



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

County Manager's Office

DATE: January 29, 2007
BOARD MEETING DATE: February 13, 2007
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: John L. Maltbie, County Manager
SUBJECT: San Mateo County Youth Services Center

RECOMMENDATION:

Adopt a Resolution:

(1) Authorizing a Second Amendment to the Agreement with Engineering Economics, Inc. to provide continuing commissioning services for the San Mateo County Youth Services Center, increasing the not-to-exceed fee by \$36,720, from \$234,111 to \$270,831 and extending the term of the contract from March 1, 2007 to June 30, 2007.

(2) Authorizing the County Manager to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term of services is/are within the current or revised fiscal provision.

VISION ALIGNMENT:

Commitment: Ensure basic health and safety for all.

Goal 8: Help vulnerable people—the aged, disabled, mentally ill, at-risk youth and others—achieve a better quality of life.

This project contributes to the commitment and goal by consolidating youth services in one location in a new state-of-the-art facility to benefit youth, families, staff, and community. Capital Projects is meeting its performance target to manage one project, the Youth Services Center, which is on schedule and within budget.

Performance Measure(s):

Measure	FY 2005-06 Actual	FY 2006-07 Projected
On Schedule	100%	90%
Within Revised Budget	100%	90%

BACKGROUND:

On November 12, 2002, by Resolution 065673, the County entered into an agreement with Engineering Economics, Inc. for \$191,739 to conduct Fundamental Building Systems Commissioning as required for LEED (Leadership in Energy and Environmental Design) certification, act as a third-party commissioning agent for the County, and represent the County during the design and construction of the Youth Services Center. On August 22, 2006, by Resolution 068206, Amendment 1 increased the amount of the contract by \$42,372.

DISCUSSION:

The estimate for commissioning was established in September 2002 based on the operational program. As the design progressed, it became apparent that revisions to the initial commissioning estimate would be needed because of the additional equipment specified. The final design included many freestanding buildings, an absorption chiller, cogeneration, and more individual units of mechanical equipment than initially envisioned. The Youth Services Center is now occupied and additional commissioning work is necessary to confirm all systems are properly functioning and all open issues have been resolved. This revision was anticipated and has been allowed for in the project budget.

FISCAL IMPACT:

The project budget is \$148,203,000. This project is funded by the sale of lease revenue bonds and a Federal grant. This action does not affect the project budget. There are sufficient funds in the project for this amendment.