

Entity Name	Description	Symbl	STREET ADDRESS	CITY	STATE	ZIP	PRIMARY CONTACT	EMAIL ADDRESS OF PRIMARY CONTACT	Agency/Consultant Email Address	Agency/Consultant Email Address Secondary
COUNTY OFFICE OF EDUCATION	IBERROLA HUSBAND MAINT	V78	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
SAN MATEO COUNTY PUBLIC WORKS DEPARTMENT	KENSINGTON SQUARE SANI DIST	V75	555 COUNTY CENTER, 5TH FL	Redwood City	CA	94063	JAMES PORTER - DIRECTOR OF PUBLIC WORKS	jporter@co.sammateo.ca.us	ANN STILLMAN	astillman@co.sammateo.ca.us
SAN MATEO COUNTY PUBLIC WORKS DEPARTMENT	LA HONDA LANDSIDE ASSMT DISTRICT	A28	555 COUNTY CENTER, 5TH FL	Redwood City	CA	94063	JAMES PORTER - DIRECTOR OF PUBLIC WORKS	jporter@co.sammateo.ca.us	ANN STILLMAN	astillman@co.sammateo.ca.us
COUNTY OFFICE OF EDUCATION	LA HONDA PECADORS MSR B	A23	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
COUNTY OFFICE OF EDUCATION	LA COMITAS SCH SPL TX	V06	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
COASTSIDE FIRE PROTECTION DISTRICT	LE MONA BAY FIRE (E) NO.19	A29	1191 Main St	Half Moon Bay	CA	94019	PAUL GIBLE - ASST. FIRE CHIEF	paule@coastsidefire.org	Jan Cochran	jancochran@coastsidefire.org
COUNTY OFFICE OF EDUCATION	MENLO PARK ESP COMBINED MEAS SP TAX	04C	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
COUNTY OFFICE OF EDUCATION	MENLO PARK FIRE COMBINED	15W	360 Middlefield Road	Menlo Park	CA	94025	MICHELLE BRUGHT - FINANCE DIRECTOR	michele@menlofire.org		
CITY OF MENLO PARK	MENLO PARK STORM WATER FEE	V42	701 Laurel St	Menlo Park	CA	94025	GAROL AUGUSTINE - FINANCE DIRECTOR	caugustine@menlopark.org		
CITY OF MENLO PARK	MENLO PARK TREE MAINT	V42	701 Laurel St	Menlo Park	CA	94025	GAROL AUGUSTINE - FINANCE DIRECTOR	caugustine@menlopark.org		
CITY OF MILLBRAE	MILLBRAE FEDERATE STORM FEE	V91	621 Magnolia Ave	Millbrae	CA	94030	LA DUE BRUNAM - FINANCE DIRECTOR	lbrunam@millbrae.ca.us	Khee Lim	klm@ci.millbrae.ca.us
COUNTY OFFICE OF EDUCATION	MILLBRAE ELEM SCH TAX	V09	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us	Krista Teige	kteige@coastside.net
MONTARA SANITARY DISTRICT	MONTARA SANITARY DIST	2E5	PO Box 131	Montara	CA	94037	ELEMENS HELMHAUER - GENERAL MANAGER	mmsc@coastside.net		
SAN MATEO COUNTY PUBLIC WORKS DEPARTMENT	NO FAIR OAKS CO SERV#8	V52	555 COUNTY CENTER, 5TH FL	Redwood City	CA	94063	JAMES PORTER - DIRECTOR OF PUBLIC WORKS	jporter@co.sammateo.ca.us	ANN STILLMAN	astillman@co.sammateo.ca.us
CITY OF SAN CARLOS	NPDES DRAIN FEE SAN CARLOS	V35	600 Elm St	San Carlos	CA	94070	JEFF MALTBE - FINANCE DIRECTOR	jeffmaltbe@cityofsancarlos.org	Alexa Smitlle	asmittle@webbsg.com
CITY OF DALY CITY	NSMCSO SEWER FEE (North SMC)	08S	333 90th St	Daly city	CA	94015	DOX MCVEY - FINANCE DIRECTOR	dmcvey@dalycity.org	Anthony Zidich - City Treasurer	
