



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Human Services Agency

DATE: May 18, 2007
BOARD MEETING DATE: June 5, 2007
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Beverly Beasley Johnson, J.D., Director, Human Services Agency
Mark Lane, Director, Children and Family Services

SUBJECT: Agreement with El Centro de Libertad

RECOMMENDATION:

Adopt a Resolution:

- A) Waiving the Request for Proposal process;
- B) Authorizing the execution of an Agreement with El Centro de Libertad to provide court-mandated alcohol/drug testing, for the term of July 1, 2007 through June 30, 2010, in the amount of \$159,000, \$111,300 is Net County Cost; and
- C) Authorizing the Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

VISION ALIGNMENT:

Commitment: Ensure basic health and safety for all.

Goal 6: Children grow up healthy in safe and supportive homes and neighborhoods.

This Agreement contributes to this commitment and goal by providing alcohol and drug testing screens for parents of children that are in the Child Welfare System to keep families healthy and safe.

Performance Measure(s):

Measure	FY 2006-07 Actual*	FY 2007-08 Projected	FY 2008-09 Projected	FY 2009-10 Projected
Number of duplicate clients tested for drug and /or alcohol.	524	524	524	524

**Projection based on actual through January 2007.*

BACKGROUND:

El Centro has been providing court-mandated alcohol/drug testing services for Children and Family Services (CFS) for several years. With their two facilities, El Centro is able to serve families in the coast and South County. Its hours of operation are flexible and convenient to the families. The staffs are well-trained and experienced to work with the population we serve. Abuse of alcohol and other drugs (AOD) by parents and caretakers can have a negative impact on the health, safety and well-being of children. Studies have shown that abuse of AOD contributes to many children being removed from their families.

In May 2005, the Human Services Agency (HSA) mailed out an invitation for bids to twenty nine (29) service providers for the court mandated alcohol/drug testing services. Out of that list, only two (2) bids were received, one being El Centro de Libertad (the other being Sitike, with whom the County also has a contract).

DISCUSSION:

This Three-Year Agreement with El Centro provides court-mandated alcohol/drug testing which is the first step in determining treatment plans for families and care takers to help determine safe and stable placements for children.

It is in the County's best interest to waive the RFP process since El Centro was one of only two providers that expressed an interest in providing these services; and because El Centro has successfully met the court's demands by providing this service to the families served by CFS. El Centro has the expertise and experience to conduct the drug testing to our target population and has worked closely and collaboratively with the Human Services Agency (HSA) on improving the effectiveness of drug testing.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

FISCAL IMPACT:

The term of this Agreement is July 1, 2007 through June 30, 2010. The total obligation under this Agreement is \$159,000, of which, \$47,700 is funded through Child Welfare Services Funds and \$111,300 is Net County Cost. Funds will be included in the FY 2007-08 Recommended Budget and the FY 2009-10 Recommended Budget.