed Center will be available to any woman in the community. The Board of Supervisors gave final approval to the new unit in 2004, and it is scheduled to open in late 2005. Approximately 1,100 deliveries per year are expected, with a net operating income of approximately \$200,000 estimated in FY 2006-07, the first full year of operation. Program plans were submitted to OSHPOD for review on December 14, 2004 and SMMC management is currently involved in planning activities with Packard Children's Hospital.

Burlingame Long Term Care Facility (BLTC) - On August 1, 2003, SMMC became the licensed care provider for the 281-bed Burlingame Long Term Care facility. In the original pro forma (financial statements), BLTC was estimated to have a positive annual net operating income of \$28,000 for the current fiscal year, based on an average daily census of 230. The Medical Center expects to significantly improve on these figures in FY 2004-05, with an estimated average daily census of 232 and annual net income of \$900,000. The difference is primarily attributable to lower than expected direct operating costs per day.

Ron Robinson Senior Center (RRSC) — operational in March 2004 the RRSC provides comprehensive outpatient services to the senior population of San Mateo County. Largely due to a reduction in clinical space and physician staffing with the reassignment of approximately two-thirds of the originally anticipated space to the Keller Women and Children's Services Center, there is a negative variance of 15,632 estimated visits and \$251,287 in net income from the original pro forma (financial statement) figure. Whereas the original proforma showed a net profit of \$11 per visit on a projected 22,617 visits, the current estimate is for a break-even on an estimated volume of 7,255 visits.

Indigent Health Care Costs — the General Fund currently contributes approximately \$52 million toward Medical Center operations. This represents about 30% of the Medical Center's operating budget. The County is mandated to provide

indigent health care under Welfare and Institutions Code section 17000. An interdepartmental workgroup of County staff are reviewing policy questions as a followup to several studies that were completed last fiscal year. The workgroup will be developing recommendations for consideration during the department's preliminary budget meeting in March.

Repayment of Prior Year Loans from General Fund – a loan repayment agreement is currently being developed to begin repayment of over \$31 million in loans and transfers made to the Medical Center from the General Fund in prior years. This includes transfers to cover budget shortfalls in the last fiscal year, and cash advances of \$17 million related to the existing Board resolution to provide an interest-free operating line of credit of up to \$60 million during the fiscal year. Major terms of the agreement include a borrowing limit, reduction of the existing line of credit limit, availability of funds for capital needs, and accelerated repayment of transfers made to cover budget deficits. It is anticipated that repayment will begin in FY 2005-06 but no amounts have yet been included in General Fund projections.

Pending Tax Cases/Issues

There are a number of issues pending that involve property tax and sales tax which could have an impact on future revenue. The Assessor's Office is currently involved in airline assessment litigation and Genentech with risk of \$2 million in property tax loss to the General Fund. As of January 1, 2004, the County and City/County of San Francisco lost jet fuel sales tax from United Aviation Fuels at SFO to the City of Oakland due to United Airlines' establishment of a subsidiary purchase corporation at Oakland Airport to consolidate its fuel purchases. The company buys jet fuel wholesale from the refinery, then sells the fuel to its parent airline for all flights in California. The sales tax is paid by the airline to the subsidiary, and tax revenue goes to the City of Oakland. In return the City was to kick back a substantial percentage to United, some reports as high as 75%. The County has budgeted an annual loss of \$1.2 million in jet fuel sales tax. Legislative efforts are underway to pursue recovery of this loss.

LOCAL ECONOMIC INDICATORS

The following indicators provide information on current local economic activity compared to prior years and state/national trends. Trends in the data assist in generating projections for general purpose revenue such as property tax, sales tax, and transient occupancy tax:

- Bay Area Consumer Price Index (CPI)
- Housing Affordability Index
- Median Home Price
- Office Space Availability and Asking Rates per Square Foot
- Assessment Appeal Filings
- Building Permits Issued
- Unemployment Rate
- Emergency Room Visits
- Public Assistance Caseloads
- Jail Population
- San Francisco International Airport – Total Passengers

Bay Area Consumer Price Index (CPI)

The Consumer Price Index (CPI) measures the change in the price of goods over time. The change in the index is referred to as the rate of inflation, and is used in assumptions for calculating future costs. Bay Area Consumer Price Index (CPI) is projected to grow this fiscal year by 2%, up from 0.9% in FY2004. California CPI went from 1.9% to 3.3%, and national CPI from 2.2% to 2.9%. Projections beginning in FY2005 show a gradual climb, with Bay Area CPI projected at 2.7% by FY2006.

<i>General CPI Fiscal Year</i>	<i>Bay Area % Change</i>	<i>California % Change</i>	<i>U.S. % Change</i>
2006*	2.7%	2.5%	1.9%
2005*	2.0%	3.3%	2.9%
2004	0.9%	1.9%	2.2%
2003	1.9%	2.6%	2.2%
2002	3.2%	3.0%	1.8%
2001	5.5%	4.3%	3.4%
2000	4.2%	3.1%	2.9%
1999	3.6%	2.5%	1.7%
1998	3.4%	2.0%	1.8%
1997	3.0%	2.3%	2.9%
1996	1.9%	1.4%	2.7%

Source: FY96 to FY04 Bureau of Labor Statistics.
 *FY05 to FY06 CA Dept of Finance projections for CA and U.S.
 Bay Area CPI, Governor's Budget Forecast November 2004.

Housing Affordability Index

The housing affordability index is the most fundamental measure of housing well-being in the state. The percentage of households in the Bay Area that can afford to purchase a median-priced home was at 14% in November, representing a decline of five points compared with the same period a year ago. At 15%, San Mateo County, along with San Francisco, Contra Costa, Monterey and Marin counties, was one of the least affordable counties in the state. In contrast, 27% of households can afford median-priced homes in Stanislaus County and 24% in Sacramento County, although affordability in these two areas has dropped over the last year as well.

<i>Housing Affordability by Region</i>	<i>November 2003</i>	<i>November 2004</i>
California	25%	19%
United States	57%	55%
SF Bay Area	19%	14%
Sacramento	38%	24%
Santa Clara County	27%	22%
Monterey Region	17%	11%
Alameda	20%	15%
Contra Costa	13%	10%
San Francisco	12%	11%
Marin	18%	14%
San Mateo	18%	15%
San Joaquin	28%	18%
Stanislaus	36%	27%

Source: CA Association of Realtors www.car.org

Median Home Price

The median home price in the Bay Area climbed to \$533,000 in December 2004, with San Mateo County increasing to \$668,000 or 17.2% compared to the same period a year ago. Prices of homes are rising in all parts of the Bay Area, up by \$75,000 or 16.4% from the previous year. However, the number of homes sold in the Bay Area declined by 2.5%, going from 11,354 in December 2003 to 11,068 in December 2004. San Mateo County and San Francisco had the largest declines in the number of homes sold, 19.5% and 22.9% respectively.

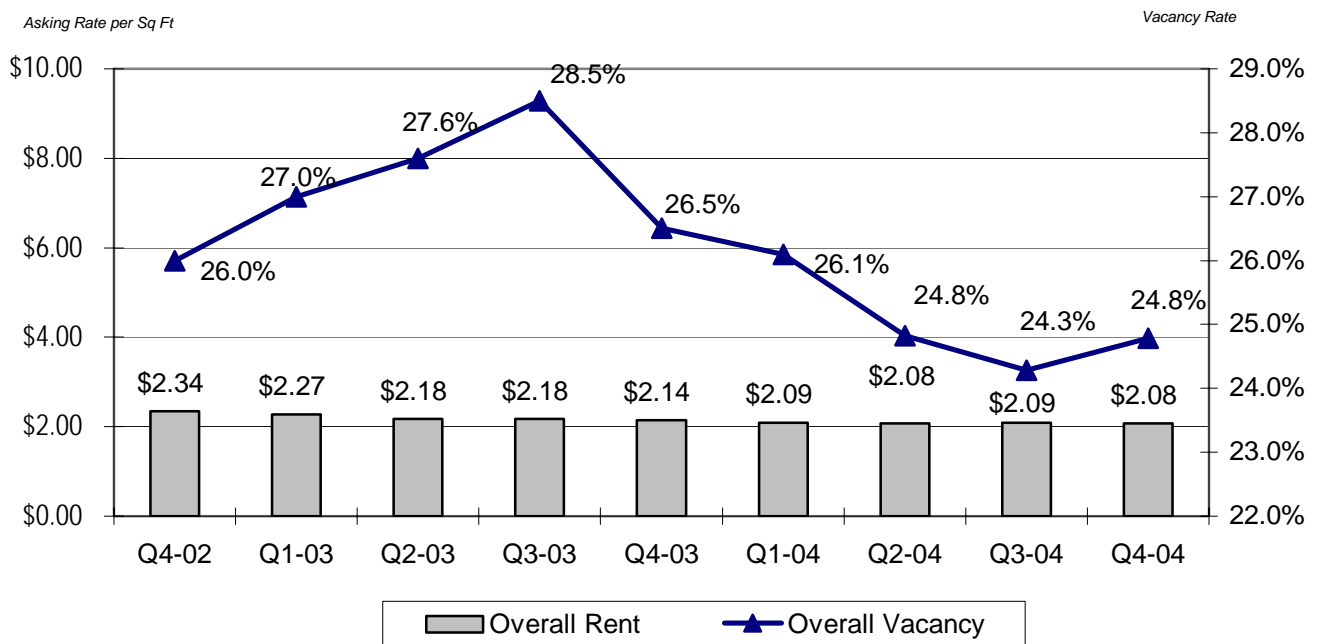
<i>Median Home Price by County</i>	<i>December 2003</i>	<i>December 2004</i>	<i>% Change</i>
Bay Area	\$458,000	\$533,000	16.4%
Alameda	425,000	497,000	16.9%
Contra Costa	401,000	480,000	19.7%
Santa Clara	494,000	569,000	15.2%
San Mateo	570,000	668,000	17.2%
San Francisco	565,000	683,000	20.9%
Marin	629,000	732,000	16.4%
Napa	447,000	550,000	23.0%
Solano	323,000	404,000	25.1%
Sonoma	408,000	484,000	18.6%

