

**County of San Mateo  
Contractor's Declaration Form**

**I. CONTRACTOR INFORMATION**

Contractor Name:	WorldScape, Inc.	Phone:	510-742-8672
Contact Person:	Satbir Arora	Fax:	510-279-5866
Address:	39120 Argonaut Wy, Suite 707 Fremont, CA 94538		

**II. EQUAL BENEFITS** (check one or more boxes)

*Contractors with contracts in excess of \$5,000 must treat spouses and domestic partners equally as to employee benefits.*

- X Contractor complies with the County's Equal Benefits Ordinance by:
  - X offering equal benefits to employees with spouses and employees with domestic partners.
  - offering a cash equivalent payment to eligible employees in lieu of equal benefits.
- Contractor does not comply with the County's Equal Benefits Ordinance.
- Contractor is exempt from this requirement because:
  - Contractor has no employees, does not provide benefits to employees' spouses, or the contract is for \$5,000 or less.
  - Contractor is a party to a collective bargaining agreement that began on \_\_\_\_\_ (date) and expires on \_\_\_\_\_ (date), and intends to offer equal benefits when said agreement expires.

**III. NON-DISCRIMINATION** (check appropriate box)

- Finding(s) of discrimination have been issued against Contractor within the past year by the Equal Employment Opportunity Commission, Fair Employment and Housing Commission, or other investigative entity. Please see attached sheet of paper explaining the outcome(s) or remedy for the discrimination.
- X No finding of discrimination has been issued in the past year against the Contractor by the Equal Employment Opportunity Commission, Fair Employment and Housing Commission, or any other entity.

**IV. EMPLOYEE JURY SERVICE** (check one or more boxes)

*Contractors with original or amended contracts in excess of \$100,000 must have and adhere to a written policy that provides its employees living in San Mateo County up to five days regular pay for actual jury service in the County.*

- X Contractor complies with the County's Employee Jury Service Ordinance.
- Contractor does not comply with the County's Employee Jury Service Ordinance.
- Contractor is exempt from this requirement because:
  - the contract is for \$100,000 or less.
  - Contractor is a party to a collective bargaining agreement that began on \_\_\_\_\_ (date) and expires on \_\_\_\_\_ (date), and intends to comply when the collective bargaining agreement expires.

**I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

**RESOLUTION NO. \_\_\_\_\_**

**BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION TO WAIVE THE REQUEST FOR PROPOSAL PROCESS AND TO  
AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH WORLDSCAPE, INC.  
FOR SOFTWARE PROGRAMMING SERVICES FROM JULY 1, 2007 TO JUNE 30,  
2010 IN AN AMOUNT NOT TO EXCEED \$478,080.00**

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**RESOLVED**, by the Board of Supervisors of the County of San Mateo, State of California, that

**WHEREAS**, there has been presented to this Board of Supervisors for its consideration and approval the form of an agreement whereby WorldScape, Inc. will provide software programming services for the Tax Collector/Treasurer for an amount not to exceed \$478,080.00; and

**WHEREAS**, there has been presented to the Board of Supervisors for its consideration and approval a request for waiver of the request for proposal process for said programming services; and

**WHEREAS**, this Board has determined that it is in the best interest of the County to enter into the Agreement and waive the request for proposal process because WorldScape, Inc. has acquired an extensive knowledge of and experience with the County's business and applications over the past eight years; and

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that the President of the Board of Supervisors be, and is hereby authorized to execute said contract between WorldScape, Inc. for and on behalf of the County of San Mateo, and the Clerk of the Board shall attest the signature thereto.

\* \* \* \* \*

**Request For Proposal (RFP)**  
**Waiver Form**  
(For agreements between \$50,001 and \$100,000)

DATE: June 14, 2007

TO: Peter Bassett

FROM: Lee Buffington, Treasurer-Tax Collector-Revenue Services

CONTACT: David L. Garrison (Fax: x1511)

**SUBJECT:** Request for Proposal (RFP) Waiver

The Tax Collector's Office is requesting a Request for Proposal (RFP) waiver as specified in Administrative Memorandum B-1. The agreement is with WorldScape, Inc. in the amount of \$478,080.00 for systems programming. This waiver is necessary and is in the best interest of the County for the following reasons:

- Sole Source (since the contractor provides a service that no other contractor provides)
- Necessary in order to respond to an emergency
- Part of a cooperative or Joint Purchasing Agreement
- Contractor was recently selected by another department or public agency to perform similar services after going through a RFP process
- Other

Below (or attached) is a detailed explanation of the reason(s) checked above:

WorldScape, Inc. has over eight years of experience with and knowledge of the Tax Collector's business systems. Retention of this knowledge base is critical to the success of ongoing maintenance and future projects.

Note: RFP waivers for contracts \$100,001 and above require Board of Supervisors approval.

*For completion by signing authority*

**Approved**  
 **Denied**

**Signing Authority** \_\_\_\_\_ **Date** \_\_\_\_\_