

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
YOUTH AND FAMILY ENRICHMENT SERVICES**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Youth and Family Enrichment Services, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, on July 1, 2006, under Agreement 068187, the parties entered into a Flat Rate Agreement ("the Original Agreement") for FY 2006-07, to provide Alcohol And Drug Treatment and Prevention Services; and

WHEREAS, on June 5, 2007, under Resolution 068772, the parties amended the Original Agreement to add the sum of \$500,950, for a new total obligation of \$1,473,668, and to extend the term to 12/31/2007; and

WHEREAS, it is now necessary to amend the Original Agreement to add the sum of \$64,560, for a new total maximum of \$1,538,228, and to extend the term to 6/30/2008.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. The following Exhibits and Attachments are attached hereto and incorporated by reference herein:
  - Exhibit A1: Description of Services, is hereby deleted and replaced in its entirety by Exhibit A2, attached hereto.
  - Exhibit B1: Description of Services, is hereby deleted and replaced in its entirety by Exhibit B2, attached hereto.
  - Exhibit P1: Rates of Payment, is hereby deleted and replaced in its entirety by Exhibit P2, attached hereto.
  
2. The end of the Term date is changed throughout the Agreement as follows:  
**The end of the term shall change, wherever reflected in the Agreement as 12/31/07 to the new end term of 6/30/2008.**
  
3. Section 3.A. Payment is hereby amended to read as follows:
  - A. Maximum Amount:  
In full consideration of Contractor's performance of the services described in the Exhibits, the amount that County shall pay for services rendered under this Agreement shall not exceed ONE MILLION FIVE HUNDRED THIRTY EIGHT THOUSAND TWO HUNDRED TWENTY-EIGHT DOLLARS (\$1,538,228) for the contract term.

4. The Flat Rate Agreement between the parties dated July 1, 2006, and Amended by a First Amendment on June 5, 2007, is amended as set forth herein.

All other terms and conditions of the agreement dated July 1, 2006, between the County and Contractor shall remain in full force and effect.

5. This Second Amendment, including any exhibits and attachments hereto, constitutes the entire understanding of the parties hereto with respect to the amendment to the parties' Original Agreement dated July 1, 2006 and correctly states the rights, duties, and obligations of each party as of this document's date. Any understandings, promises, negotiations, or representations between the parties concerning the amendment to the Original Agreement that are not expressly stated in this document are not binding. All subsequent modifications to this Second Amendment shall not be effective unless set forth in a writing executed by both parties.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: \_\_\_\_\_  
Rose Jacobs Gibson, President,  
Board of Supervisors, San Mateo County

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Clerk of Said Board

**Youth and Family Enrichment Services**

\_\_\_\_\_  
Contractor's Signature

Date: \_\_\_\_\_

**EXHIBIT A2 - DESCRIPTION OF SERVICES**  
**STATE NEGOTIATED NET AMOUNT (NNA) FUNDED ALCOHOL AND DRUG**  
**TREATMENT AND PREVENTION SERVICES AND PAYMENTS**  
**(Flat Rate Treatment and Prevention Services Agreement)**  
**YOUTH AND FAMILY ENRICHMENT SERVICES**  
**July 1, 2006 through June 30, 2008**

Contractor will provide the following NNA alcohol and drug treatment services at a mutually agreed upon location in San Mateo County. All payments under this Agreement must directly support services specified in this Agreement. Contractor will give priority for admission to San Mateo County residents. Contractor will provide the following services to individuals, hereinafter referred to as “program participants”, who meet Alcohol and Drug Services treatment criteria.

