



San Mateo County
Health Foundation

Meeting Needs and Making Things Happen!

November 28, 2007

Dr. Susan Ehrlich
San Mateo Medical Center
222 West 39th Avenue
San Mateo, CA 94403

Dear Dr. Ehrlich:

The San Mateo County Health Foundation's Board of Directors is pleased to inform you that your grant proposal for the renovation of the San Mateo Medical Center's Fair Oaks Children's Clinic has been approved. The Foundation is very excited funding this project up to \$400,000.

Please sign the attached Memorandum of Understanding if you accept this grant.

Sincerely,

Lee Michelson
Executive Director

Investing in Our Community's Health

222 West 39th Avenue San Mateo, CA 94403

(650) 573-2655, (650) 573-3447 fax



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Memorandum of Understanding (MOU)
between
San Mateo County Health Foundation (SMCHF)
and
San Mateo Medical Center (SMMC)

The San Mateo County Health Foundation is awarding the San Mateo Medical Center up to \$400,000 to fund the **renovation of the SMMC's Fair Oaks Children Clinic**. This grant will be disbursed once this MOU has been signed by both SMCHF and SMMC.

Under this MOU, San Mateo Medical Center agrees to:

- Plan and complete the project, "Fair Oaks Children's Clinic Renovation", as outlined in the grant proposal dated September 20, 2007 by April 30, 2008.
- Submit a brief progress report by February 29, 2008.
- Submit a final grant report by May 31, 2008.
- Submit copy of invoices to SMCHF for disbursement.
All invoices must be submitted to SMCHF by December 30, 2008 unless other arrangements were made.

Contact person for this project:

Dr. Susan Ehrlich, VP Ambulatory Services, SMMC

Lee Michelson, Executive Director (SMCHF)

11/29/07
Date

Dr. Susan Ehrlich, VP Ambulatory Services, (SMMC)

11/29/07
Date

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