SAN MATEO COUNTY PUBLIC WORKS DEPARTMENT	DAK KNOLL SANITARY DIST	V18	555 COUNTY CENTER, 5TH FL	Redwood City	CA	94063	JAMES PORTER - DIRECTOR OF PUBLIC WORKS	jporter@co.sammateo.ca.us	ANN STILLMAN	astillman@co.sammateo.ca.us
COUNTY OFFICE OF EDUCATION	PASADENA 888 DISTRICT MEASURE N	A27	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
CITY OF PACIFICA	PACIFICA SEWER	05S	170 Santa Maria Ave	Pacifica	CA	94044	ANN RITZMANN - ADMINISTRATIVE SERVICES OFFICER	nizma@co.pacificac.ca.us		
CITY OF PACIFICA	PACIFICA STORM WATER FEE	V93	170 Santa Maria Ave	Pacifica	CA	94044	ANN RITZMANN - ADMINISTRATIVE SERVICES OFFICER	nizma@co.pacificac.ca.us		
CITY OF PACIFICA	PACIFICA FIRE ASSESSMENTS	A09	170 Santa Maria Ave	Pacifica	CA	94044	ANN RITZMANN - ADMINISTRATIVE SERVICES OFFICER	nizma@co.pacificac.ca.us		
COUNTY OFFICE OF EDUCATION	PORTOLA VALLEY SCH TAX	V57	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
COASTSIDE FIRE PROTECTION DISTRICT	PT MONTARA FIRE ASSMT	V02	1181 Main St	Half Moon Bay	CA	94019	PAUL GIBLE - ASST. FIRE CHIEF	paule@coastsidefire.org	Jan Cochran	jancochran@coastsidefire.org
COUNTY OFFICE OF EDUCATION	RAVENHAWOOD MEASURE B SPECIAL TAX	A07	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
CITY OF REDWOOD CITY	RWC SEAPORT CTR MAINT	V60	PO Box 391	Redwood City	CA	94063	BRIAN PONTY - FINANCE DIRECTOR	bponty@redwoodcity.org	Fin-Kyl-Khin	khin@redwoodcity.org
CITY OF REDWOOD CITY	RWD SHR TRAF IMP DIST (99-1)	V25	PO Box 391	Redwood City	CA	94063	BRIAN PONTY - FINANCE DIRECTOR	bponty@redwoodcity.org	Fin-Kyl-Khin	khin@redwoodcity.org
CITY OF REDWOOD CITY	RWD SHRS LDC MAINT	V07	PO Box 391	Redwood City	CA	94063	BRIAN PONTY - FINANCE DIRECTOR	bponty@redwoodcity.org	Fin-Kyl-Khin	khin@redwoodcity.org
CITY OF SAN CARLOS	SAN CARLOS INDUSTRIAL ROAD ASSESSMENTS	A20	600 Elm St	San Carlos	CA	94070	JEFF MALTBE - FINANCE DIRECTOR	jeffmaltbe@cityofsancarlos.org	Alexa Smitlle	asmittle@webbsg.com
CITY OF SAN CARLOS	SAN CARLOS STORM DRAINAGE FEE	V98	600 Elm St	San Carlos	CA	94070	JEFF MALTBE - FINANCE DIRECTOR	jeffmaltbe@cityofsancarlos.org	Alexa Smitlle	asmittle@webbsg.com
CITY OF SAN CARLOS	SAN CARLOS DOWNTOWN IMP DIST	V08	600 Elm St	San Carlos	CA	94070	JEFF MALTBE - FINANCE DIRECTOR	jeffmaltbe@cityofsancarlos.org	Alexa Smitlle	asmittle@webbsg.com
COUNTY OFFICE OF EDUCATION	SAN CARLOS 650 MEASURE D 2003	A03	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
CITY OF SAN CARLOS	SAN CARLOS MEAS G	V66	600 Elm St	San Carlos	CA	94070	JEFF MALTBE - FINANCE DIRECTOR	jeffmaltbe@cityofsancarlos.org		
CITY OF SAN CARLOS	SAN CARLOS MEAS G	D35	600 Elm St	San Carlos	CA	94070	JEFF MALTBE - FINANCE DIRECTOR	jeffmaltbe@cityofsancarlos.org		
