



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Assessor-County Clerk-Recorder

DATE: November 20, 2008
BOARD MEETING DATE: December 9, 2008
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Warren Slocum, Assessor-County Clerk-Recorder
SUBJECT: Approval of the Conflict of Interest Code for San Mateo County Departments, School Districts, Special Districts and Agencies.

RECOMMENDATION:

Adopt a Resolution Approving the amendments to the Conflict of Interest Codes of County Departments, School Districts, Special Districts and Agencies.

VISION ALIGNMENT:

Commitment: The amended Conflict of Interest Codes of local agencies keep the commitment of Responsive, Effective and Collaborative Government and

Goal(s): County and local governments effectively communicate, collaborate and develop strategic approaches to issues affecting the entire County.

BACKGROUND:

State law requires each local public agency to adopt a Conflict of Interest Code designating employees, members and consultants who must file annual conflict of interest statements. The Board of Supervisors, as the code-reviewing body for all local agencies in San Mateo County except cities and city agencies, must approve the local agency's code.

State law also requires a public agency to amend its code to address changed circumstances such as when it adds or deletes positions or changes the duties of positions. The Board of Supervisors, as the code-reviewing body, must approve any changes in a local agency's code. Every two years, each local agency is notified by

the County Clerk to review its code and, if it is necessary to change the code, submit an amended Code to the Board of Supervisors for review and approval.

DISCUSSION:

In 2008, San Mateo County created the Health System by merging the Health Department and San Mateo Medical Center. The attached amendments reflect the changes in affected departments as well as other minor changes. The Resolution approves the Conflict of Interest Code for the amended code for certain County Departments, School Districts, Special Districts and Agencies.

FISCAL IMPACT:

There is no fiscal impact.