

**AMENDMENT ONE TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
ALZHEIMER'S ASSOCIATION OF NORTHERN CALIFORNIA**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and ALZHEIMER'S ASSOCIATION OF NORTHERN CALIFORNIA, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into Agreement 67461 for Family Caregiver Support services on July 26, 2005; and

WHEREAS, the parties wish to amend the Agreement increasing the units of service and funding for Family Caregiver Support services by \$7,813 for a total of \$20,138:

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. Section 3 of the agreement is amended to read as follows:

**3. Payments.**

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Schedule A (revised 02/06), County shall make payment to Contractor based on the rates and in the manner specified in Schedule B (revised 02/06). The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed TWENTY THOUSAND ONE HUNDRED THIRTY-EIGHT DOLLARS (\$20,138).

2. Schedule A and Schedule B of the Original Agreement are deleted and replaced and incorporated herein as Schedule A (revised) and Schedule B (revised) as attached.
3. **All other terms and conditions of the agreement dated July 26, 2005, between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
Jerry Hill, President, Board of Supervisors, San  
Mateo County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

ALZHEIMER'S ASSOCIATION OF NORTHERN CALIFORNIA

  
\_\_\_\_\_  
Contractor's Signature

Date: 2-17-2006

## SCHEDULE A – AMENDMENT ONE

### ALZHEIMER'S ASSOCIATION OF NORTHERN CALIFORNIA

#### FY 2005-2006 DESCRIPTION OF SERVICES

Contractor shall operate the following Older Americans Act (OAA) and/or Community-Based Services (CBSP) program(s): the Family Caregiver Support Program for Caregiver Support. Services described in this Schedule A reflect program performance requirements (units of service) during fiscal year July 1, 2005 through June 30, 2006. This program shall operate in accordance with the California Department of Aging and/or state licensing regulations and the standards and requirements established by Aging and Adult Services of San Mateo County. A monitoring will be conducted annually and onsite, in accordance with the Area Agency on Aging Contract Monitoring Procedures Manual. Contractor agrees to provide requested programmatic and administrative documentation as part of the contract monitoring process.

#### I. FAMILY CAREGIVER SUPPORT PROGRAM (CAREGIVER SUPPORT AND SERVICE INFORMATION)

##### 1. Units of Service

Contractor agrees to provide at least 840 unduplicated clients with a minimum of 156 units of caregiver support group assistance. Contractor agrees to provide outreach to a minimum of 500 clients.

##### 2. Unit Definitions

**Caregiver Support Group (Caregiver Support):** A group of caregivers led by a competent facilitator, having the purpose of providing the caregivers with a forum to exchange "histories," information, encouragement, hope, and support.

**Unit of Service: One hour**

**Outreach:** Contractor will purchase a new server to support the Association website; print and circulate 3,000 newsletters and distribute 2,000 brochures for caregivers within San Mateo County.

##### 3. Program Requirements

Contractor agrees to:

- a. Provide this service in accordance with the guidelines set forth in the Aging and Adult Services Request for Proposals, the Title III E Older Americans Act guidelines, and any other applicable rules and regulations as adopted by San Mateo County Aging and Adult Services.

## SCHEDULE B - AMENDMENT ONE

### ALZHEIMER'S ASSOCIATION OF NORTHERN CALIFORNIA

#### FY 2005-2006 FISCAL SUMMARY

Contractor shall operate the following Older Americans Act (OAA) and/or Community-Based Services (CBSP) programs(s): Family Caregiver Support Program for Caregiver Support funded under Title III E of the Older Americans Act. Services described in this Schedule B reflect program funding and payment methods during fiscal year July 1, 2005 through June 30, 2006. This program shall operate in accordance with the California Department of Aging and/or state licensing regulations and the standards and requirements established by Aging and Adult Services of San Mateo County.

#### **I. FAMILY CAREGIVER SUPPORT PROGRAM (CAREGIVER SUPPORT AND SERVICE INFORMATION)**

Aging and Adult Services will pay the contractor in consideration of services rendered through OAA funds, the rate of one-twelfth of the total reimbursement for this program per month.

Aging and Adult Services will pay contractor \$7,813 for outreach during the period between approval of the amendment and the end of the contract term.

The maximum reimbursement for the Family Caregiver Support Program during the contract term July 1, 2005 through June 30, 2006 shall not exceed NINETEEN THOUSAND SIX HUNDRED THIRTEEN DOLLARS (\$19,613).

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Contractor is responsible for covering the cost of all components of each program outlined above and shall be reimbursed for actual expenditures on the approved budget for each program.

A mid-year review, scheduled for January, will require a reconciliation of year-to-date outcomes. Based on these outcomes, a budget revision may be required.

In addition, Contractor agrees to:

- a. Submit client intake forms as appropriate, monthly program reports and invoices by the tenth (10<sup>th</sup>) of each month. (Invoices submitted more than two months past the month of service may not be reimbursed. Statistical reports submitted more than one month past the month of service may result in withholding of payments until reports are brought current.);

Alzheimer's Association of Northern California – Schedule B

- b. Offer services throughout the twelve-month contract period, unless prior written approval is received from Aging and Adult Services; and
- c. Submit a closing report by July 31, 2006.

The maximum reimbursement for contracted services between San Mateo County Aging and Adult Services and Alzheimer's Association of Northern California is \$19,613 in Older Americans Act funds and \$525 in County General Funds for general program support for a total amount of TWENTY THOUSAND ONE HUNDRED THIRTY-EIGHT DOLLARS (\$20,138) for the contract term July 1, 2005 through June 30, 2006.