



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Information Services Department

DATE: December 3, 2007
BOARD MEETING DATE: December 18, 2007
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Chris Flatmoe, CIO/Director of Information Services
SUBJECT: Amendment to the Agreement with Michael Daly

RECOMMENDATION:

Adopt a resolution:

- A) Waiving the Request for Proposal process;
- B) Authorizing the execution of an Amendment to the Agreement with Michael Daly to increase the existing agreement by \$166,400 for a total obligation of \$332,800 and extend the end date to December 31, 2008.
- C) Authorizing the Chief Information Officer or his designee to execute Contract Amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the Contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

VISION ALIGNMENT:

Commitment: Responsive, effective, collaborative government.

Goal 20: Government decisions are based on the careful consideration of future impact rather than temporary relief or immediate gain.

This Agreement supports this goal because the contracted services will enable the County to further reduce our dependency on the County mainframe in anticipation of rising mainframe costs.

The Criminal Justice Information System (CJIS) is supported by ISD engineers and as such is included in ISD's technology availability program measures. Mr. Daly's technical expertise and project management skills will help the County to reduce downtime in essential services during the CJIS migration.

Performance Measures:

Measure	FY 2006-07 Actual	FY 2007-08 Projected
Percent of Information and Technology Availability	99.8%	99.8%

BACKGROUND:

The Criminal Justice Information System (CJIS) is a complex set of systems that have been used by the County's Criminal Justice Departments (Sheriff's Office, District Attorney's Office, Courts and Probation) since 1990. CJIS currently resides on the County mainframe computer, which is scheduled for retirement approximately in September 2008. In October 2007, your Board approved a contract with Clerity Solutions to automate the migration of CJIS from mainframe-centric languages to an alternative, open systems platform. Mr. Daly, under the current Agreement, has been responsible for providing project management, technical expertise, and assistance on the CJIS migration project.

DISCUSSION:

County staff, in addition to retained consultants, as well as criminal justice staff will work collaboratively with the migration vendor(s) to complete the project. The migration contract with Clerity Solutions will extend until December 2008. Since ISD will continue to maintain CJIS through these project time lines, we recommend contractor support to offset the temporary increased workload associated with this project.

Given the complexity of the CJIS system, the start-up time for new engineers joining this project is significant. Mr. Daly has proven to be a valuable asset for the CJIS project team and has demonstrated an understanding of the CJIS system, County standards and the ability to work collaboratively with County staff. Therefore, we believe that it is in the County's best interest to waive the RFP process and execute this Amendment extending the Agreement based upon his extensive experience with CJIS, expertise in our CJIS environment, and established familiarity with supporting County applications.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

County Counsel has reviewed and approved the Resolution and Amendment.

FISCAL IMPACT:

The term of this Agreement is from January 23, 2007 to December 31, 2008. The total obligation under this Agreement is \$332,800 and funded entirely through Criminal Justice Departments. Funds are included in ISD's adopted FY 2006-07 Budget and will be included in ISD's recommended FY 2007-08 Budget.