**I. Mis Hermanas and Latino Life Educational/Support**

A. Mis Hermanas and Latino Life Educational/Support Services

1. Provide the Mis Hermanas and Latino Life education and support services to a minimum of one hundred sixty (160) young women and men ages fourteen (14) to eighteen (18) from the target population. Participants may be referred by school personnel or self-referred.
  - a. Provide eight (8) workshop series of twelve (12) weekly sessions each. Topics include effects of alcohol and other drug use, cultural issues, self-esteem, the importance of education and career opportunities, communication skills, conflict resolution, peer pressure, and other issues relevant to the lives of the participants.
2. **Prevention Hours of Staff Availability**  
Provide two thousand six hundred sixty-three (2,663) hours of staff availability dedicated to alcohol and drug prevention services including direct program services, preparation time and record-keeping time. The hours of staff availability are the contracted units of service.

B. Mis Hermanas and Latino Life Educational/Support Rates of Payment  
See Exhibit P2 – Rates of Payment.

**II. Collaboration and Linkages**

Contractor will work collaboratively with Cabrillo Unified School District School Linked Services Family Resource Center, the Redwood City Family Centers and the Sequoia High School Teen Resource Center in providing its alcohol and drug prevention services. Contractor will include progress on collaborative efforts in the quarterly narrative reports.

**EXHIBIT B2 – DESCRIPTION OF SERVICES**  
**STATE NEGOTIATED NET AMOUNT (NNA) FUNDED ALCOHOL AND DRUG**  
**PREVENTION SERVICES AND PAYMENTS**  
**(Flat Rate Treatment and Prevention Services Agreement)**  
**YOUTH AND FAMILY ENRICHMENT SERVICES**  
**THE CHILDREN’S PLACE PROGRAM**  
**January 1, 2008- June 30, 2008**

Contractor’s The Children’s Place program will provide the following NNA funded alcohol and drug prevention services at mutually agreed upon locations in San Mateo County.

**I. NNA Funded Prevention Services**

- A. Contractor’s staff will provide The Children’s Place program services to students attending Fair Oaks, Garfield, Hoover, Adelante, Taft, Gill, Hawes, and Roosevelt schools in Redwood City who are identified and referred to the program. Services will include the following:
1. Provide a thirty (30) minute staff workshop and/or consultations at each school site educate staff about the effects of addiction on children, help staff identify children from addicted families, support staff in using Contractor’s The Children’s Place program as a school-based resource, and teach staff how to refer children to the program. A total of fifty (50) school and Family Resource Center (FRC) staff members will attend the workshop and/or receive individual consultations.
  2. Provide a one (1) hour educational workshop at each school site to teach families about addiction, codependency and community resources and ways to develop healthy living skills. A total of twenty two (22) parents/family members will attend the workshop. Family home visits will be substituted where appropriate.
  3. Identify a total of eighty (80) students ages five (5) to fourteen (14), who attend the eight participating schools, to participate in Contractor’s The Children’s Place prevention/education support group services.
  4. Provide ten (10) session children of substance abuser alcohol and drug education/prevention groups to the eighty (80) identified students. Use a curriculum that is developmentally appropriate and culturally relevant to the students being served.
    - a. Provide a total of sixteen (16) groups, with two (2) groups at each participating school site, for an average of five (5) participants per group.

B. Prevention Hours of Staff Availability

Provide one thousand six hundred eight (1,608) hours of staff availability dedicated to alcohol and drug prevention direct program services, preparation time, and record keeping time. The hours of staff availability are the contracted units of service.

II. Environmental Prevention

Work collaboratively with County Alcohol and Drug Services and other alcohol and drug service providers to develop and implement appropriate environmental prevention strategies. Environmental Prevention Efforts work to effect changes in community attitudes, in order to influence the incidence and prevalence of the abuse of alcohol, tobacco, and other drugs by the general population. Include progress on these efforts in quarterly narrative reports.

III. Collaboration and Linkages

Contractor will work collaboratively with Garfield Charter School and the Redwood City Family Centers in providing its alcohol and drug prevention services. Contractor will include progress on collaborative efforts in the quarterly narrative reports.

IV. NNA Prevention Services Rates of Payment

See Exhibit P2 – Rates of Payment.