Source: DataQuick Information Systems www.dqnews.com/RRMain.shtml

Office Space Availability

Vacancy rates in the San Mateo County office market showed a slight improvement during the past twelve months, going from 26.5% at the end of 2003 to 24.8% at the end of 2004. The highest office vacancy rates were reflected in the southern part of the county (35.8%). About 25% of this area's office space is over 20,000 square feet, which may account for the high vacancy rate. Office space ranging from 1,000 to 10,000 is most in demand. The asking prices are still at an all time low of \$2.08 per square foot countywide. The southern part of the county has an average asking price of \$2.26; north county average asking price is \$1.80; and central county average asking price is at \$2.03. The average length of time office space is on the market is nearly two years.

San Mateo County
 Office Vacancy and Average Asking Rate

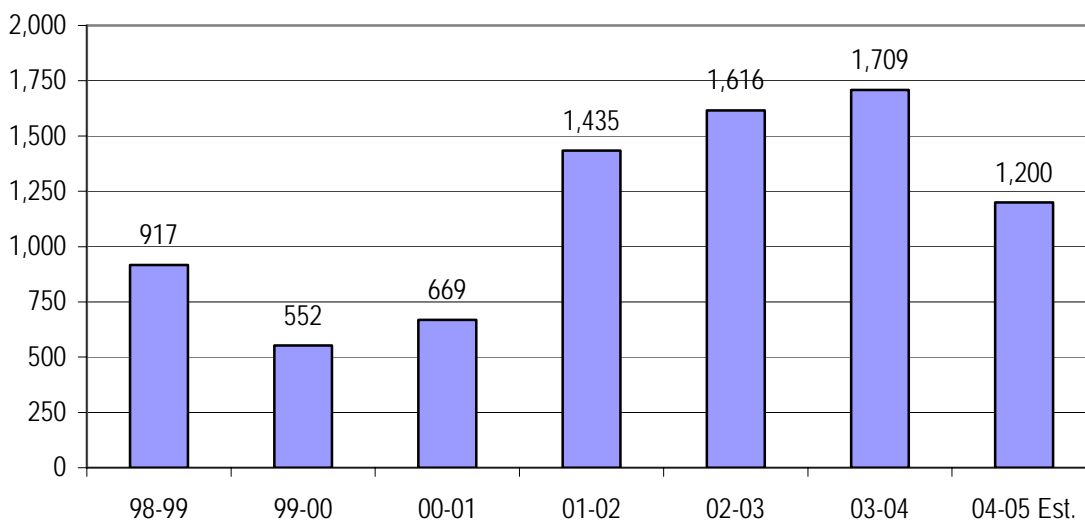


Source: BT Commercial

Assessment Appeals Filings

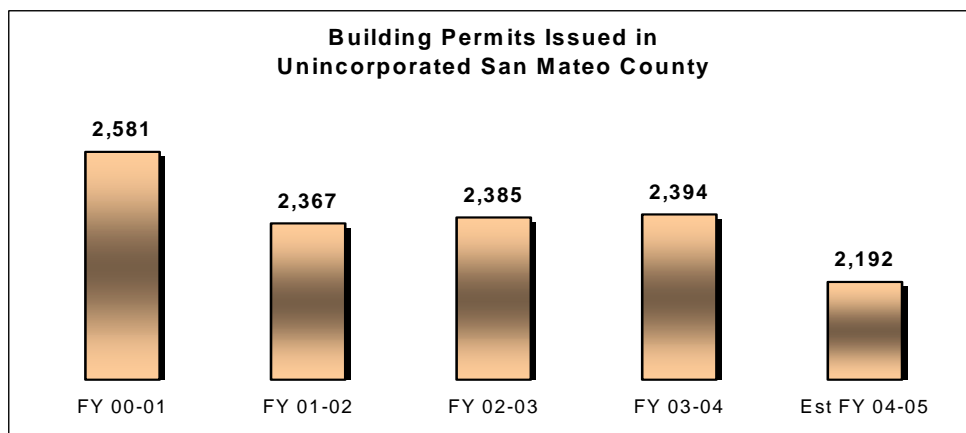
There were 959 assessment appeals filed with the Assessment Appeals Board as of December 2004, representing a decrease of 658 or 41% compared to the same period a year ago. The filing period was from July 2 through November 30. The appeals received after the deadline are primarily base year value appeals, which are a result of reassessments. It is anticipated that the number of filings in FY 2004-05 will be about 1,200, significantly lower than the prior year. This decrease is primarily due to the improved economy, however the newly implemented \$30 filing fee may also have contributed.

**San Mateo County
 Assessment Appeals Filings
 FY 1999 to FY 2005 Estimate**



Building Permits

It is estimated that the number of building permits issued by the end of this fiscal year will be approximately 8% below the number of permits issued last fiscal year. Uncertainty with how the national election might affect the local economy may have contributed to a slow down in development activity. Current activity indicates that the types of permits being processed are the same as the prior fiscal year (improvements to existing structures).

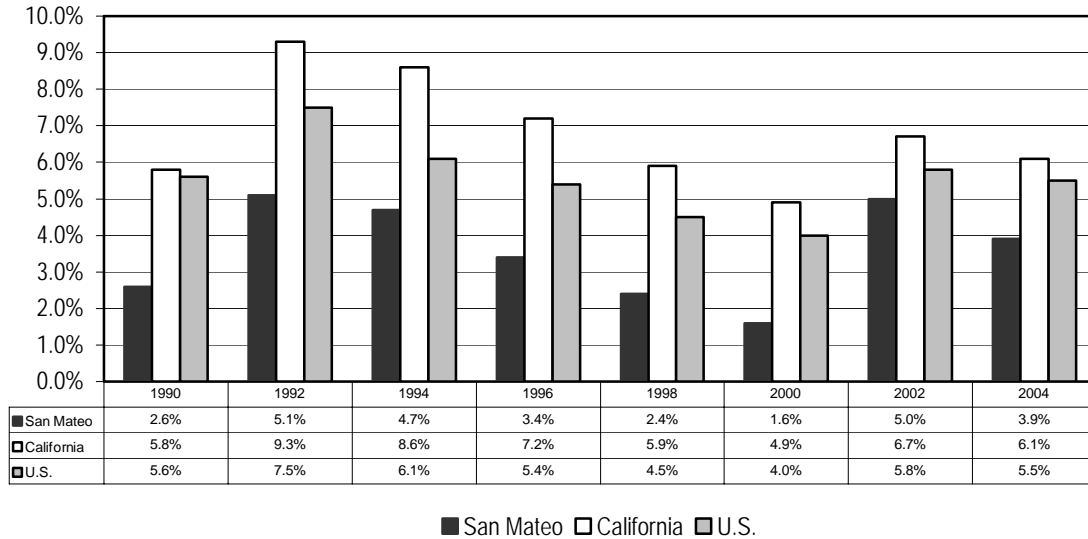


Source: San Mateo County Planning Department

Unemployment Rate

The County's latest unemployment figures show modest signs of improvement averaging 3.9% in 2004 compared to 5.0% in both 2003 and 2002. The average unemployment figure for California in 2004 was 6.1%. The County's rate remains one of the lowest in the state, however the rate remains significantly higher than during the economic boom in 2002, when the County's unemployment rate fell to 1.2%.

