



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Information Services Department

DATE: December 1, 2008
BOARD MEETING DATE: December 16, 2008
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Chris Flatmoe, CIO/Director of Information Services
SUBJECT: Amendment No. 2 to the Agreement with BCE Software, Inc.

RECOMMENDATION:

Adopt a Resolution:

1. Waiving the Request for Proposals process;
2. Authorizing the execution of Amendment No. 2 to the Agreement with BCE Software, Inc. for consulting services to extend the term end date to September 30, 2009, and add up to \$120,000 for a new total maximum fiscal obligation of no more than \$219,000;
3. Authorizing the Chief Information Officer or his designee to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate) and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

VISION ALIGNMENT:

Commitment: Responsive, effective, collaborative government.

Goal 22: County and local governments effectively communicate, collaborate and develop strategic approaches to issues affecting the entire County.

This Agreement will support Vision Goal 22 by providing the additional Information Technology (IT) expertise necessary as the Criminal Justice departments work together to migrate the Criminal Justice Information System (CJIS) off the County mainframe.

Performance Measure:

Measure	FY 2007-08 Actual	FY 2008-09 Target
Number of projects that are cross-departmental	10	10

BACKGROUND:

In April 2008, the County entered into a \$25,000 agreement with BCE Software, Inc. for CJIS conversion and migration services. In June 2008, the County Manager approved Amendment No. 1 to extend the Agreement's term to December 31, 2008, and to add \$74,000 to the Agreement. This first amendment was necessary based on the completion of the CJIS migration project plan.

DISCUSSION:

The original completion date for the CJIS migration project was December, 2008. This completion date was based on preliminary estimates and was set prior to completing the discovery phase of the project. During the discovery phase the CJIS migration team was able to assess and understand the complexity of the current CJIS environment which includes 3 million lines of legacy code and over 12 years of historical data. The work product from the discovery phase was the completion of the project plan that now enables the CJIS migration team to more accurately estimate the time required to convert, test and migrate CJIS to a 21st century platform. The adjusted completion date for CJIS migration is July 2009. A large component of the CJIS migration project plan is User Acceptance Testing (UAT). This contract amendment is necessary to support the UAT phase of the CJIS migration project as well as to provide programming support during the post-migration phase.

Mr. Fradin, an engineer from BCE Software, Inc., has demonstrated subject matter expertise for the County's CJIS for several years. Additionally, the labor pool of systems engineers qualified to work on the County's CJIS application is shallow. Therefore, we recommend waiving the RFP process.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. Risk Management has reviewed and approved Contractor's insurance, and County Counsel has reviewed and approved these documents as to form.

FISCAL IMPACT:

The amended term of this Agreement is from April 21, 2008, to September 30, 2009. The new total maximum fiscal obligation under this Agreement is \$219,000. Funds are included in ISD's Adopted FY 2008-09 Budget and will be included ISD's FY 2009-10 Recommended Budget