**EXHIBIT P2 - FLAT RATE AGREEMENT RATES OF PAYMENT****Alcohol and Drug Treatment and Prevention Services****YOUTH AND FAMILY ENRICHMENT SERVICES**

July 1, 2006 through June 30, 2008

**Funding for FY 2006/07 (7/1/2006 - 6/30/2007)**

<b>Service Modality</b>	<b>Authorized Contract Amount</b>	<b>Monthly Amount</b>	<b>Authorized Units</b>	<b>Staff Available Hours (SAH) or Visit Days (VD)</b>	<b>Authorized Unit Rate</b>
County Funded Ancillary Services - First Chance Program	\$ 181,195	\$ 15,099.58	4,986	SAH	\$ 36.34
County Funded Non Residential - Adolescent	\$ 22,268	\$ 1,855.67	620	SAH	\$ 35.92
County Funded Intensive Day Treatment - CFS	\$ 146,404	\$ 12,200.33	781	VD	\$ 187.54
NNA Funded Non Residential - Adolescent	\$ 138,642	\$ 11,553.50	4,659	SAH	\$ 29.76
NNA Funded Prevention - Helpline	\$ 44,160	\$ 3,680.00	1162	SAH	\$ 38.00
NNA Funded Prevention - Mis Hermanas	\$ 41,536	\$ 3,461.33	1331	SAH	\$ 31.21
CalWORKs Funded (Substance Abuse/Mental Health) Intensive Day Treatment	\$ 398,513	\$ 33,209.42	2125	VD	\$ 187.54
<b>Contract Obligation for FY 2006-07</b>	<b>\$ 972,718</b>				

**Funding for 7/1/2007 through 12/31/2007**

<b>Service Modality</b>	<b>Authorized Contract Amount</b>	<b>Monthly Amount</b>	<b>Authorized Units</b>	<b>Staff Available Hours (SAH) or Visit Days (VD)</b>	<b>Authorized Unit Rate</b>
County Funded Ancillary Services - First Chance Program (+ 3% COBI)	\$ 93,315	\$ 15,552.57	2,493	SAH	\$ 37.43
County Funded Non Residential - Adolescent (+ 3% COBI)	\$ 11,468	\$ 1,911.34	310	SAH	\$ 36.99
County Funded Intensive Day Treatment - CFS (+ 3% COBI)	\$ 75,398	\$ 12,566.34	390	VD	\$ 193.17
NNA Funded Non Residential - Adolescent(+ 3% COBI)	\$ 71,401	\$ 11,900.11	2,330	SAH	\$ 30.65
NNA Funded Prevention - Helpline (+ 3% COBI)	\$ 22,742	\$ 3,790.40	581	SAH	\$ 39.14
NNA Funded Prevention - Mis Hermanas (+ 3% COBI)	\$ 21,391	\$ 3,565.17	666	SAH	\$ 32.14
CalWORKs Funded (Substance Abuse/Mental Health) Intensive Day Treatment (+ 3% COBI)	\$ 205,234	\$ 34,205.70	1,062	VD	\$ 193.17
# Contract Obligation for 7/1/07 through 12/31/07	<b>\$ 500,950</b>				
<b>Total Contract Obligation for 7/1/2006-12/31/2007</b>	<b>\$ 1,473,668</b>				
# Based on availability of funds					

**Funding for 01/01/2008 through 06/30/2008**

<b>Service Modality</b>	<b>Authorized Contract Amount</b>	<b>Monthly Amount</b>	<b>Authorized Units</b>	<b>Staff Available Hours (SAH)</b>	<b>Authorized Unit Rate</b>
NNA Funded Prevention - Mis Hermanas (+ 3% COBI)	\$ 21,391	\$ 3,565.17	666	SAH	\$ 32.14
NNA Funded Prevention – The Children’s Place Program	\$ 43,169	\$ 7,194.83	1608	SAH	\$ 26.85
# Contract Obligation for 01/01/2008 – 06/30/2008	<b>\$ 64,560</b>				
<b>Total Contract Obligation for 7/1/2006 - 06/30/2008</b>	<b>\$ 1,538,228</b>				
<b># Based on availability of funds</b>					