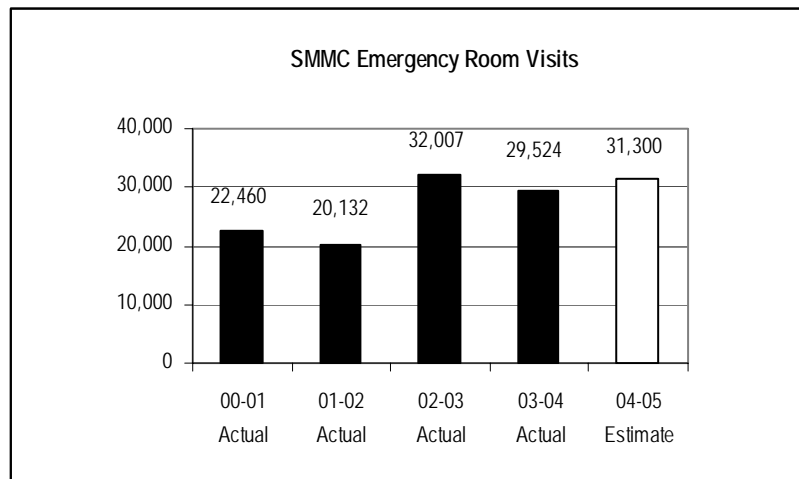
San Mateo County Unemployment (Annual)



Source: CA Employment Development Department

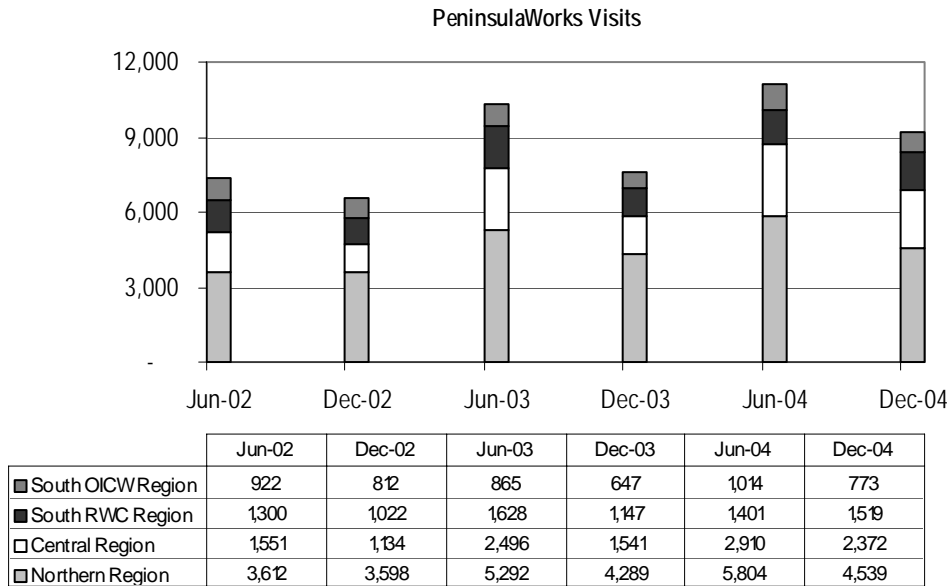
Emergency Room Visits

Largely reflecting increased unemployment and the corresponding loss of health benefits associated with the recent economic downturn, ER visits at the Medical Center have increased dramatically in recent years. Between FY 2000-01 and FY 2002-03, ER visits increased by 43%—from 22,460 to 32,007. This rapid upward trend may be leveling off somewhat, with 29,524 visits in FY 2003-04. This is possibly due to a non-existent or late flu season and also may be attributable to better use of the clinic setting for non-acute patients, an operational goal of the Medical Center. Through November of the current fiscal year, there have been 12,982 visits; this is approximately 5% below the original year-end forecast, which has now been revised slightly downward to 31,300.



PeninsulaWorks Visits

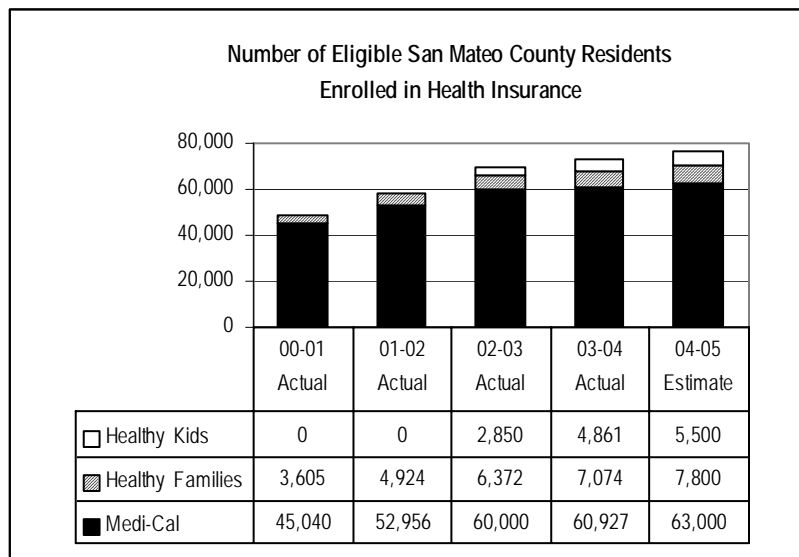
There continues to be heavy utilization of the County's PeninsulaWorks Centers. In December 2004, the total number of clients seeking career counseling, skills assessment, job training, and job search assistance was 9,203 compared to 7,624 in December 2003. The Northern Region Office, serving Daly City and So. San Francisco, receives the heaviest usage, with over 4,500 clients seen in December 2004.



Source: Human Services Agency

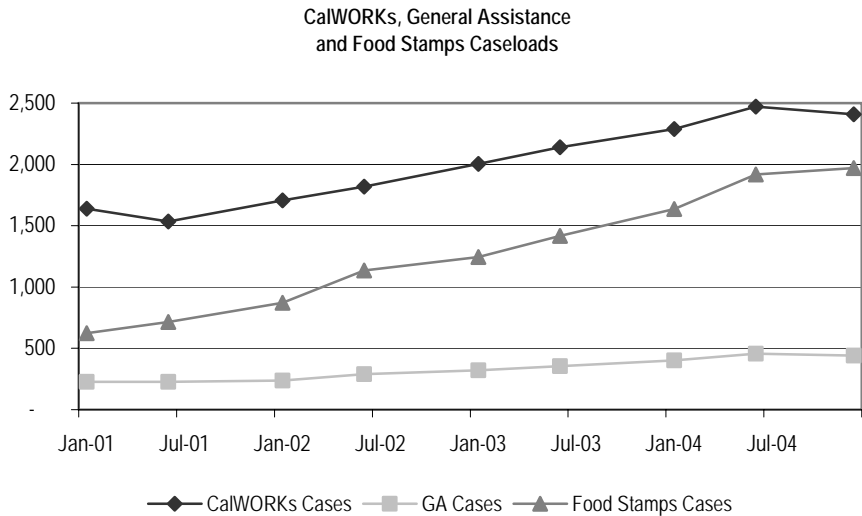
Children Enrolled in Medi-Cal, Healthy Families, Healthy Kids

The Health Department continues to lead efforts in identifying individuals who are eligible for health insurance, successfully enroll them in the appropriate program, and assist them in accessing needed preventive care. Concerted effort on insurance outreach and enrollment has enabled surpassing Countywide enrollment targets for Medi-Cal, Healthy Families, and Healthy Kids with 72,862 children and adults enrolled in the three programs—a growth of 3,640 individuals over the prior fiscal year. A key element of this effort is the Children's Health Initiative, which will have enrolled 5,500 children in the new Healthy Kids insurance program by the end of FY 2004-2005.



Public Assistance Caseloads

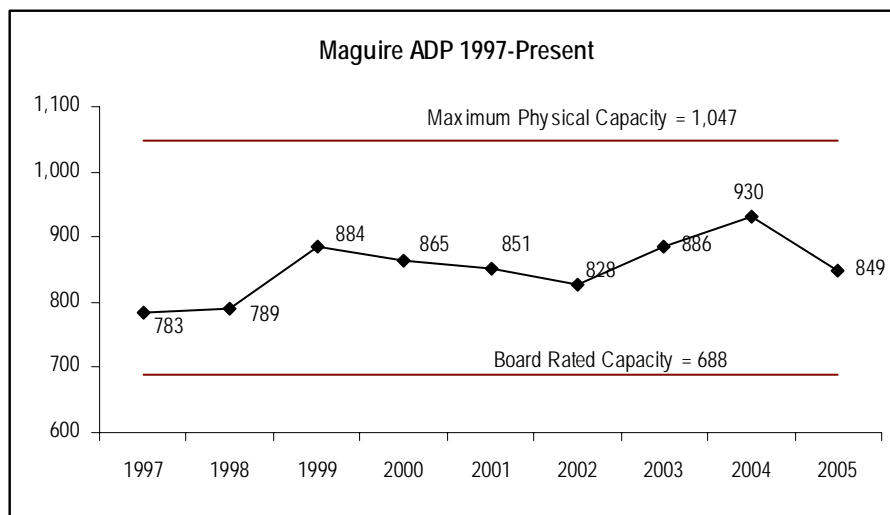
Caseload data shows continued increases in CalWORKs, General Assistance (GA) and Food Stamps. The latest data for December 2004 shows 2,409 CalWORKs cases, 440 GA cases, and 1,971 Food Stamps cases. Children enrolled in Healthy Families and Healthy Kids are up, while enrollments in Medi-Cal are down. This could indicate that more families are earning too much to qualify for Medi-Cal but can be enrolled in Healthy Families or Healthy Kids which have higher income thresholds for eligibility.



