

**AMENDMENT ONE TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND
CENTER FOR INDEPENDENCE OF THE DISABLED**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and the CENTER FOR INDEPENDENCE OF THE DISABLED, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into Agreement 67461 for Family Caregiver Support, Supplemental Services – Home repair and modification services on July 26, 2005; and

WHEREAS, the parties wish to amend the Agreement adding funding for Housing Repairs and Renovation services in the amount of \$10,000 for a total of \$30,739:

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3 of the agreement is amended to read as follows:

3. Payments.

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Attachment A, County shall make payment to Contractor based on the rates and in the manner specified in Attachment B. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed THIRTY THOUSAND SEVEN HUNDRED THIRTY-NINE DOLLARS (\$30,739).

2. Schedule A and Schedule B of the Original Agreement are revised and incorporated herein as Schedule A and Schedule B as attached.

3. **All other terms and conditions of the agreement dated July 26, 2005,**

between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
Jerry Hill, President, Board of Supervisors, San
Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

CENTER FOR INDEPENDENCE OF THE DISABLED

Kent Michelner
Contractor's Signature

Date: 2 - 15 - 2006

SCHEDULE A – AMENDMENT ONE

CENTER FOR INDEPENDENCE OF THE DISABLED

FY 2005-2006 DESCRIPTION OF SERVICES

Contractor shall operate the following Older Americans Act (OAA) and/or Community-Based Services (CBSP) program(s): the Family Caregiver Support Program for Supplemental Services. Services described in this Schedule A reflect program performance requirements (units of service) during fiscal year July 1, 2005 through June 30, 2006. This program shall operate in accordance with the California Department of Aging and/or state licensing regulations and the standards and requirements established by Aging and Adult Services of San Mateo County. A monitoring will be conducted annually and onsite, in accordance with the Area Agency on Aging Contract Monitoring Procedures Manual. Contractor agrees to provide requested programmatic and administrative documentation as part of the contract monitoring process.

I. FAMILY CAREGIVER SUPPORT PROGRAM (SUPPLEMENTAL SERVICES)

1. Units of Service

Contractor agrees to provide five unduplicated clients with a minimum of 10 units of assistive devices, 15 unduplicated clients with a minimum of 25 units of home security and safety, and 15 unduplicated clients with a minimum of 25 units of minor home modification.

2. Unit Definitions

Assistive Devices: To provide for rental or purchase and monthly fee service of electronic communications devices, emergency response equipment, and similar equipment to provide care providers access to meet emergency needs (does not include telephones) that are necessary to facilitate the ability of care providers and care recipients to remain at home and that are not available under other programs. Provides for purchase of items such as body braces, orthopedic shoes, walkers and wheelchairs.

Unit of Service: One occurrence

Home Security and Safety: To provide services for the care providers' and care recipients' security including safety screening of their home environment and the provision of safety features such as medical alert, grab bars, lock and deadbolts, smoke and burglar alarms, and emergency cash assistance for one-time payment of energy bills.

Unit of Service: One occurrence

Minor Home Modification: Minor modifications of homes that are necessary to facilitate the ability of care providers and care recipients to remain at home and that are not available under other programs.

Unit of Service: One occurrence

3. Program Requirements

Contractor agrees to:

- a. Provide this service in accordance with the guidelines set forth in the Aging and Adult Services Request for Proposals, the Title III E Older Americans Act guidelines, and any other applicable rules and regulations as adopted by San Mateo County Aging and Adult Services.

II. HOUSING

1. Units of Service

Contractor agrees to provide a minimum of 25 units of repair and renovation to 10 clients.

2. Unit Definitions

Repairs/Renovation: To improve or maintain a client's home, a facility, or center in order to meet safety, health, and code standards.

Unit of Service: One hour

3. Program Requirements

Contractor agrees to:

Submit client intake forms as appropriate, monthly program reports and invoices by the tenth (10th) of each month.

SCHEDULE B – AMENDMENT ONE

CENTER FOR INDEPENDENCE OF THE DISABLED

FY 2005-2006 FISCAL SUMMARY

Contractor shall operate the following Older Americans Act (OAA) and/or Community-Based Services (CBSP) program(s): the Family Caregiver Support Program for Supplemental Services. Services described in this Schedule B reflect program funding and payment method during fiscal year July 1, 2005 through June 30, 2006. This program shall operate in accordance with the California Department of Aging and/or state licensing regulations and the standards and requirements established by Aging and Adult Services of San Mateo County. Funds shall be utilized to subsidize the fees of seniors who are unable to pay the full cost of services.

I. FAMILY CAREGIVER SUPPORT PROGRAM (SUPPLEMENTAL SERVICES)

Aging and Adult Services will pay the contractor in consideration of services rendered through OAA funds, the rate of one-twelfth of \$20,739 reimbursement for this program per month.

The maximum reimbursement for the Family Caregiver Support Program during the contract term July 1, 2005 through June 30, 2006 shall not exceed TWENTY THOUSAND SEVEN HUNDRED THIRTY-NINE DOLLARS (\$20,739).

II. HOUSING

The total OAA reimbursement for Housing during the contract term July 1, 2005 through June 30, 2006 shall not exceed TEN THOUSAND DOLLARS (\$10,000).

Contractor is responsible for covering the cost of all components of each program outlined in this agreement and shall be reimbursed monthly for actual expenditures on the approved budget for each program.

A mid-year review scheduled for January will require a reconciliation of year-to-date outcomes. Based on these outcomes, a budget revision may be required.

In addition, Contractor agrees to:

- a. Submit client intake forms, monthly program reports and invoices by the tenth (10th) of each month. (Invoices submitted more than two months past the month of service may not be reimbursed. Statistical

Center for Independence of the Disabled – Schedule B

reports submitted more than one month past the month of service may result in withholding of payments until reports are brought current.);

- b. Offer services throughout the twelve-month contract period, unless prior written approval is received from Aging and Adult Services; and
- c. Submit a closing report by July 31, 2006.

The maximum reimbursement for contracted services between San Mateo County Aging and Adult Services and Center for Independence of the Disabled is \$30,000 in Older Americans Act funds, and \$739 in County General Funds for general program support for a total amount of THIRTY THOUSAND SEVEN HUNDRED THIRTY-NINE DOLLARS (\$30,739) for the contract term July 1, 2005 through June 30, 2006.