SMC MOSQUITO & VECTOR CONTROL DISTRICT	SAN MATEO CO MOSQ ABTMT	V50	1351 Rollins Rd	Burlingame	CA	94010	JOAN DEARMAN - FINANCE DIRECTOR	dearman@smcmead.org	Alexa Smitlle	asmittle@webbsg.com
CITY OF SAN BRUNO	SBF STATE STORM FEE	V04	567 El Camino Real	Burlingame	CA	94066	JIM O'LEARY - FINANCE DIRECTOR	oleary@ci.sanbruno.ca.us	ANN STILLMAN	astillman@co.sammateo.ca.us
SAN MATEO COUNTY PUBLIC WORKS DEPARTMENT	GENIC SANITARY DIST	V95	555 COUNTY CENTER, 5TH FL	Redwood City	CA	94063	JAMES PORTER - DIRECTOR OF PUBLIC WORKS	jporter@co.sammateo.ca.us		
CITY OF REDWOOD CITY	SEAPORT BLVD LANDUSEB	V65	PO Box 391	Redwood City	CA	94063	BRIAN PONTY - FINANCE DIRECTOR	bponty@redwoodcity.org	Fin-Kyl-Khin	khin@redwoodcity.org
COUNTY OFFICE OF EDUCATION	SEASIDE UNISD WANT	V79	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
CITY OF BRISBANE	SHERRA BTL LANDUSEP & LTRG	V49	50 PARK LANE	Brisbane	CA	94005	STUART SCILLINGER - FINANCE DIRECTOR	scillinger@ci.brisbane.ca.us		
CITY OF SAN MATEO	SAN MATEO FEES COBE ENHMT	V26	330 W 20th Ave	San Mateo	CA	94403	HOSSEIN GOLESTAN - ADMIN SERVICES DIRECTOR	hgolestan@cityofsammateo.org	Sandy Russell	srussell@cityofsammateo.org
CITY OF SAN MATEO	SM E550 198132003 RYAX	03C	330 W 20th Ave	San Mateo	CA	94403	HOSSEIN GOLESTAN - ADMIN SERVICES DIRECTOR	hgolestan@cityofsammateo.org	Sandy Russell	srussell@cityofsammateo.org
CITY OF SAN MATEO	SM LAUREL WOOD ASSMT	V13	330 W 20th Ave	San Mateo	CA	94403	HOSSEIN GOLESTAN - ADMIN SERVICES DIRECTOR	hgolestan@cityofsammateo.org	Sandy Russell	srussell@cityofsammateo.org
SMC MOSQUITO & VECTOR CONTROL DISTRICT	SMC WOODS ARES REBELT ASSESSMENT	A13	1351 Rollins Rd	Burlingame	CA	94010	JOAN DEARMAN - FINANCE DIRECTOR	dearman@smcmead.org		
TOWN OF PORTOLA VALLEY	WAVESIDE RD IMPNT DIST - Town of Portola Valley	V13	765 Portola Rd	Portola Valley	CA	94028	ANGELA HOWARD - TREASURER	ahoward@portolavalley.net		
WEST BAY SANITARY DISTRICT	WEST BAY SANITARY DIST	09S	500 Laurel Street	Menlo Park	CA	94025	VIVIAN HOUSEN - INTERIM DISTRICT MANAGER	vhousen@westbay.net		
WESTBOROUGH WATER DISTRICT	WESTBOROUGH WATERSEWER	33S	2263 Westborough Blvd	South San Francisco	CA	94080	THOMAS R. CHAMBERS - DIRECTOR	rchambers@comcast.net		
TOWN OF WOODSIDE	WOODSIDE CANADA SEWER	28S	PO Box 620005	Woodside	CA	94062	SUSAN GEORGE - TOWN MANAGER	sgeorge@woodside-town.org		
TOWN OF WOODSIDE	WOODSIDE RAINW STN TOWN CTR SEWER	26S	PO Box 620005	Woodside	CA	94062	SUSAN GEORGE - TOWN MANAGER	sgeorge@woodside-town.org		
COUNTY OFFICE OF EDUCATION	WOODSIDE SCHDPOD SPL TX	V54	101 Twin Dolphin Drive	Redwood City	CA	94065	TERESA PARSON - ASSOC. SUPERINTENDENT	tparsons@cmcoe.k12.ca.us		
TOWN OF PORTOLA VALLEY	WSD HLD RD MNT	V12	765 Portola Rd	Portola Valley	CA	94028	ANGELA HOWARD - TREASURER	ahoward@portolavalley.net		