Source: Human Services Agency

Jail Population

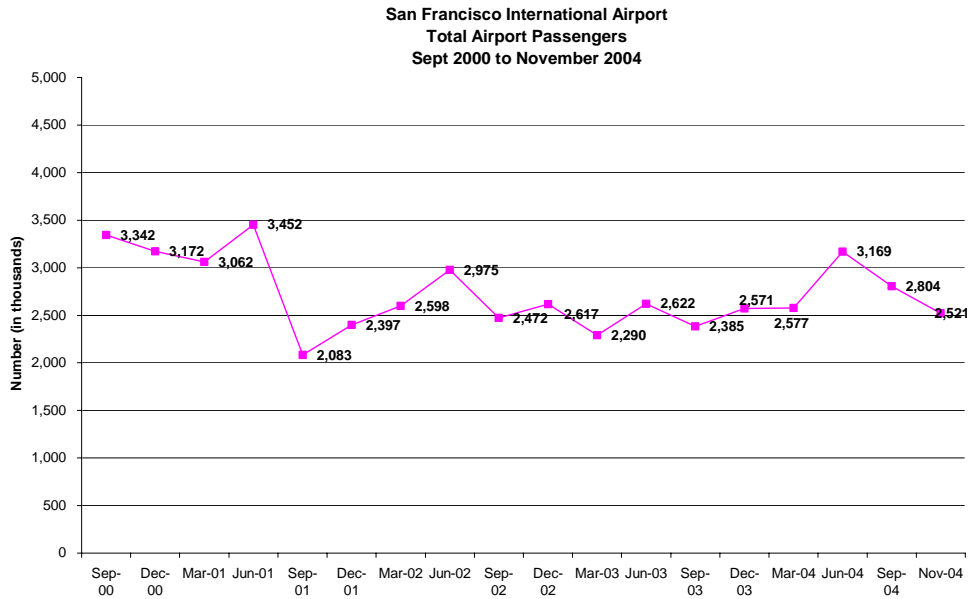
Over the past year the Average Daily Population (ADP) at the Maguire Correctional Facility has reached higher than normal levels, presenting a host of jail management issues. The population began to rise with the closing of the Men's Honor Camp at the beginning of FY 2003-04, and then peaked last April with a population hovering close to 1000 inmates. The first half of this fiscal year has seen a slight decline, in part due to efforts put in place by the Sheriff and the Court. The ADP at the jail has stayed under 900 since November 2004 and appears to have stabilized. The Sheriff, the County Manager's Office and the Board's Jail Overcrowding Task Force continue to monitor jail population trends and seek alternatives to custody that can reduce inmate population and/or average length of stay.



NOTE: 2005 ADP is for January 1-27th only. Data Source: Sheriff's Office Daily Population Report (CJIS)

San Francisco Airport – Total Passengers

A significant portion of the County's unsecured property tax and sales tax revenues come from businesses at San Francisco International Airport, so it is important to monitor patterns in airport activity. As of November 2004, the total number of passengers arriving and departing from the airport to date was up by 12.5% compared to the prior year. Passenger activity was consistently above 2003 levels for each month through November 2004.



Source: San Francisco Airport Media Office

HISTORICAL AND CURRENT YEAR GENERAL REVENUE TRENDS

The table below shows historical receipts in general revenue and Public Safety Sales Tax. Average annual growth was \$9.5 million or 3.7% in the last five years. It is anticipated that the next five fiscal years will generate stronger growth, averaging \$15.1 million or 4.7% annually.

<i>Revenue Source (Dollars In Thousands)</i>	<i>FY2000-01 Actual</i>	<i>FY01-02 Actual</i>	<i>FY02-03 Actual</i>	<i>FY03-04 Actual</i>	<i>FY04-05 Estimate</i>	<i>Average Annual Growth</i>
AMOUNTS RECEIVED:						
Secured Property Tax	\$97,694	\$110,468	\$113,247	\$121,498	\$129,978	\$8,188
Unsecured Property Tax	11,536	12,200	12,437	\$12,182	\$10,189	62
Half-Cent Public Safety Sales Tax	67,366	67,547	64,179	61,746	62,588	130
Sales and Use Tax	18,243	14,598	14,332	14,319	15,246	(84)
Transient Occupancy Tax	766	666	590	632	695	31
Motor Vehicle License Fees	44,814	45,658	49,713	37,955	53,799	2,573
Other Revenue (without Excess ERAF) *	32,490	34,477	35,339	30,382	20,132	(1,419)
TOTAL without Excess ERAF	<u>\$272,910</u>	<u>\$285,614</u>	<u>\$289,837</u>	<u>\$278,713</u>	<u>\$292,627</u>	<u>\$9,482</u>
Excess ERAF-Returned to County	0	0	0	24,841	39,398	
TOTAL with Excess ERAF	<u>\$272,910</u>	<u>\$285,614</u>	<u>\$289,837</u>	<u>\$303,555</u>	<u>\$332,025</u>	<u>\$17,362</u>
GROWTH RATES:						
Secured Property Tax	9.7%	13.1%	2.5%	7.3%	7.0%	7.9%
Unsecured Property Tax	16.8%	5.8%	1.9%	-2.0%	-16.4%	1.2%
Public Safety Sales Tax (Prop 172)	8.8%	0.3%	-5.0%	-3.8%	1.4%	0.3%
Sales and Use Tax	16.5%	-20.0%	-1.8%	-0.1%	6.5%	0.2%
Transient Occupancy Tax	41.9%	-13.1%	-11.4%	7.1%	10.0%	6.9%
Motor Vehicle License Fees	9.5%	1.9%	8.9%	-23.7%	41.7%	7.7%
Other Revenue (without Excess ERAF) *	19.3%	6.1%	2.5%	-14.0%	-33.7%	-4.0%
TOTAL % Change without Excess ERAF	<u>11.3%</u>	<u>4.7%</u>	<u>1.5%</u>	<u>-3.8%</u>	<u>5.0%</u>	<u>3.7%</u>
TOTAL % Change with Excess ERAF	<u>11.3%</u>	<u>4.7%</u>	<u>1.5%</u>	<u>4.7%</u>	<u>9.4%</u>	<u>6.3%</u>

* Includes interest earnings, interfund revenue transfers, miscellaneous reimbursements and revenue that can fluctuate from year to year.

FIVE-YEAR FY 2006-10 GENERAL REVENUE PROJECTIONS

Given historical revenue patterns (adjusted for one-time events) and available forecasts for local and state economic data, as well as projected property tax assessment growth factors from the Assessor's Office, a 3.4% increase in general purpose revenues is projected in FY 2005-06 followed by continued increases in growth ranging from 4.3 to 6.8%. The table below shows that general revenue growth should average \$15.1 million or 4.7% annually for the next five years.

<i>Revenue Source (Dollars In Thousands)</i>	<i>FY05-06 Projected</i>	<i>FY06-07 Projected</i>	<i>FY07-08 Projected</i>	<i>FY08-09 Projected</i>	<i>FY09-10 Projected</i>	<i>Average Annual Growth</i>
AMOUNTS RECEIVED:						
Secured Property Tax	\$138,427	\$146,732	\$154,803	\$163,317	\$171,483	\$8,301
Unsecured Property Tax	10,189	10,189	10,699	11,233	11,795	321
Public Safety Sales Tax (Prop 172)	62,588	64,152	66,077	68,720	71,469	1,776
Sales and Use Tax	15,529	16,383	17,202	18,010	18,731	697
Transient Occupancy Tax	730	766	805	845	887	38
Motor Vehicle License Fees	53,329	56,529	59,638	62,918	66,064	2,453
Other Revenue (without Excess ERAF) *	21,718	28,218	28,057	27,931	27,840	1,542
TOTAL without Excess ERAF	<u>\$302,509</u>	<u>\$322,970</u>	<u>\$337,280</u>	<u>\$352,975</u>	<u>\$368,268</u>	<u>\$15,128</u>
Excess ERAF-Returned to County	10,000	0	0	0	0	
TOTAL with Excess ERAF	<u>\$312,509</u>	<u>\$322,970</u>	<u>\$337,280</u>	<u>\$352,975</u>	<u>\$368,268</u>	<u>\$7,249</u>
GROWTH RATES:						
Secured Property Tax	6.5%	6.0%	5.5%	5.5%	5.0%	5.7%
Unsecured Property Tax	0.0%	0.0%	5.0%	5.0%	5.0%	3.0%
Public Safety Sales Tax (Prop 172)	0.0%	2.5%	3.0%	4.0%	4.0%	2.7%
Sales and Use Tax	1.9%	5.5%	5.0%	4.7%	4.0%	4.2%
Transient Occupancy Tax	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%
Motor Vehicle License Fees	-0.9%	6.0%	5.5%	5.5%	5.0%	4.2%
Other Revenue (without Excess ERAF) *	7.9%	29.9%	-0.6%	-0.4%	-0.3%	7.3%
TOTAL % Change without Excess ERAF	<u>3.4%</u>	<u>6.8%</u>	<u>4.4%</u>	<u>4.7%</u>	<u>4.3%</u>	<u>4.7%</u>
TOTAL % Change with Excess ERAF	<u>-5.9%</u>	<u>3.3%</u>	<u>4.4%</u>	<u>4.7%</u>	<u>4.3%</u>	<u>2.2%</u>

* Includes interest earnings, interfund revenue transfers, miscellaneous reimbursements and revenue that can fluctuate from year to year.

