



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Human Services Agency

DATE: December 29, 2005
BOARD MEETING DATE: January 10, 2006
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Glen H. Brooks Jr., Interim Director, Human Services Agency
Mark Lane, Director, Children and Family Services

SUBJECT: Second Amendment to the Agreement with the San Mateo County Office of Education

RECOMMENDATION:

Adopt a Resolution authorizing the execution of a Second Amendment to the Agreement with the San Mateo County Office of Education (SMCOE) to contract for tutoring services from SMCOE and to add FY 2005-06 funds in the amount of \$97,000 for a total obligation of \$242,000. The term of the Agreement remains the same, July 1, 2003 to June 30, 2006.

VISION ALIGNMENT:

Commitment: Provide equal access to educational opportunity

Goal 19: The skill level of new workers rises with improved K-12 education and training options.

This Agreement contributes to this commitment and goal for children in shelter homes who will not lose valuable school credits and will be placed in appropriate school programs.

Performance Measure(s):

Measure	Actual FY 2004-05	Projected FY 2005-06
Reduce the number of School days lost in transferring schools upon entering foster care	average of 5 days lost	4 days or less
Increase the number of school age youth who have an updated *educational passport	75%	80%

*Education Passport is a document in the Child Welfare System and Case Management System database, where all educational information is stored.

BACKGROUND:

On May 21, 2003, the Human Services Agency (HSA) contracted with SMCOE to hire a liaison for the term of July 1, 2003 through June 30, 2004 to provide services to children in shelter/foster care, specifically, to obtain educational history, assist with school placements and provide case management services. The liaison facilitates the school placement process and provides and maintains data on the academic progress and services to County shelter/foster care students. The maximum payment amount pursuant to the Agreement was \$70,000.

On June 30, 2004, the HSA entered into an amendment to add FY 2004-05 funds in the amount of \$75,000 and to extend the term of the Agreement until June 30, 2006.

DISCUSSION:

This Second Amendment will allow the HSA to continue educational services and case management for children in the shelter/foster care system and will further provide that the Contractor shall provide tutoring services to youth in Emergency Shelter facilities. Emergency Shelter facilities include: County receiving homes, emergency foster homes (homes that take children at any time under any circumstance) and the Excell Readiness Center. This second amendment will add \$97,000 in funds to the Agreement for FY 2005-06.

This Second Amendment to the Agreement has been reviewed and approved as to form by the County Counsel's Office. Risk Management has reviewed and approved the Contractor's insurance coverage.

FISCAL IMPACT

The term of the Agreement remains, July 1, 2003 through June 30, 2006. This Second Amendment adds funds for FY 2005-06 in the amount of \$97,000 for a total contract amount of \$242,000. Of the amended amount of \$97,000, \$42,060 is funded through state funding, \$27,880 is funded through federal funding and the balance of \$27,060 is Net County Cost. Funds have been budgeted in the FY 2005-06 Agency Adopted Budget. There is no additional Net County Cost as a result of this action.