



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

County Manager's Office

DATE: December 4, 2006

BOARD MEETING DATE: December 12, 2006

SPECIAL NOTICE/HEARING: None

VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Steve Alms, Manager, Real property Services Division

SUBJECT: Identification of Agency Negotiator, Real Property and Negotiating Parties In Order to Hold Closed Session Under Government Code Section 54956.8 Concerning Possible Sublease of Property

RECOMMENDATION:

Pursuant to Government Code Section 54956.8, identify the following information in order to hold a closed session for the purpose of giving instructions regarding the possible sublease of real property.

Agency Negotiator(s): County Manager or his designee
Real Property at Issue: 1241 East Hillsdale Blvd., Foster City, CA
Negotiating Parties: Carmichael and Associates

BACKGROUND:

Government Code Section 54956.8 authorizes the legislative body of a local agency to meet in closed session with its negotiators to give instructions on the possible prices and terms of payment prior to the purchase, sale, exchange or lease of real property by or for the local agency. However, prior to holding the closed session, the legislative body must identify its negotiator(s), the real property or properties which the negotiations may concern, and the person(s) with whom the negotiators may negotiate. The above information is provided in order to fulfill the requirements

Honorable Board of Supervisors
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of section 54956.8.

cc: John Maltbie, County Manager
Thomas F. Casey III, County Counsel

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