



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

San Mateo Medical Center

DATE: May 2, 2005

BOARD MEETING DATE: May 17, 2005
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Four-fifths Vote

TO: Honorable Board of Supervisors

FROM:  Nancy Steiger, Chief Executive Officer, San Mateo Medical Center

SUBJECT: Appropriation Transfer Request

Recommendation

Approve an Appropriation Transfer Request (ATR) transferring \$900,000 from Automation Services-ISD to Operating Transfer Out-Cap. Proj., Medical Tools and Instruments and Other Specialized Furn./Equip. in the Facility Projects and Capital Purchases budget.

Vision Alignment

Commitment: Responsive, effective and collaborative government.

Goal 21: County employees understand, support and integrate the County vision and goals into their delivery of services.

This agreement contributes to this commitment and goal by tracking capital equipment purchases and facility projects separately to enable SMMC to track the purchases and projects in relation to each department's budget.

Background/Discussion

During the current fiscal year, organization unit #66708 was established to appropriate funding and track expenditures for capital equipment and project purchases at San Mateo Medical Center. It was then decided that facility and information technology projects be funded and tracked separately which was originally done on ATR5018 dated January 4, 2005. This action aligns the previously approved capital expense budget to these units in order to prevent budget blocks.

Fiscal Impact

This ATR transfers previously approved funding between organization units within the San Mateo Medical Center Financial Services Division. There is no change in Net County Cost.

RECOMMENDED

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COUNTY MANAGER