Attachment A
HEALTH SERVICES and HUMAN SERVICES
Community-Based Providers

Provider Name		Service Description	FY 2003-04 Annual Contract Amount	Totals by Provider
Achieve	Health Services	Intensive mental health services for seriously emotionally disturbed youth.	\$ 110,232	\$ 110,232
AIDS Community Research Consortium	Health Services	Food assistance, HIV prevention services	332,200	332,200
AIDS Prevention Action Network	Human Services	Prevention Services	81,899	81,899
Alzheimer's Association	Health Services	Family Caregiver Support	16,600	
Asian American Recovery Svrs	Human Services	Non Residential Services	20,172	
Asian American Recovery Svrs	Human Services	Non Residential Services	89,392	
Asian American Recovery Svrs	Human Services	Intensive Outpatient Services	183,162	
Asian American Recovery Svrs	Human Services	Treatment Readiness	18,389	
Asian American Recovery Svrs	Human Services	Prevention Services under the State NNA	60,000	
Asian American Recovery Svrs	Human Services	HIV Prevention Services	25,183	412,898
Avenidas	Health Services	Adult Day Health	3,300	3,300
Bay Area Community Resources	Human Services	Prevention Services	80,000	80,000
Cabrillo Unified School District	Human Services	Prevention Services	40,000	40,000
California Health Initiative CBO	Health Services	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	25,000	25,000
Caminar	Health Services	Intensive case management, medication support, residential treatment, rehabilitation, peer support, supported housing, and supported education for seriously mentally ill adults.	5,073,475	5,073,475
CAPC	Human Services	Volunteer Case Aide Program; Child Care for Fost-Adopt classes, parent education groups, transportation to service appts. And supervised parent visitation services.	114,800	
CAPC	Human Services	Mandatory Reporting Training	10,600	125,400
Catholic Charities	Health Services	Nutrition (Meals on Wheels, Supplemental Meals on Wheels), Adult Day Care	529,457	
Catholic Charities	Human Services	Treatment Readiness	14,963	544,420
Center for Domestic Violence	Human Services	CDVP Programs, Strategic Planning and Transitional Housing Sustainability Plan.	100,000	100,000
Child Care Coordinating Council (4Cs)	Human Services	Family Resource Center, "Mary's Room" for parents and care providers in the 4Cs subsidized day care program.	35,000	
Child Care Coordinating Council (4Cs)	Health Services	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	35,700	70,700
Children's Health Council	Health Services	Intensive mental health services for seriously emotionally disturbed youth.	203,280	203,280
CID	Health Services	Family Caregiver Support	13,500	13,500
City of Belmont	Health Services	Nutrition (Congregate), Transportation	23,936	23,936
City of Daly City	Health Services	Nutrition (Congregate), Family Caregiver Support	83,784	83,784
City of Menlo Park	Health Services	Nutrition (Congregate), Transportation	48,820	48,820
City of Pacifica	Health Services	Nutrition (Congregate, Meals on Wheels, Supplemental Meals on Wheels), Transportation	93,678	93,678
City of San Bruno	Health Services	Nutrition (Congregate), Transportation	64,400	64,400
City of San Mateo	Health Services	Nutrition (Congregate), Transportation	33,034	33,034
City of South San Francisco	Health Services	Nutrition (Congregate), Transportation, Adult Day Care	135,828	135,828
Clara-Mateo	Health Services	Shelter and support services for seriously mentally ill adults.	114,449	114,449
Clara-Mateo Alliance	Human Services	Transitional Shelters	120,963	120,963
Coastside ADHC	Health Services	Adult Day Health, Alzheimers Program, Family Caregiver Support	60,062	60,062
Coastside Opportunity Center	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	56,315	56,315
Community Dental	Health Services	Dental services	195,360	195,360

Provider Name		Service Description	FY 2003-04 Annual Contract Amount	Totals by Provider
Daly City Community Svc Center	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	98,808	98,808
Daly City School District	Human Services	Peninsula Collaborative: School Based Services	215,000	215,000
Daly City Youth Health Ctr. (Jefferson HS Dist.)	Health Services	Mental health services integrated with primary care for adolescents.	56,233	56,233
Daytop Village	Human Services	Adolescent Residential Services	318,408	
Daytop Village	Human Services	Adult Residential	287,960	
Daytop Village	Human Services	Adult Residential	101,732	708,100
Edgewood Center for Children and Families	Health Services	Family Caregiver Support	35,918	
Edgewood Children's Center	Human Services	Targeted Case Management - Kinship Program.	415,000	450,918
El Centro de Libertad	Human Services	Non Residential Services	166,996	
El Centro de Libertad	Human Services	Non Residential Services (CaWORKs)	2,899	
El Centro de Libertad	Human Services	Adolescent Non Residential	107,853	
El Centro de Libertad	Human Services	Non Residential Services	71,059	
El Centro de Libertad	Human Services	Prevention Services under the State NNA	20,000	
El Centro de Libertad	Human Services	HIV Prevention Services	25,184	393,991
El Concilio	Health Services	HIV testing and outreach	109,700	109,700
Fair Oaks Info & Referral Center	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	58,726	58,726
Family Caregiver Alliance	Health Services	Family Caregiver Support	72,409	72,409
Family Connections	Human Services	Bi-Lingual Preschool program for newborns to age five.	27,000	27,000
Family Service Agency	Health Services	Nutrition (Congregate), Transportation, Senior Employment	229,578	
Family Services Agency	Human Services	Supervised Family Visitation Services.	71,000	300,578
Family Support Center (out of business) - new provider TBD	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	82,703	
Family Support Center (out of business) - new provider TBD	Human Services	Targeted Case Management Services	50,000	132,703
Fred Finch Bridges (In Home)	Health Services	Intensive home based mental health services for seriously emotionally disturbed children and youth.	356,342	356,342
Free at Last	Health Services	HIV testing and outreach	222,950	
Free At Last	Human Services	Non Residential Services	37,984	
Free At Last	Human Services	Adult Residential	45,478	
Free At Last	Human Services	BASN Non Residential Services	40,564	
Free At Last	Human Services	BASN Residential Services - Men's	34,177	
Free At Last	Human Services	BASN Sober Living Environment (SLE)	711	
Free At Last	Human Services	BASN Residential Services - Womens	13,201	
Free At Last	Human Services	Perinatal Residential Services	156,479	
Free At Last	Human Services	Prevention Services	86,497	638,041
Help at Home	Health Services	Resource Directory to support independence	15,048	15,048
Hope Preservation	Human Services	Prevention Services	30,000	30,000
Horizon Services (Palm Avenue Detox)	Human Services	Residential Detoxification Services	470,182	
Horizon Services (Palm Avenue Detox)	Human Services	Residential (30 days or less) Detoxification Services	72,336	
Horizon Services (Palm Avenue Detox)	Human Services	BASN (30 days or less) Detoxification Services	12,701	555,219
Inter-Faith Hospitality Network	Human Services	Church-Based Rotating Shelter	50,000	50,000

Provider Name		Service Description	FY 2003-04 Annual Contract Amount	Totals by Provider
Jefferson Elementary School District	Human Services	Prevention Services	44,021	44,021
Latino Commission	Human Services	Residential Services for Men	122,344	
Latino Commission	Human Services	Residential Services for Women	122,345	
Latino Commission	Human Services	Residential Services for Women	141,512	
Latino Commission	Human Services	BASN Mens Residential	13,433	
Latino Commission	Human Services	BASN Womens Residential	13,433	
Latino Commission	Human Services	BASN Non Residential Services	7,810	420,877
Legacy Foundation	Human Services	Prevention Services	78,251	78,251
Legal Aid Society	Health Services	Legal Services, Family Caregiver Support	164,450	164,450
Martin Forst	Human Services	Evaluation under Prop 99 Services	10,000	
Martin Forst	Human Services	Evaluation under CDHS-TCS Grant	667	10,667
Mateo Lodge	Health Services	Outreach and support, residential treatment, rehabilitative services, and peer support for seriously mentally ill adults.	1,378,036	1,378,036
Medication Management	Health Services	Disease Prevention & Health Promotion	11,389	11,389
Mental Health Assoc	Health Services	Housing and emergency assistance	682,555	
Mental Health Association	Health Services	Shelter, peer support, and supported housing for seriously mentally ill adults.	893,238	1,575,793
Millbrae Elementary School District	Human Services	Prevention Services	53,702	53,702
Mills-Peninsula Senior Focus	Health Services	Adult Day Health, Disease Prevention Health Promotion, Alzheimers Program	210,186	210,186
Moss Beach Homes, Inc.	Human Services	Operates the Change of Placement Program and Tower House Receiving Home	210,000	210,000
No. Peninsula Family Alternatives (JSRP)	Health Services	Mental health services for seriously emotionally disturbed juvenile sexual offenders.	80,430	80,430
No. Peninsula Services Center	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	96,410	96,410
North Peninsula Neighborhood Services	Health Services	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	18,000	18,000
Ombudsman of San Mateo, Inc.	Health Services	Ombudsman Services	226,145	226,145
Pacifica Resource Center	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	83,679	83,679
Peninsula Community Foundation (PCF)	Human Services	Peninsula Partnership (9 sites) for Promoting Safe and Stable Families	550,111	550,111
Peninsula Conflict Resolution Center (PCRC)	Human Services	Juvenile Dependency Mediation, Community Civic Engagement Facilitation Services, Meeting Facilitation	64,550	
Peninsula Conflict Resolution Center (PCRC)	Human Services	CCAT Parent Committee Support; FCAC Committee.	15,000	79,550
Peer Counseling	Health Services	Emotional support by Spanish language and cultural peers	10,000	10,000
Peninsula Volunteers	Health Services	Adult Day Care, Alzheimers Program, Nutrition (Meals on Wheels, Supplemental Meals on Wheels)	473,856	473,856
Project Ninety	Human Services	Residential Services	560,505	
Project Ninety	Human Services	BASN Mens Residential	158,751	
Project Ninety	Human Services	BASN Sober Living Environment (SLE)	10,784	
Project Ninety	Human Services	Treatment Readiness	24,126	
Project Ninety	Human Services	Residential Services	121,236	
Project Ninety	Human Services	Adolescent Treatment Readiness	36,061	
Project Ninety	Human Services	Residential Special Needs	134,552	1,046,015
Pyramid Alternatives	Human Services	Non Residential Services	176,003	
Pyramid Alternatives	Human Services	Non Residential Services for the Coastside	35,160	
Pyramid Alternatives	Human Services	Non Residential Services	30,137	241,300