Office of Controller



**TOM HUENING
CONTROLLER**

COUNTY OF SAN MATEO

555 COUNTY CENTER, 4TH FLOOR • REDWOOD CITY • CALIFORNIA 94063

ROBERT G. ADLER
ASSISTANT CONTROLLER

KANCHAN K. CHARAN
DEPUTY CONTROLLER

TELEPHONE: (650) 363-4777
FAX: (650) 363-7888

www.co.sanmateo.ca.us/controller/

March 27, 2009
County Service Area, #1
Reyna Farrales
Deputy County Manager
400 County Center
Redwood City, CA 94063-1662

** Sample letter and appendix
that went to each entity
on the distribution list.*

Dear Reyna Farrales :

The purpose of this letter is to notify you of an increase in our fee to collect special assessments/taxes from \$1.25 to \$1.35 per transaction. This new charge will be effective starting with collections we make for fiscal year 2009/10.

Although our processing cost has been rising, we have not increased our rates since fiscal year 2003/04. Using the County's internal service rates as a benchmark, we estimate our annual cost for collecting special assessments/taxes has increased by 17% or \$108,225 (see appendix A). The increase in our rate of 10 cents per transactions will cover only \$52,151 of this cost.

Currently we charge 30 cents per transaction if the total amount to be charged to an entity, based on a rate of \$1.25 per transaction, exceeds 5% of the gross amount it expects to collect in special assessments/taxes. We will be increasing this rate by 10% or to 33 cents per transaction.

All other amounts we currently charge will remain the same (see the Property Tax Information Special Charges section on our website for detail).

