



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

Information Services Department

**DATE:** October 4, 2008  
**BOARD MEETING DATE:** October 28, 2008  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors  
**FROM:** Chris Flatmoe, CIO/Director of Information Services  
**SUBJECT:** Amendment to the Agreement with Clarity Solutions, Inc.

**RECOMMENDATION:**

- A. Adopt a Resolution:
1. Waiving the Request for Proposal process; and
  2. Authorizing the President of the Board to execute an Amendment to the Agreement with Clarity Solutions, Inc. for the Criminal Justice Information Systems (CJIS) Migration Project increasing the contract amount by \$299,260 for a maximum obligation of \$4,028,527; and
  3. Authorizing the Chief Information Officer or his designee to execute contract amendments which modify (1) the Agreement's term; and/or (2) the services provided under the Agreement, provided that the modified Agreement remains within the Agreement's fiscal provisions, including the not-to-exceed amount.

**VISION ALIGNMENT:**

**Commitment:** Responsive, effective, collaborative government.

**Goal 20:** Government decisions are based on the careful consideration of future impact, rather than temporary relief or immediate gain.

This Amendment supports this goal because migrating CJIS will eliminate our dependency on the County Mainframe, which is no longer cost effective to own and operate.

**Performance Measure(s):**

<b>Measure</b>	<b>FY 2007-2008 Actual</b>	<b>FY 2008-2009 Projected</b>
<b>Number of Projects Meeting Original Project Goals</b>	<b>100%</b>	<b>100%</b>

**BACKGROUND:**

CJIS has resided on the County Mainframe since 1991, and is the largest application running on the Mainframe. CJIS provides a highly integrated environment for sharing criminal justice data between the Sheriff's Office, the District Attorney's Office, the Courts, and the Probation Department. In Fiscal Year 2006-2007, RFP #1178 was conducted to identify a vendor to assist the County with migration of the CJIS Application off the County Mainframe. On October 2, 2007, your Board approved Resolution Number 069047, which authorized a one-year Agreement with Clarity Solutions, Inc. (Clarity) to assist the County with migrating CJIS off the County Mainframe and onto a newer platform. In September 2008, the Chief Information Officer approved an Amendment to extend the Agreement term to May 1, 2010.

**DISCUSSION:**

Since starting the CJIS migration project, we have identified the need to source additional services from Clarity. These additional services include: additional Datacom DBA assistance - necessary to build Datacom environments allowing the County to perform additional testing, additional Project Management services – necessary to condense the User Acceptance Testing (UAT) and overall project schedule and advanced training for administration of the Unix System, as well as COBOL debugging training for ISD staff – necessary to support CJIS on the new platform without the need for ongoing vendor assistance.

In addition, the CJIS migration team has identified a print management software solution that differs from the original solution and has a higher initial cost. While requiring a larger initial investment, by Fiscal Year 2010-2011 this new print management software solution will reduce the cost of print management for both CJIS and the County's Payroll System, by approximately thirty percent.

County Counsel has reviewed and approved the Amendment and Resolution as to form. The Contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits.

**FISCAL IMPACT:**

The original term of this Agreement was from October 2, 2007 through October 1, 2008, in an amount not to exceed \$3,729,267. The new term of this Agreement is from October 2, 2007 through May 1, 2010. This Amendment increases the not to exceed amount by \$299,260, for a new total obligation of \$4,028,527, which has been included in ISD's FY 08-09 Approved Budget. Funding sources include the CJIS Migration Project, the Criminal Justice Community, ISD's training budget, as well as reserves set aside for the mainframe elimination effort. Out-year costs for the printing solution will be shared with other County applications such as the County's Payroll System (PIPS).