



COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Human Services Agency

DATE: January 24, 2007
BOARD MEETING DATE: February 13, 2007
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Beverly Beasley Johnson, J.D., Director, Human Services Agency
Mark Lane, Director, Children and Family Services

SUBJECT: Third Amendment to the Agreement with Sitike Counseling Center

RECOMMENDATION:

Adopt a resolution authorizing a Third Amendment to the Agreement with Sitike Counseling Center to provide court-mandated alcohol/drug testing, the term of the Agreement remains the same, July 1, 2002 through June 30, 2007, increasing the amount by \$24,000 to \$113,212, \$16,800 is Net County Cost.

VISION ALIGNMENT:

Commitment: Ensuring basic health and safety for all.

Goal (6): Children grow up healthy in safe and supportive homes and neighborhood. The Agreement with Sitike Counseling Center contributes to this commitment and goal by providing alcohol and drug testing for parents of children that are in the Child Welfare System to keep families healthy and safe.

Performance Measure(s):

Measure	FY 2005-06 Actual	FY 2006-07 Projected
Number of clients tested for drug and /or alcohol.	22	25

BACKGROUND:

On July 1, 2002, the Human Services Agency (HSA) entered into an Agreement with Sitike Counseling Center, Agreement # 74200-03-D006 in the amount of \$18,212 to provide court-mandated alcohol/drug testing for persons in the North part of San Mateo County referred by Children and Family Services Social Workers for FY's 2002-04. The contractor was chosen based on their location and expertise in providing these services.

On May 10, 2004, HSA mailed out an invitation for bids to 29 service providers for the court-mandated alcohol/drug testing services. Out of that list, only two (2) bids were received, one is Sitike Counseling Center. The contractor was again selected to provide the same services due to their location and expertise in providing these services.

On June 29, 2004, HSA signed Change Order Number 1 to add funds in the amount of \$31,000 for the continuation of alcohol/drug testing services to clients residing in the North part of San Mateo County for FY 2004-05.

On July 16, 2004, the County Manager's Office approved the request to extend the contract for an additional three years with Sitike Counseling Center making it a total of five year Agreement.

On October 26, 2005, the County Manager's Office approved Change Order Number 2 to add funds in the amount of \$40,000 for the continuation of alcohol/drug testing services for FY 2005-06.

DISCUSSION:

This Third Amendment adds funds for the fifth year of the five year Agreement for court-mandated alcohol/drug testing services. The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

FISCAL IMPACT:

The term of the Agreement remains the same, July 1, 2002 through June 30, 2007. This Third Amendment adds \$24,000 for a total contract obligation of \$113,212. Of the \$24,000, \$7,200 is funded through Child Welfare Services Funds and \$16,800 is Net County Cost. There are sufficient appropriations in the FY 2006-07 Adopted Budget.