



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** May 16, 2007  
**BOARD MEETING DATE:** June 16, 2007  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
Mark Lane, Director, Children and Family Services

**SUBJECT:** Amendment to the Agreement with Rosanna Kowski

**RECOMMENDATION:**

Adopt a Resolution Authorizing:

- A. Execution of an Amendment to the Agreement with Rosanna Kowski to provide respite care, the term remains the same, October 15, 2006 through June 30, 2009, increasing the amount by \$79,452 to \$106,566; \$106,566 is Net County Cost; and
- B. The Director of the Human Services Agency to execute subsequent amendments and minor modifications not to exceed an aggregate of \$25,000 and to make minor changes in the type of services and activities to be provided under the Agreement.

**VISION ALIGNMENT:**

**Commitment:** Ensure basic health and safety for all.

**Goals 6 & 8:** Children grow up healthy in safe and supportive homes and neighborhoods and Help vulnerable people – the aged, disabled, mentally ill, at-risk youth and others – achieve a better quality of life.

This Agreement contributes to this commitment and goals as the respite care program will provide the youth with a safe and stable temporary home while more stable placement alternatives are being considered. The youth, while in care, will receive nurture and support services to help in their transition.

**Performance Measure(s):**

Measure	FY 2006-07 Actual*	FY 2007-08 Projected	FY 2008-09 Projected
Percent of youth in residence will maintain regular school attendance or other agreed upon productive activity while in school.	100%	100%	100%

*\*Actual as of March 31, 2007*

**BACKGROUND:**

On June 15, 2006, the Human Services Agency (HSA) issued a Request for Proposal (RFP) for respite care for juvenile wards, mental health clients and dependents. Respite Care is intended to be short term and transitional in nature, providing a safe and stable home for an initial period of one day to four weeks.

On November 27, 2006, as a result of the RFP process, HSA selected Rosanna Kowski and entered into a three year Agreement with one year of funding only in the amount of \$27,114, to provide temporary respite care for youth served by Children and Family Services, Juvenile Probation and Mental Health.

**DISCUSSION:**

This amendment to the Agreement adds funds for FY 2007-08 and FY 2008-09. Rosanna Kowski will continue to provide three beds for respite care, 24 hours per day, seven days per week. She will provide basic needs and support case plans for a more safe and stable living environment for the youth ages 11 to 18. She will provide supervision and will work closely with San Mateo County Children and Family Services to coordinate services and prepare the youth for the next placement.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. This Agreement has been reviewed and approved as to form by the County Counsel's office and Risk Management has approved the Contractor's Insurance coverage.

**FISCAL IMPACT:**

The term of the Agreement remains October 15, 2006 through June 30, 2009. This Amendment adds funds in the amount of \$39,132 for FY 2007-08 and \$40,320 for FY 2008-09, for a new total obligation of \$106,566 and is 100% Net County Cost. Funds will be included in the FY 2007-08 Recommended Budget and in the FY 2008-09 Recommended Budget.