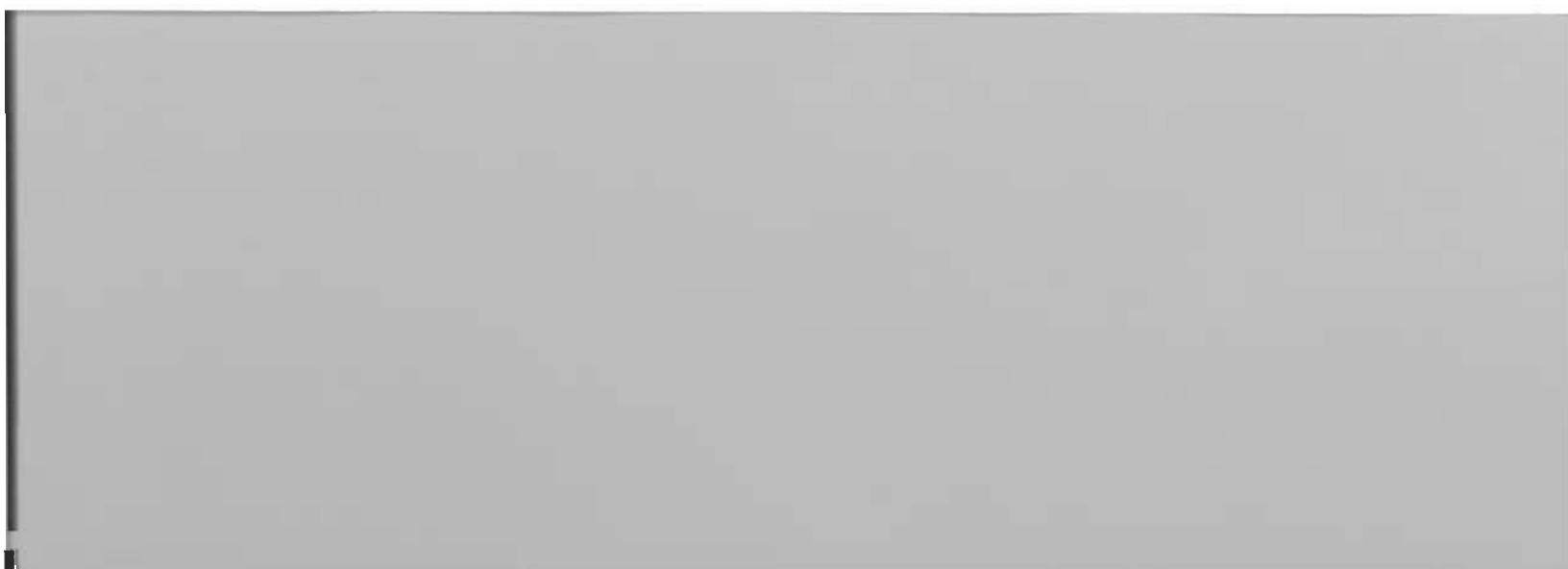
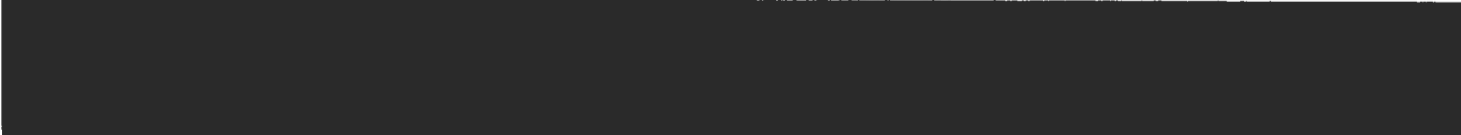
Appendix B shows the additional amount we expect to charge your agency based on transactions we processed in FY 2008/09.

Please feel free to call Kanchan Charan at 650-363-4893 if you have any questions.

Sincerely,

County of San Mateo Controller

Enclosures:
Special Taxes and Assessments
Appendix A
Appendix B



Special Taxes and Assessments

The following lists the special taxes and assessments that are placed on the countywide property taxroll:

COUNTY SERVICE AREA #1



Estimated Increase in Fees for Special Charges Placed on the Countywide Property Tax Bill For Cities and Special Districts Based on County's Internal Service Charge Rates.

	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
County Labor Service Charge Rate	3.70%	3.70%	3.70%	1.33%	3.50%	3.00%	1.00%

Fees for Special Charges When Increased by the County Labor Service Charge Rate.

County Rate for fees/total charges less than 5%	\$ 1.25	\$ 1.30	\$ 1.34	\$ 1.36	\$ 1.41	\$ 1.45	\$ 1.47
County Rate for fees/total charges greater than 5%	\$ 0.30	\$ 0.31	\$ 0.32	\$ 0.33	\$ 0.34	\$ 0.35	\$ 0.35

NOTE

If the rates had been increased every year by the County Labor service Charge Rate the fees would have increased by 17% for FY 2009/10 when compared to FY 2003/04.

Appendix A



Estimated Increase in Fees for Special Charges Placed on the Countywide Property Tax Bill For Cities and Special Districts Based on County's Internal Service Charge Rates.

