



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Human Services Agency

**DATE:** October 25, 2007  
**BOARD MEETING DATE:** November 6, 2007  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors

**FROM:** Beverly Beasley Johnson, J.D., Director, Human Services Agency  
Renee Smylie, Director, Children and Family Services

**SUBJECT:** Two-Year Agreement with Youth and Family Enrichment Services

**RECOMMENDATION:**

Adopt a Resolution:

- A. Waiving the Request for Proposal (RFP) process;
- B. Authorizing the execution of an Agreement with Youth and Family Enrichment Services (YFES) to provide community-based prevention services for the term July 1, 2007 to June 30, 2009, in the amount of \$1,042,537 of which \$229,687 is Net County Cost; and
- C. Authorizing the Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

**VISION ALIGNMENT:**

**Commitment:** Ensure basic health and safety for all.

**Goal 8:** Help vulnerable people – the aged, disabled, mentally ill, at-risk youth and others – achieve a better quality of life.

The Agreement with YFES contributes to this commitment and goal by providing safe and stable housing, counseling, resource information, legal assistance, and outreach to at-risk youth.

**Performance Measure(s):**

Measure	FY 2006-07 Actual	FY 2007-08 Projected	FY 2008-09 Projected
Number of youth who receive residential services through Your House South and Daybreak.	112	112	112
Percent of youth who exit Your House and Daybreak that will transition to a positive living arrangement or placed in a safe and stable living situation.*	94%	94%	94%

\*Includes family reunification, relative placement, placement in a foster home, group home, job corps, military, shared apartment, another residential program."

**BACKGROUND:**

YFES has been providing a wide array of services to help children, youth and families through their counseling, education and residential services for several years. These services include Your House Residential Services, Crisis Intervention Suicide Prevention Services, Aftercare Services, Transitional Housing Placement Program (THPP) and Daybreak Program.

**DISCUSSION:**

This Agreement with YFES is to continue to provide services to current and emancipating foster youth. YFES and the Human Services Agency (HSA) will track the types of placements after exiting Your House and Daybreak. For dependents, subsequent placements will be monitored by Social Workers who provide case management for FYs 2007-09. Your House South is the only shelter for runaways. Crisis Hotline is the only 24-hour telephone hotline that offers counseling for youth who are experiencing crisis. Aftercare provides specialized services for youth. THPP provides subsidized apartments and case management services for teens. YFES is the only agency to permeate all youth programs with this philosophy and is recognized as a sole-source provider. Therefore, it is in the County's best interest to waive the Request for Proposal (RFP) process.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

**FISCAL IMPACT:**

The term of this Two-Year Agreement is July 1, 2007 through June 30, 2009. The total obligation is \$1,042,537. The amount obligated for FY 2007-08 is \$513,565, of which \$264,008 is funded through Child Welfare Services (CWS) Funds, \$136,411 is funded through the Independent Living Program (ILP) and \$113,146 is Net County Cost. The total obligation for FY 2008-09 is \$528,972, of which \$271,928 is funded through CWS funds, \$140,503 through ILP and \$116,541 is Net County Cost. Funds for FY 2007-08 are included in the FY 2007-08 Adopted Budget and Funds for FY 2008-09 will be included in FY 2008-09 Recommended Budget.

