



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

County Manager's Office

**DATE:** July 31, 2006  
**BOARD MEETING DATE:** August 15, 2006  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors  
**FROM:** Paul Scannell, Assistant County Manager  
**SUBJECT:** San Mateo County Youth Services Center

**RECOMMENDATION:**

Adopt a Resolution:

Authorizing a First Amendment to the Agreement with Engineering Economics, Inc. to provide building commissioning services for the design and construction of the San Mateo County Youth Services Center, increasing the not-to-exceed fee by \$42,372, from \$191,739 to \$234,111.

**VISION ALIGNMENT:**

**Commitment:** Ensure basic health and safety for all.

**Goal 8:** Help vulnerable people—the aged, disabled, mentally ill, at-risk youth and others—achieve a better quality of life.

This project contributes to the commitment and goal by consolidating youth services in one location in a new state-of-the-art facility to benefit youth, families, staff, and community. Capital Projects is meeting its performance target to manage one project, the Youth Services Center, which is on schedule and within budget.

**Performance Measure(s):**

Measure	FY 2005-06 Actual	FY 2006-07 Projected
On Schedule	100%	90%
Within Revised Budget	100%	90%

**BACKGROUND:**

On November 12, 20023, by Resolution 065673, the County entered into an agreement with Engineering Economics, Inc. for \$191,739 to conduct Fundamental Building Systems Commissioning as required for LEED certification, act as a third-party commissioning agent for the County, and represent the County during the design and construction of the Youth Services Center.

**DISCUSSION:**

The estimate for commissioning was established in September 2002 based on the operational program. As the design progressed, it became apparent that a revision to the initial commissioning estimate would be needed because of the additional equipment specified. The final design included many freestanding buildings, an absorption chiller, cogeneration, and more individual units of mechanical equipment than initially envisioned. This revision was anticipated and has been allowed for in the project budget.

**FISCAL IMPACT:**

The project budget is \$148,203,000. This project is funded by the sale of lease revenue bonds and a Federal grant. This action does not affect the project budget.