



Helen Kim
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VIA ELECTRONIC MAIL

June 13, 2005

Nancy Steiger
Chief Executive Officer
San Mateo Medical Center
222 W. 39th Avenue
San Mateo, CA 94403
Email: nsteiger@co.sanmateo.ca.us

Re: Grant Award Letter Agreement for San Mateo Medical Center (#766)

Dear Ms. Steiger:

On behalf of the Gordon and Betty Moore Foundation (the "Foundation"), it is a pleasure to inform you that the San Mateo Medical Center ("SMMC") has been awarded a grant in the amount of \$75,000 (Seventy-Five Thousand Dollars) ("Grant"). This Grant is in support of your organization's participation in the Foundation's San Francisco Bay Area Challenge (SFBAC) Grant Program for implementation of interventions recommended by the "100K Lives Campaign," referred to in this letter as the "Campaign."

This Grant is to be used in accordance with your 2005 SFBAC Grant Program Application Form (Attachment 1). By signing this Grant Agreement, SMMC agrees to the following terms in connection with the Grant:

1. Campaign Requirements:

(a) SMMC will formally enroll in the Campaign through www.IHI.org by June 30, 2005.

(b) SMMC will complete implementation of the Campaign interventions as described in Attachment 1 by December 30, 2006.

(c) SMMC will report baseline and monthly raw mortality data and patient discharge data to the Institute for Healthcare Improvement ("IHI"). Reporting of data will be required from July 2005 through June 2007.

Nancy Steiger, Chief Executive Officer
San Mateo Medical Center
June 13, 2005

(d) SMMC will attend quarterly Foundation sponsored meetings of a Bay Area Regional Collaborative to share practices in implementing the interventions. Attendance at Regional Collaborative meetings will be required between July 2005 and March 2007. The attendance of SMMC's Chief Medical Officer, Chief Nursing Officer, and Patient Safety Executive at these meetings is required. In addition to the Chief Medical Officer, Chief Nursing Officer, and Patient Safety Executive, SMMC's Chief Executive Officer will attend the Program's kick off meeting in 2005 and a mid-Campaign progress meeting in 2006.

(e) SMMC will provide a 100 percent match of Foundation funding. SMMC in-kind contributions may be used to satisfy this requirement.

(f) Upon request, SMMC will collaborate with the Foundation, Foundation grantees or potential grantees. SMMC will participate in Foundation-sponsored community shared services, including the Centralized Clinical Placement System.

2. Grant funds will be paid within two weeks of the Foundation's receipt of a fully-executed copy of this Grant Agreement and completed wire transfer instructions. SMMC will use the Grant solely for the purposes described in this Grant Agreement. SMMC will repay to the Foundation any portion of the amount granted that is not used for these purposes. SMMC will maintain its financial books and records in such a fashion that it can provide the Foundation with sufficient detail to substantiate all expenditures related to the Grant.

3. This Grant is not to be used in any attempt to influence legislation within the meaning of Section 4945(e) of the Internal Revenue Code. SMMC will not use any portion of the Grant funds to influence the outcome of any specific election for candidates to public office; to carry on any voter registration drive except as provided in Section 4945(f) of Internal Revenue Code; to induce or encourage violations of law or public policy; to cause any private inurement or improper private benefit to occur; or to take any other action inconsistent with Section 501(c)(3) of the Internal Revenue Code.

4. SMMC confirms that its 501(c)(3) determination letter from the Internal Revenue Service has not been revoked or modified.

5. The Foundation may include basic information about this Grant in its periodic public reports, once the Foundation receives a fully-executed Grant Agreement. Additionally, information may be posted on the Foundation's website immediately following receipt of the fully-executed Grant Agreement, unless the parties make alternative arrangements. If SMMC plans to make a press release, public announcement or otherwise publicize this Grant, SMMC should contact Marybeth Sharpe, Senior Program Officer (Marybeth.Sharpe@moore.org) in advance of such publicity. SMMC agrees to notify Ms. Sharpe in advance of any communication that may reasonably be understood to represent the views of the Foundation, and provide

Nancy Steiger, Chief Executive Officer
San Mateo Medical Center
June 13, 2005

the Foundation with reasonable opportunity to review, comment and approve the communication.

6. This Grant Agreement supersedes any prior oral or written understandings or communications between the parties and constitutes the entire agreement of the parties with respect to the subject matter. This Grant Agreement may not be amended or modified, except in writing signed by both parties. This Grant Agreement is governed by the laws of the State of California.

Please indicate your organization's agreement to its terms by having an authorized officer of SMMC sign a copy of this letter and return it to the Foundation to the attention of Cathy Manovi, Grants Administration, by electronic mail if possible (cathy.manovi@moore.org), or by fax (415-561-7748). We will arrange for the first payment of the Grant, by wire transfer within two weeks of our receipt of the countersigned copy of this Grant Agreement. To facilitate your receipt of the funds, please complete the attached Request for Wire Transfer form and return it with your signed Grant Agreement.

Congratulations on your Grant. On behalf of the Foundation, we wish to extend every good wish for the success of SMMC's participation in the "100K Lives Campaign."

Best regards,



Helen Kim
Program Director - Betty Irene Moore Nursing, SF Bay Area

Attachment 1
Enclosure (Request for Wire Transfer Form)

cc: Edgar Pierluissi, MD, Vice President/Medical Director, Quality
Email: epierluissi@co.sanmateo.ca.us

AGREED AND ACCEPTED for San Mateo Medical Center:

By: 
Nancy Steiger

Title: Chief Executive Officer

Date: 6/22/05

By: _____
Richard S. Gordon

Title: President, Board of Supervisors
San Mateo County

Date: _____