Provider Name		Service Description	FY 2003-04 Annual Contract Amount	Totals by Provider
PYSB (YMCA)	Human Services	Campus Counseling and Case Management Services	30,000	30,000
Ravenswood Family Health Center CBO	Health Services	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	30,000	30,000
Redwood City Family Services CBO	Health Services	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	30,000	30,000
Redwood City School District	Human Services	Healthy Start Network; School Based Services; Tri-Part Agreement	100,000	
Redwood City School District	Human Services	Partial Funding for FRC Coordinator @ Kennedy Family Center	25,000	125,000
Samaritan House	Human Services	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	66,408	
Samaritan House	Human Services	SAFE Harbor Year-Round Shelter operations	558,837	
Samaritan House	Human Services	Targeted Case Management Services	50,000	675,245
San Mateo County Central Labor Council CBO	Health Services	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	25,000	25,000
San Mateo County Office of Ed.	Human Services	Educational liasion for foster youth services	75,000	75,000
Second Harvest	Human Services	Food Bank & Operation Brown Bag	57,347	
Second Harvest Food Bank	Health Services	Brown Bag Program	10,000	67,347
Self-Help for the Elderly	Health Services	Nutrition (Congregate, Meals on Wheels, Supplemental Meals on Wheels), HICAP, Case Management	277,107	277,107
Senior Coastsiders	Health Services	Nutrition (Congregate, Meals on Wheels, Supplemental Meals on Wheels), Transportation, Case Management	118,133	118,133
Service League	Health Services	Transitional housing	57,048	
Service League	Human Services	Treatment Readiness	14,070	
Service League	Human Services	BASN Residential Treatment Services	18,963	
Service League	Human Services	Perinatal Residential Services	28,119	
Service League	Human Services	Residential Treatment Services	121,173	
Service League	Human Services	Residential Treatment	50,431	
Service League	Human Services	Non Residential Treatment	30,000	
Service League	Human Services	Residential Treatment	5,250	325,054
Shelter Network	Human Services	Supportive Housing	130,000	
Shelter Network	Human Services	Emergency Shelter (Maple St. and First Step) for homeless individuals & families	159,676	
Shelter Network	Human Services	Emergency Shelter on Maple St. for homeless individuals	118,060	
Shelter Network	Human Services	Transitional Shelters	76,039	
Shelter Network	Human Services	Motel Voucher Program	270,000	
Maple St. Shelter (Shelter Network)	Health Services	Shelter and support services for seriously mentally ill adults.	33,120	786,895
Sitike	Human Services	Non Residential Treatment	33,623	
Sitike	Human Services	BASN Non Residential Services	17,042	
Sitike	Human Services	Perinatal Residential Services	167,182	
Sitike	Human Services	Non Residential Services	31,524	249,371
TBD - RFP in Progress	Human Services	Tobacco Cessation Services	40,731	
TBD - RFP in Progress	Human Services	Tobacco Cessation/Prevention Services	256,149	
TBD - RFP in Progress	Human Services	Tobacco Prevention Services	15,000	
TBD - RFP in Progress	Human Services	Tobacco Cessation Services under the California Department of Health Services-Tobacco Control Section (CDHS-TCS) Grant	18,000	329,880
URSA Institute	Human Services	Prevention Services under the Tobacco Program	121,692	121,692
Women's Recovery Association	Human Services	Non Residential Services	60,893	
Women's Recovery Association	Human Services	Residential Treatment Services	224,702	
Women's Recovery Association	Human Services	Treatment Readiness	55,379	

Attachment A
 HEALTH SERVICES and HUMAN SERVICES
 Community-Based Providers

Provider Name		Service Description	FY 2003-04 Annual Contract Amount	Totals by Provider
Women's Recovery Association	Human Services	Perinatal Residential Services	200,000	
Women's Recovery Association	Human Services	CalWORKs Perinatal Residential Services	64,379	
Women's Recovery Association	Human Services	Residential Treatment	98,175	
Women's Recovery Association	Human Services	Adolescent Residential Services	60,000	763,528
YFA	Human Services	Warmline - Child Abuse I&R	40,000	
YFES - (formerly YFA)	Human Services	Aftercare, Housing Assistance for Teens 18+ years (THPP)	50,000	
YFES - (formerly YFA)	Human Services	Aftercare Services; ILP Outreach Services to 18+ years; need to separate out from Crisis Center component.	70,000	
YFES - (formerly YFA)	Human Services	YFA - Youth Shelter, Daybreak, Crisis Suicide Prevention	397,045	
Youth and Family Enrichment	Human Services	Non Residential Services	20,787	
Youth and Family Enrichment	Human Services	Ancillary Services - North County Drop Off Center for Alcohol Violation Temporary Housing Authority Services (funded \$104,000 Prop 172 revenues and balance of \$65,150 NCC)	169,150	
Youth and Family Enrichment	Human Services	Adolescent Residential Services	129,427	
Youth and Family Enrichment	Human Services	Womens Day Treatment Services (CalWORKs)	372,025	
Youth and Family Enrichment (Girls' Drug Court)	Health Services	Intensive mental health services for seriously emotionally disturbed girls identified through court diversion process.	63,334	
Youth and Family Enrichment Services	Human Services	Prevention Services (Phone Helpline)	41,225	
Youth and Family Enrichment Services	Human Services	Prevention Services (Mis Hermanas)	38,775	1,391,768
Youth Empowering Systems	Human Services	Prevention Services	48,450	48,450
Youth Leadership Institute	Human Services	Prevention Program Services funded by the Tobacco		
Youth Leadership Institute	Human Services	Prevention Program	20,637	
Youth Leadership Institute	Human Services	Prevention Services - Friday Night Live	47,400	
Youth Leadership Institute	Human Services	Prevention Services - Club Live	31,600	99,637
			\$ 25,147,724	\$ 25,147,724

Attachment B
HEALTH SERVICES
Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Annual Units of Service: Budget	Annual Units of Service: Actual	Percent Actual to Budget	EXPLANATION (when actual is under 90%)
Mental Health Services Division						
Caminar	Intensive case management, medication support, residential treatment, rehabilitation, peer support, supported housing, and supported education for seriously mentally ill adults.	\$ 5,073,475	1,582,062	1,408,761	89%	Contractor unable to fill staff vacancies.
Mental Health Association	Shelter, peer support, and supported housing for seriously mentally ill adults.	893,238	215,110	233,398	109%	Productivity higher than contract requirement. Contractor paid to contract maximum.
Mateo Lodge	Outreach and support, residential treatment, rehabilitative services, and peer support for seriously mentally ill adults.	1,378,036	205,908	190,908	93%	
Maple St. Shelter (Shelter Network)	Shelter and support services for seriously mentally ill adults.	33,120	732	732	100%	
Clara-Mateo	Shelter and support services for seriously mentally ill adults.	114,449	2,920	2,109	72%	Fee for service contract. Used fewer services than anticipated.
Subtotal Adult Contracts		\$ 7,492,318	2,006,732	1,835,908	91%	
Children's Health Council	Intensive mental health services for seriously emotionally disturbed youth.	203,280	154	143	93%	
Achieve	Intensive mental health services for seriously emotionally disturbed youth.	110,232	1,463	819	56%	Fee for service contract. Used fewer services than anticipated.
Daly City Youth Health Ctr. (Jefferson HS Dist.)	Mental health services integrated with primary care for adolescents.	56,233	97,195	59,394	61%	Fee for service contract. Used fewer services than anticipated due to contractor staffing issues.
No. Peninsula Family Alternatives (JSRP)	Mental health services for seriously emotionally disturbed juvenile sexual offenders.	80,430	60,000	60,000	100%	
Fred Finch Bridges (In Home)	Intensive home based mental health services for seriously emotionally disturbed children and youth.	356,342	150,992	148,934	99%	
Youth and Family Enrichment (Girls' Drug Court)	Intensive mental health services for seriously emotionally disturbed girls identified through court diversion process.	63,334	112,059	19,050	17%	Fee for service contract. Used fewer services than anticipated due to late start up of overall grant project.
Subtotal Youth Contracts		\$ 869,851	421,863	288,340	68%	All are fee for service contracts. Used fewer services than anticipated.
	Subtotal Mental Health Services	\$ 8,362,169				
AIDS Program						
Free at Last	HIV testing and outreach	\$ 222,950	18,835	18,275	97%	
El Concilio	HIV testing and outreach	109,700	3,325	4,250	128%	
Mental Health Assoc	Housing and emergency assistance	682,555	41,843	42,891	103%	
Community Dental	Dental services	195,360	1,776	1,778	100%	
Service League	Transitional housing	57,048	Fee-for-service			
AIDS Community Research Consortium	Food assistance, HIV prevention services	332,200	13,500	14,850	110%	
	Subtotal AIDS Program	\$ 1,599,813	79,279	82,044	103%	
Children's Health Initiative (CHI)						

