



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** June 18, 2007  
**BOARD MEETING DATE:** July 10, 2007  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
Jerry Lindner, Interim Director, Children and Family Services

**SUBJECT:** Agreement with Robin Press, Ph.D.

**RECOMMENDATION:**

Adopt a Resolution Authorizing:

- A) Execution of an Agreement with Robin Press, Ph.D. to provide mental health assessment and psychological evaluation services for Children and Family Services (CFS) for FYs 2007-2010, for the term of July 1, 2007 through June 30, 2010, in the amount of \$156,000 of which \$109,200 is Net County Cost; and
- B) The Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

**VISION ALIGNMENT:**

**Commitment:** Ensure basic health and safety for all.

**Goal 6:** Children grow up healthy in safe and supportive homes and neighborhoods.

The Agreement with Robin Press contributes to this commitment and goal because psychological evaluations may be used in placement decisions to ensure that children are placed in a safe and stable environment.

**Performance Measure(s):**

<b>Measure</b>	<b>FY 2007-08 Projection</b>	<b>FY 2008-09 Projection</b>	<b>FY 2009-10 Projection</b>
Number of children and parents who receive mental health assessment and psychological evaluation.	41	41	41

**BACKGROUND:**

On December 1, 2006, the Human Services Agency (HSA) released a Request for Qualifications (RFQ) for licensed psychologists to conduct mental health assessment and psychological evaluation services for CFS. Of the 19 applicants, 16 were selected to provide the service (see RFQ matrix).

**DISCUSSION:**

Robin Press was one of the 16 contractors selected to provide mental health assessment and psychological evaluation services. This three-year Agreement with Robin Press will serve CFS clients and will help maintain the level and quality of evaluation services that can strengthen and improve parent/child relationships with the ultimate goal of keeping families together and out of the Child Welfare System.

This Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

**FISCAL IMPACT:**

The term of the Agreement is July 1, 2007 to June 30, 2010. The total obligation of this Agreement is \$156,000, of which \$46,800 is funded through the Child Welfare Services fund and \$109,200 is Net County Cost. Funds have been included in the FY 2007-08 Recommended Budget and will be included in the FY 2008-09 and FY 2009-10 Recommended Budgets.

## Exhibit A

### Request for Qualifications Matrix

1.	General Description of RFQ	Provide mental health assessment and psychological evaluation services for clients of Children and Family Services
2.	List key evaluation criteria	<ul style="list-style-type: none"> <li>• There is clear, articulated understanding of the required services</li> <li>• There is a clear commitment to achieving the goals of the services</li> <li>• Experience providing mental health assessment and psychological evaluation services</li> <li>• Demonstrate understanding of the cultural diversity of consumers in San Mateo County and sensitivity to people with disabilities</li> <li>• History of successfully providing similar services</li> </ul>
3.	Where advertised	Peninsula-Examiner on December 1, 2006
4.	In addition to any advertisement, list others to whom RFQ was sent	Over 250 licensed psychologists
5.	Total number sent to prospective proposers	Over 250 licensed psychologists
6.	Number of proposals received	19
7.	Who evaluated the proposals	<ul style="list-style-type: none"> <li>a. Linda Simonsen, Clinical Services Manager, Mental Health Services</li> <li>b. Nancy Brady, Program Manager, Office of County Counsel</li> <li>c. Dr. Patrick Miles, Supervising Clinician, Mental Health Services</li> <li>d. Dr. Brian Greenberg, Psychologist, Shelter Network</li> <li>e. Pravin Patel, Supervisor, Children and Family Services</li> <li>f. Nell Levy, Social Worker, Children and Family Services</li> <li>g. Nicole Hayes, Social Worker, Children and Family Services</li> </ul>