



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** November 16, 2006  
**BOARD MEETING DATE:** December 12, 2006  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
Mark Lane, Director, Children and Family Services

**SUBJECT:** Agreement with Family Service Agency of San Mateo County

**RECOMMENDATION:**

Adopt a resolution authorizing the execution of an Agreement with Family Service Agency of San Mateo County (FSA) to provide Child Welfare Support Services, for the term of September 1, 2006 through June 30, 2007, in the amount of \$290,553, \$203,387 is Net County Cost.

**VISION ALIGNMENT:**

**Commitment:** Ensure basic health and safety for all.

**Goal 6:** Children grow up healthy in safe and supportive homes and neighborhoods. This Agreement contributes to this commitment and goal by assisting FSA to provide supervised visits and receive feedback regarding parents' progress, strengths and weaknesses which is beneficial information as Child Welfare staff work towards family reunification.

**Performance Measure(s):**

Measure	FY 2005-06 Actual	FY 2006-07 Projection
Number of supervised visitation hours.	913	1,666

**BACKGROUND:**

The Human Services Agency (HSA), Children and Family Services (CFS) offers several support services to children and their families to promote safe and stable homes within our community for families within the Child Welfare System, to help facilitate successful family reunification.

On May 8, 2006, HSA released a Request for Proposal (RFP) for Child Welfare Support Services that included therapeutic and regular supervised visitation, supervised exchanges, transportation and child watch services. FSA was the sole applicant of the RFP and was awarded to provide Child Welfare Support Services to clients for FY 2006-07 that are served by CFS.

**DISCUSSION:**

HSA wishes to enter into an Agreement with FSA for therapeutic visitations that will allow a third party to evaluate the relationship and quality of parent-child interactions during parent-child visits. Parents will receive training on positive parenting techniques to help improve their parenting skills.

Supervised visitation allows the parent to maintain contact with their children with some degree of protection for the children.

Supervised exchanges provide a neutral drop-off and pick-up point for exchange of children between divorced or separated parents.

Transportation will be provided for the children primarily to and from supervised visits, but may also include to and from hospital visits, court-ordered treatment programs, schools, and meetings with CFS.

Child Watch services will enable birth, foster and adoptive parents to attend meetings or classes mandated by the court or sponsored by HSA. These support services are crucial to CFS's goal in ensuring the safety of children and in working towards successful reunification of families.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

**FISCAL IMPACT:**

The term of this Agreement is September 1, 2006 to June 30, 2007. The total obligation is \$290,553, of which \$87,166 is funded through Child Welfare Services Funds and \$203,387 is Net County Cost. There are sufficient appropriations in the FY 2006-07 Adopted Budget.