Attachment B
HEALTH SERVICES
Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Annual Units of Service: Budget	Annual Units of Service: Actual	Percent Actual to Budget	EXPLANATION (when actual is under 90%)
Ravenswood Family Health Center CBO	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	\$30,000	450	712	158%	
California Health Initiative CBO	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	\$25,000	350	306	87%	We are currently missing three months of data from the Contractor. We expect the percent actual to budget to be above 90% when the complete data is submitted.
North Peninsula Neighborhood Services CBO	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	\$18,000	230	401	174%	
San Mateo County Central Labor Council CBO	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	\$25,000	350	344	98%	
Redwood City Family Services CBO	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	\$30,000	450	393	87%	The Contractor experienced a setback when it lost its Outreach and Enrollment Coordinator in the beginning of the grant year. However, they have hired new staff and have two more months until the end of the grant period to achieve the targeted enrollment number.
Child Care Coordinating Council CBO	Medi-Cal, Healthy Families, and Healthy Kids outreach, enrollment, and retention services.	\$35,700	350	58	17%	The major reasons for the Contractor's low enrollment included staff changes that have reduced the focus on CHI, misunderstandings regarding insurance eligibility guidelines, and the high level of public insurance rates for children entering the subsidized child care system. 4Cs continues to serve as an important partner as it can reach a broad and diverse population of San Mateo County families with uninsured children and children on publicly funded programs. Consequently, the 4Cs contract activities will be expanded beyond just outreach and enrollment to meet the broader CHI objective of improving the health outcomes of children.
	Subtotal Children's Health Initiative	\$163,700				
<u>Aging and Adult Services</u>						
Alzheimer's Association	Family Caregiver Support	\$16,600	1,506	1,966	130.54%	
Avenidas	Adult Day Health	3,300	1,000	789	78.90%	Relatively new contractor; over-projected the number of clients who would use service.
Catholic Charities	Nutrition (Meals on Wheels, Supplemental Meals on Wheels), Adult Day Care	529,457	123,300	106,229	86.15%	Affected by general county-wide decrease in use of meals programs
CID	Family Caregiver Support	13,500	42	57	135.71%	
City of Belmont	Nutrition (Congregate), Transportation	23,936	9,400	9,596	102.09%	
City of Daly City	Nutrition (Congregate), Family Caregiver Support	83,784	25,326	27,777	109.68%	
City of Menlo Park	Nutrition (Congregate), Transportation	48,820	18,000	16,862	93.68%	
City of Pacifica	Nutrition (Congregate, Meals on Wheels, Supplemental Meals on Wheels), Transportation	93,678	26,200	21,958	83.81%	Affected by general county-wide decrease in use of meals programs

Attachment B
HEALTH SERVICES
Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Annual Units of Service: Budget	Annual Units of Service: Actual	Percent Actual to Budget	EXPLANATION (when actual is under 90%)
City of San Bruno	Nutrition (Congregate), Transportation	64,400	26,500	24,562	92.69%	
City of San Mateo	Nutrition (Congregate), Transportation	33,034	10,550	9,794	92.83%	
City of South San Francisco	Nutrition (Congregate), Transportation, Adult Day Care	135,828	44,200	38,214	86.46%	Affected by general county-wide decrease in use of meals programs
Coastside ADHC	Adult Day Health, Alzheimers Program, Family Caregiver Support	60,062	20,372	16,549	81.23%	Provider reduced use of transportation for recreational use at county's request, but budgeted units were not changed for 03-04. This resulted in under utilization. This request was made in preparation for contract revision in 04-05, which combined all services and aligned units of service with days of attendance. The use of transportation for recreational rides was eliminated in this process.
Edgewood Center for Children and Families	Family Caregiver Support	35,918	1,897	1,888	99.53%	
Family Caregiver Alliance	Family Caregiver Support	72,409	3,878	5,612	144.71%	
Family Service Agency	Nutrition (Congregate), Transportation, Senior Employment	229,578	18,684	17,849	95.53%	
Legal Aid Society	Legal Services, Family Caregiver Support	164,450	7,968	10,678	134.01%	
Mills-Peninsula Senior Focus	Adult Day Health, Disease Prevention Health Promotion, Alzheimers Program	210,186	26,355	27,197	103.19%	
Ombudsman of San Mateo, Inc.	Ombudsman Services	226,145	8,675	13,300	153.31%	
Peninsula Volunteers	Adult Day Care, Alzheimers Program, Nutrition (Meals on Wheels, Supplemental Meals on Wheels)	473,856	105,300	89,736	85.22%	Affected by general county-wide decrease in use of meals programs; in addition Assisted Transportation was under used as many of the participants had family members who transported them to/from the program.
Second Harvest Food Bank	Brown Bag Program	10,000	54,000	54,390	100.72%	
Self-Help for the Elderly	Nutrition (Congregate, Meals on Wheels, Supplemental Meals on Wheels), HICAP, Case Management	277,107	28,370	27,775	97.90%	
Senior Coastsideers	Nutrition (Congregate, Meals on Wheels, Supplemental Meals on Wheels), Transportation, Case Management	118,133	26,872	23,636	87.96%	Affected by general county-wide decrease in use of meals programs
Subtotal Provider Agreements		\$2,924,181				
Help at Home	Resource Directory to support independence	15,048				
Peer Counseling	Emotional support by Spanish language and cultural peers	10,000	1,500	4,052	270.13%	
Medication Management	Disease Prevention & Health Promotion	11,389	330	319	96.67%	
Subtotal Internal Agreements		\$36,437				
	Subtotal Aging and Adult Services	\$2,960,618				
TOTAL Health Services		\$ 13,086,300				

Attachment C
HUMAN SERVICES AGENCY
Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Met 03-04 Performance Goals (Y/N)	If not, please comment on what wasn't met and why.
Office of Housing				
7 CORE Services Agencies:				
Coastside Opportunity Center	Provide emergency assistance services such as: emergency food, shelter & clothing. They also provide information & referral, one-time rental assistance, advocacy and employment services, crisis intervention and case management.	\$ 56,315	Y	
Daly City Community Svc Center	same as above	98,808	Y	
Fair Oaks Info & Referral Center	same as above	58,726	Y	
Family Support Center	same as above	82,703	N	Out of Business. El Concilio is interim provider until March 2005
No. Peninsula Services Center	same as above	96,410	Y	Meets performance goals. However, existing board has only 4 members -awaiting plan to increase to the required 7 boardmembers.
Pacifica Resource Center	same as above	83,679	Y	
Samaritan House	same as above	66,408	Y	
Other CBOs:				
Shelter Network	Supportive Housing	130,000	Y	
Shelter Network	Emergency Shelter (Maple St. and First Step) for homeless individuals & families	159,676	Y	
Shelter Network	Emergency Shelter on Maple St. for homeless individuals	118,060	Y	
Shelter Network	Transitional Shelters	76,039	Y	
Clara-Mateo Alliance	Transitional Shelters	120,963	Y	Recently merged with InnVision. Contract just executed but it is expected that they will exceed performance goals.
Inter-Faith Hospitality Network	Church-Based Rotating Shelter	50,000	Y	
Second Harvest	Food Bank & Operation Brown Bag	57,347	Y	
Shelter Network	Motel Voucher Program	270,000	Y	
Samaritan House	SAFE Harbor Year-Round Shelter operations	558,837	Y	
	Subtotal Housing	\$ 2,083,971		
Alcohol and Drug				
AIDS Prevention Action Network	Prevention Services	\$ 81,899	Y	
Asian American Recovery Svrs	Non Residential Services	20,172	Y	
Asian American Recovery Svrs	Non Residential Services	89,392	Y	
Asian American Recovery Svrs	Intensive Outpatient Services	183,162	Y	
Asian American Recovery Svrs	Treatment Readiness	18,389	Y	
Asian American Recovery Svrs	Prevention Services under the State NNA	60,000	Y	
Asian American Recovery Svrs	HIV Prevention Services	25,183	Y	
Bay Area Community Resources	Prevention Services	80,000	Y	
Cabrillo Unified School District	Prevention Services	40,000	Y	
Catholic Charities	Treatment Readiness	14,963	Y	
Daytop Village	Adolescent Residential Services	318,408	Y	
Daytop Village	Adult Residential	287,960	Y	

