



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Information Services Department

DATE: January 14, 2008
BOARD MEETING DATE: January 29, 2008
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Chris Flatmoe, CIO/Director of Information Services Department
SUBJECT: Agreement with HLN Consulting, LLC

RECOMMENDATION:

Adopt a Resolution:

- A. Authorizing the Board to execute an Agreement with HLN Consulting, LLC to provide consulting services for Data Interoperability and Business Intelligence Integration services from February 11, 2008 to June 30, 2008 in an amount not to exceed \$187,500; and
- B. Authorizing the Chief Information Officer or his designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the Contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

VISION ALIGNMENT:

Commitment: Ensuring responsive, effective and collaborative government by helping achieve the following goal:

Goal 20: Government decisions are based on careful consideration of future impact, rather than temporary relief or immediate gain.

This contract will allow San Mateo County to establish a strategy to implement a countywide reporting system providing County staff with the ability to make effective decisions based on evidence-based reporting.

Performance Measure(s):

Measure	FY 2007-08 Actual	FY 2008-09 Projected
Amount of interoperable databases currently identified within the County	3	9

BACKGROUND:

Each of the 21 County departments uses some variation of database software to track client services, related costs, and/or to provide case management services. A few County departments have either consolidated their databases into a data warehouse or have plans to do so in the near future. In a recent survey, County department heads ranked advanced client reporting within their top three IT priorities. RFP 1202 was conducted to select a vendor to assist the County in exploring possible options for developing an interoperability solution for our disparate databases.

DISCUSSION:

The Data Interoperability and Business Intelligence Integration project will be performed in two phases: A) Development of System Requirements Analysis and Technical Specifications (this Agreement); and B) Design and Implementation of data integration across existing data warehouses and other significant data stores within the County. The objective of Phase A is to assess countywide needs and opportunities for data integration and develop recommendations for Phase B. The vendor selected to design and implement the database interoperability architecture will be provided with a copy of the System Requirements Analysis and Technical Specifications document developed as a result of this Agreement.

The selection of HLN Consulting, LLC was based on several key factors including practical experience, project management expertise, proposed services solutions and cost. This phase of the project is scheduled to be completed in June 2008.

The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

County Counsel has reviewed and approved this Contract as to form.

FISCAL IMPACT:

The term of this Agreement is from February 11, 2008 to June 30, 2008. The total obligation for this Agreement is not to exceed \$187,500. The funding for this contract has been included in the FY 2007-08 Adopted Budget.

REQUEST FOR PROPOSAL PROCESS MATRIX

1.	General description of RFP	The purpose of this RFP is to solicit proposals in order to select a vendor to provide guidance and proven expertise in the definition of the System Requirements and development of technical specifications for the County of San Mateo's (County) interoperability strategy, known as Applicable Clients Records Search (ACRS).
2.	List key evaluation criteria	Experience and background, proposed services solutions, Oral Presentation, Costs
3.	Where advertised	Local Newspaper
4.	In addition to any advertisement, list others to whom the RFP announcement was sent	RFP announcement was sent to Tibco, Accenture, Chounard & Myhre Inc, BEA Systems, Deloitte, KPMG, Denodo Technologies, Gartner, IBM Consulting, Metatomix, Oracle, Tata Consulting, TopQuadrant.
5.	Total number of RFP's sent to prospective proposers	13
6.	Number of proposals received	4 proposals
7.	Who evaluated the proposals	Dhiren Gandhi, Deputy Director, ISD Gloria Kanu, ACRS Project Manager, ISD Brian Austin, ACRS Technical Lead, ISD
8.	In alphabetical order, names of proposers (or finalists, if applicable) and location	HLN Consulting, LLC. San Diego, California KPMG, LLP, Mountain View, California