



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** February 14, 2007  
**BOARD MEETING DATE:** February 27, 2007  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
Mark Lane, Director, Children and Family Services

**SUBJECT:** Amendment to the Agreement with Bay Area Academy/San Francisco State University

**RECOMMENDATION:**

Adopt a Resolution:

- A) Authorizing an Amendment to the Agreement with Bay Area Academy/San Francisco State University (BAASFSU) to provide training services to the Human Services Agency (HSA) staff and resource parents extending the term to September 30, 2007, increasing the amount by \$142,000 to \$167,000, \$83,382 is Net County Cost ; and
- B) Authorizing the Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

**VISION ALIGNMENT:**

**Commitment:** Ensure basic health and safety for all.

**Goal 6:** Children grow up healthy in safe and supportive homes and neighborhoods. The Agreement with BAA-SFSU is to develop and provide a specialized training program that will improve HSA staff and resource parents to better serve the children and families.

**Performance Measure(s):**

<b>Measure</b>	<b>FY 2005-06 Actual</b>	<b>FY 2006-07 Target</b>
Percent of participants who will report an increase in knowledge on topics as determined by the County	N/A. Baseline data being collected beginning FY 2007	80%

**BACKGROUND:**

In accordance with the Performance Improvement Plan (PIP), the California Department of Social Services (CDSS) and the California Social Work Education Center (CalSWEC) convened a Statewide Training and Education Committee (STEC) to identify training concerns and to recommend improved training across the state. The PIP requires the CDSS to focus on specific training activities as they relate to social workers and social worker supervisors; establish statewide minimum requirements for on-going training of existing staff to develop and implement a common core curriculum for all new child welfare staff.

On September 1, 2006, HSA entered into an Agreement with BAASFSU in the amount of \$25,000, to design a comprehensive training program for the term September 1, 2006 through February 28, 2007. At that time the Agency and the Contractor were also discussing the level of training that would be required by STEC. An amendment would follow once the details and cost for the trainings were finalized.

**DISCUSSION:**

This Amendment will provide additional funds for Title IV-E eligible trainings to individuals who serve children and youth who are victims of child abuse and neglect, or are at risk of child abuse and neglect and are potential candidates for foster care. BAASFSU will provide Children and Family Services staff the necessary training for the purposes of professional development and improved outcomes for children and families outlined in the PIP and California Child Welfare Resign. The term is being extended to September 30, 2007, to allow BAASFSU to provide training to HSA staff to increase the capacity to provide support and assistance to foster and adopted children.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

**FISCAL IMPACT:**

This Amendment extends the original Agreement by seven months, with a new term of September 1, 2006 through September 30, 2007. This Amendment also increases the Agreement by \$142,000, for a new total obligation of \$167,000. Of the \$142,000, \$58,618 is funded through Child Welfare Services Funding and \$83,382 is Net County Cost. Appropriation is included in the FY 2006-07 Adopted Budget.