

**AMENDMENT ONE TO THE AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND THE
EDGEWOOD CENTER FOR CHILDREN & FAMILIES**

THIS AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and the EDGEWOOD CENTER FOR CHILDREN & FAMILIES, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, by Resolution 69659 the parties entered into an Agreement for the purpose of providing Family Caregiver Support Program services on September 9, 2008; and

WHEREAS, the parties wish to amend the Agreement to increase funding for the Family Caregiver Support Program by \$2,350 for a total of \$43,273:

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 3 of the Agreement is amended to read as follows:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Schedule A, County shall make payment to Contractor based on the rates and in the manner specified in Schedule B – Amendment One. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed FORTY-THREE THOUSAND TWO HUNDRED SEVENTY-THREE DOLLARS (\$43,273).

2. Schedule B of the Agreement is deleted and replaced and incorporated herein as and Schedule B – Amendment One as attached.
3. **All other terms and conditions of the Agreement dated September 9, 2008, between the County and Contractor shall remain in full force and effect.**

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
Mark Church, President
Board of Supervisors, San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

EDGEWOOD CENTER FOR CHILDREN & FAMILIES

Contractor's Signature

Date: _____

SCHEDULE B – AMENDMENT ONE

EDGEWOOD CENTER FOR CHILDREN AND FAMILIES

FY 2008-2009 FISCAL SUMMARY

Contractor shall operate the following Older Americans Act (OAA) and/or Community-Based Services (CBSP) programs(s): the Family Caregiver Support Program. Services described in this Schedule B reflect program funding and payment methods during fiscal year July 1, 2008 through June 30, 2009. This program shall operate in accordance with the California Department of Aging and/or state licensing regulations, applicable federal laws, and the standards and requirements established by Aging and Adult Services of San Mateo County.

I. FAMILY CAREGIVER SUPPORT PROGRAM (for Grandparents)

Aging and Adult Services will pay Contractor in consideration of Family Caregiver Support Program services rendered through OAA funds, the rate of one-twelfth of the total reimbursement for this program per month, as long as the amount for each type of service does not exceed the total amount for each type of service rendered.

AAS will pay the contractor a total of \$500 for supplies and equipment for the Family Caregiver Support Program.

AAS will also pay the contractor \$1,000 in One-Time-Only funds for the provision of five two-hour caregiver trainings for self care, parenting and alternative discipline, a summer respite services flyer and mailing and transportation services to and from day or overnight camps.

The maximum reimbursement for the Family Caregiver Support Program during the contract term July 1, 2008 through June 30, 2009 shall not exceed: \$5,000 for Information Services, \$7,000 for Access Assistance; \$16,000 for Support Services; \$10,350 for Respite services for a total of THIRTY-EIGHT THOUSAND THREE HUNDRED FIFTY DOLLARS (\$38,350).

Contractor agrees to the following:

- A. Contractor is responsible for covering the cost of all components of each program outlined above and shall be reimbursed for actual expenditures on the approved budget for each program;
- B. A mid-year review, scheduled for January, will require a reconciliation of year-to-date outcomes. Based on these outcomes, a budget revision may be required;

- C. Submit client intake forms as appropriate, monthly program reports, and invoices by the tenth (10th) of each month. (Invoices submitted more than two months past the month of service may not be reimbursed. Statistical reports submitted more than one month past the month of service may result in withholding of payments until reports are brought current.);
- D. Offer services throughout the twelve-month contract period, unless prior written approval is received from Aging and Adult Services;
- E. Submit a closing report with supporting documentation of expenses by July 31, 2009;

Documentation should include the following:

- General ledger of expenditures for the contracted program
 - Applicable payroll register
 - Lease agreements and allocation percentage for rent cost
 - Equipment invoices
 - Vendor invoices for large purchases
 - CDA 32 form – Report of property furnished/purchased
- F. Program Income must be reported and expended under the same terms and conditions as the program funds from which it is generated; and
 - G. Program Income must be used to pay for current allowable costs of the program in the same fiscal year that the income was earned.

The maximum reimbursement for contracted services between San Mateo County Aging and Adult Services and Edgewood Center for Children and Families is \$38,350 in OAA funds, and \$4,923 in County General Funds for general program support for a total amount of FORTY-THREE THOUSAND TWO HUNDRED SEVENTY-THREE DOLLARS (\$43,273) for the contract term July 1, 2008 through June 30, 2009.