



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Human Services Agency

DATE: November 2, 2007
BOARD MEETING DATE: November 27, 2007
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM: Beverly Beasley Johnson, J.D., Director, Human Services Agency
Renee Smylie, Director, Children and Family Services

SUBJECT: Agreement with San Mateo County Community College District (SMCCCD)

RECOMMENDATION:

Adopt a Resolution:

- A. Waiving of the Request for Proposal (RFP);
- B. Authorizing execution of an Agreement with SMCCCD to provide Independent Living Skills classes for the term September 24, 2007 to June 30, 2008, in the amount of \$180,765;and
- C. Authorizing the Director of the Human Services Agency or the Director's designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

VISION ALIGNMENT:

Commitment: Ensure basic health and safety for all.

Goal 8: Help vulnerable people – the aged, disabled, mentally ill, at-risk youth and others achieve a better quality of life.

The Agreement contributes to this commitment and goal by teaching foster youth life skills that are needed to become productive adults. The skills they will gain and the connections they will make are essential in ensuring a successful transition to adulthood.

Performance Measure(s):

Measure	FY 2006-07 Actual	FY 2007-08 Projected
Number of youth enrolled in two semesters.	103	*150
Percent of high school seniors who are attending a community college or comparable training after completing Independent Living Skills Program classes (ILP).	91%	91%

* 75 youth per semester

BACKGROUND:

SMCCCD has been previously providing two ILP classes per semester at their Community College campus to allow foster youth to acclimatize to a college setting and help them transition from high school to college.

DISCUSSION:

SMCCCD will continue offering ILP classes and provide education, employment and life skills training at a community college, as well as housing workshops and independent development accounts for FY 2007-08. For the FY 2007-08 SMCCCD will offer three ILP classes; the additional class will allow HSA to continue to serve an integrated class of kinship and foster care youth. The program expansion will allow 75 youth per semester for two semesters to receive support services as they transition from foster and kinship care to independent living.

It is in the County's best interest to waive the RFP process since SMCCCD's Corporate and Continuing Education provides services to three college campuses and there are no other community colleges in San Mateo County that are able to provide college credit, concurrent enrollment, and transition to college transcripts for this population.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. County Counsel has reviewed and approved the Resolution and Agreement as to form and Risk Management has approved Contractor's insurance.

FISCAL IMPACT:

The term of the Agreement is September 24, 2007 through June 30, 2008. The total obligation under this Agreement is \$180,765, of which 100% is funded through State Funds. There is no Net County Cost. Funds have been included in the FY 2007-08 Adopted Budget.