	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
County Labor Service Charge Rate	3.70%	3.70%	3.70%	1.33%	3.50%	3.00%	1.00%
Fees for Special Charges When Increased by the County Labor Service Charge Rate.							
County Rate for fees/total charges less than 5%	\$ 1.25	\$ 1.30	\$ 1.34	\$ 1.36	\$ 1.41	\$ 1.45	\$ 1.47
County Rate for fees/total charges greater than 5%	\$ 0.30	\$ 0.31	\$ 0.32	\$ 0.33	\$ 0.34	\$ 0.35	\$ 0.35

NOTE

If the rates had been increased every year by the County Labor service Charge Rate the fees would have increased by 17% for FY 2009/10 when compared to FY 2003/04.

Appendix A



**Estimated Increase in Fees for Special Charges Placed on the Countywide Property Tax Bill
For Cities and Special Districts Based on Proposed Rates.**

Symbol	Description	Total Charges	# Parcels	Total Fees To Be Collected Based on Current Rates	Total Fee To Be Collected Based on Proposed Rates	Increase in Fees (\$)
77 V48	CO SERVICE AREA#1	93,990.00	1,446	1,808	1,952	144
78 V49	SIERRA PT LANDSCP & LTNG	489,070.00	18	23	24	1
79 V50	SAN MATEO CO MOSQ ABTMT	481,910.22	128,853	38,656	42,521	3,865
80 V52	NO FAIR OAKS CO SERV#8	965,193.00	2,770	3,463	3,740	277
81 V54	WOODSIDE SCHOOL SPL TX	256,439.32	1,206	1,509	1,628	120
82 V57	PORTOLA VALLEY SCH TAX	642,930.90	2,498	3,123	3,372	249
83 V60	RWC SEAPORT CTR MAINT	188,999.82	36	45	49	4
84 V63	COLMA FIRE SPL TAX	548,338.16	1,761	2,201	2,377	176
85 V65	SEAPORT BLVD LANDSCP	212,500.02	44	55	59	4
86 V68	SAN CARLOS MEAS G	64,452.00	10,746	3,224	3,546	322
87 V67	HILLSBRO SCHOOL TAX	1,811,015.78	3,451	4,314	4,659	345
88 V74	DC LINDA VSTA AREA BNFT	25,182.84	360	450	486	36
89 V78	JEFFERSON UHSD MAINT	363,433.36	32,854	9,858	10,842	986
90 V79	SEQUOIA UHSD MAINT	935,251.80	68,517	20,555	22,611	2,056
91 V88	DC CA STORM FEE-LOCAL	452,594.42	23,341	7,002	7,703	701
92 V89	SSF - FED STORM PRGM	424,618.76	17,643	5,293	5,822	529
93 V91	MILLB FED/STATE STORM FEE	241,444.98	6,512	8,140	8,791	651
94 V92	HILLSBRO STORM DRAIN	29,484.78	4,017	1,205	1,326	121
95 V93	PACIFICA STORM WATER FEE	177,387.00	12,529	3,759	4,135	376
96 V94	BRIS ELEM SCH DIST MEAS A	303,936.00	3,166	3,958	4,274	316
97 V95	MP STORM WATER FEE	325,394.82	9,476	11,845	12,793	948
98 V96	BRISB LOCAL STORM FEE	53,629.22	1,895	2,369	2,558	189
99 V97	EPA LOCAL STORM FEE	124,838.50	4,821	6,026	1,591	(4,435)
100 V98	SC STORM DRAINAGE FEE	434,735.28	10,836	13,545	14,629	1,084
101 V99	BELMONT STORM WATER FEE	424,663.96	8,248	10,310	11,135	825
		999,447		667,382	719,633	52,151

NOTE:

1. The \$25 per transaction fee for each corrections after the tax roll has been prepared is excluded from this analysis. The fee for this transaction will remain the same in the revised FY 2009-10 fee schedule.