Attachment C
HUMAN SERVICES AGENCY
Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Met 03-04 Performance Goals (Y/N)	If not, please comment on what wasn't met and why.
Daytop Village	Adult Residential	101,732	Y	
El Centro de Libertad	Non Residential Services	166,996	Y	
El Centro de Libertad	Non Residential Services (CalWORKs)	2,899	Y	
El Centro de Libertad	Adolescent Non Residential	107,853	Y	
El Centro de Libertad	Non Residential Services	71,059	Y	
El Centro de Libertad	Prevention Services under the State NNA	20,000	Y	
El Centro de Libertad	HIV Prevention Services	25,184	Y	
Free At Last	Non Residential Services	37,984	Y	
Free At Last	Adult Residential	45,478	Y	
Free At Last	BASN Non Residential Services	40,564	Y	
Free At Last	BASN Residential Services - Men's	34,177	Y	
Free At Last	BASN Sober Living Environment (SLE)	711	Y	
Free At Last	BASN Residential Services - Womens	13,201	Y	
Free At Last	Perinatal Residential Services	156,479	Y	
Free At Last	Prevention Services	86,497	Y	
TBD - RFP in Progress	Tobacco Cessation Services	40,731	Y	
TBD - RFP in Progress	Tobacco Cessation/Prevention Services	256,149	Y	
TBD - RFP in Progress	Tobacco Prevention Services	15,000	Y	
TBD - RFP in Progress	Tobacco Cessation Services under the California Department of Health Services-Tobacco Control Section (CDHS-TCS) Grant	18,000	Y	
Hope Preservation	Prevention Services	30,000	Y	
Horizon Services (Palm Avenue Detox)	Residential Detoxification Services	470,182	Y	
Horizon Services (Palm Avenue Detox)	Residential (30 days or less) Detoxification Services	72,336	Y	
Horizon Services (Palm Avenue Detox)	BASN (30 days or less) Detoxification Services	12,701	Y	
Jefferson Elementary School District	Prevention Services	44,021	Y	
Latino Commission	Residential Services for Men	122,344	Y	
Latino Commission	Residential Services for Women	122,345	Y	
Latino Commission	Residential Services for Women	141,512	Y	
Latino Commission	BASN Mens Residential	13,433	Y	
Latino Commission	BASN Womens Residential	13,433	Y	
Latino Commission	BASN Non Residential Services	7,810	Y	
Legacy Foundation	Prevention Services	78,251	Y	
Martin Forst	Evaluation under Prop 99 Services	10,000	Y	
Martin Forst	Evaluation under CDHS-TCS Grant	667	Y	
Millbrae Elementary School District	Prevention Services	53,702	Y	
Project Ninety	Residential Services	560,505	Y	
Project Ninety	BASN Mens Residential	158,751	Y	
Project Ninety	BASN Sober Living Environment (SLE)	10,784	Y	
Project Ninety	Treatment Readiness	24,126	Y	
Project Ninety	Residential Services	121,236	Y	
Project Ninety	Adolescent Treatment Readiness	36,061	Y	

Attachment C
HUMAN SERVICES AGENCY
Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Met 03-04 Performance Goals (Y/N)	If not, please comment on what wasn't met and why.
Project Ninety	Residential Special Needs	134,552	Y	
Pyramid Alternatives	Non Residential Services	176,003	Y	
Pyramid Alternatives	Non Residential Services for the Coastside	35,160	Y	
Pyramid Alternatives	Non Residential Services	30,137	Y	
Service League	Treatment Readiness	14,070	Y	
Service League	BASN Residential Treatment Services	18,963	Y	
Service League	Perinatal Residential Services	28,119	Y	
Service League	Residential Treatment Services	121,173	Y	
Service League	Residential Treatment	50,431	Y	
Service League	Non Residential Treatment	30,000	Y	
Service League	Residential Treatment	5,250	Y	
Sitike	Non Residential Treatment	33,623	Y	
Sitike	BASN Non Residential Services	17,042	Y	
Sitike	Perinatal Residential Services	167,182	Y	
Sitike	Non Residential Services	31,524	Y	
URSA Institute	Prevention Services under the Tobacco Program	121,692	Y	
Women's Recovery Association	Non Residential Services	60,893	Y	
Women's Recovery Association	Residential Treatment Services	224,702	Y	
Women's Recovery Association	Treatment Readiness	55,379	Y	
Women's Recovery Association	Perinatal Residential Services	200,000	Y	
Women's Recovery Association	CalWORKs Perinatal Residential Services	64,379	Y	
Women's Recovery Association	Residential Treatment	98,175	Y	
Women's Recovery Association	Adolescent Residential Services	60,000	Y	
Youth and Family Enrichment	Non Residential Services	20,787	Y	
	Ancillary Services - North County Drop Off Center for Alcohol Violation Temporary Housing Authority Services (funded \$104,000 Prop 172 revenues and balance of \$65,150 NCC)	169,150	Y	
Youth and Family Enrichment	Adolescent Residential Services	129,427	Y	
Youth and Family Enrichment	Womens Day Treatment Services (CalWORKs)	372,025	Y	
Youth and Family Enrichment Services	Prevention Services (Phone Helpline)	41,225	Y	
Youth and Family Enrichment Services	Prevention Services (Mis Hermanas)	38,775	Y	
Youth Empowering Systems	Prevention Services	48,450	Y	
Youth Leadership Institute	Prevention Program Services funded by the Tobacco Prevention Program	20,637	Y	
Youth Leadership Institute	Prevention Services - Friday Night Live	47,400	Y	
Youth Leadership Institute	Prevention Services - Club Live	31,600	Y	
	Subtotal Alcohol and Drug	\$ 7,262,347		
Children & Family Services				
Daly City School District	Peninsula Collaborative; School Based Services	\$ 215,000	Y	

Attachment C
 HUMAN SERVICES AGENCY
 Community-Based Organizations

Provider Name	Service Description	FY 2003-04 Annual Contract Amount	Met 03-04 Performance Goals (Y/N)	If not, please comment on what wasn't met and why.
Redwood City School District	Healthy Start Network; School Based Services; Tri-Part Agreement	100,000	Y	
PCF	Peninsula Partnership (9 sites) for Promoting Safe and Stable Families	550,111	Y	
YFES - (formerly YFA)	Aftercare, Housing Assistance for Teens 18+ years (THPP)	50,000	Y	
YFES - (formerly YFA)	Aftercare Services; ILP Outreach Services to 18+ years; need to separate out from Crisis Center component.	70,000	Y	
CAPC	Volunteer Case Aide Program; Child Care for Fost-Adopt classes, parent education groups, transportation to service appts. And supervised parent visitation services.	114,800	N	CAPC met all performance goals except volunteer case aide hours which were only 70% of required number. Program will be closely monitored in 04-05.
Edgewood Children's Center	Targeted Case Management - Kinship Program.	415,000	Y	
Family Services Agency	Supervised Family Visitation Services.	71,000	Y	
Family Support Center of the Mid-Peninsula	Targeted Case Management Services	50,000	N	Provider went out of business. This agreement was specific to the Targeted Case Management Program.
PCRC	Juvenile Dependency Mediation, Community Civic Engagement Facilitation Services, Meeting Facilitation	64,550	Y	
Redwood City School District	Partial Funding for FRC Coordinator @ Kennedy Family Center	25,000	Y	
Samaritan House	Targeted Case Management Services	50,000	N/A	There are no progress reports as the provider was unable to participate in the FY 03-04 Targeted Case Management Program. They are participating in FY 04-05.
YFES - (formerly YFA)	YFA -Youth Shelter, Daybreak, Crisis Suicide Prevention	397,045	Y	
4Cs	Family Resource Center, "Mary's Room" for parents and care providers in the 4Cs subsidized day care program.	35,000	Y	
CAPC	Mandatory Reporting Training	10,600	Y	
Center for Domestic Violence	CDVP Programs, Strategic Planning and Transitional Housing Sustainability Plan.	100,000	Y	
Family Connections	Bi-Lingual Preschool program for newborns to age five	27,000	Y	
PCRC	CCAT Parent Committee Support; FCAC Committee.	15,000	Y	
PYSB (YMCA)	Campus Counseling and Case Management Services	30,000	Y	
YFA	Warmline - Child Abuse I&R	40,000	Y	
	Subtotal Children & Family Services	\$ 2,430,106		
Out of Home Placement				
Moss Beach Homes, Inc.	Operates the Change of Placement Program and Tower House Receiving Home	\$ 210,000	Y	
San Mateo County Office of Ed.	Educational liasion for foster youth services	75,000	Y	
	Subtotal Out of Home Placement	\$ 285,000		
TOTAL Human Services Agency		\$ 12,061,424		