

Exhibit "A"

Request for Proposals Process Matrix

On-Call Engineering Professional Services for Public Works Projects within the County of San Mateo

Utilities-Flood Control-Watershed Protection Section County of San Mateo Department of Public Works

1.	General Description of RFP	Provide on-call engineering professional services for Public Works projects in the following work categories: Category 1 – Flood Control and Drainage System Study and Design Category 2 – Water Supply and Distribution System Study and Design Category 3 – Sanitary Sewer System Study and Design Category 4 – Streetlight System Study and Design Category 5 – Environmental Study and Document Preparation Category 6 – Construction Management and Inspection (CM)
2.	List key evaluation criteria	Comparable firm experience, quality of firm and key staff, quality of experience of lead personnel, understanding of project requirements, project management, budget/financial controls, and schedules/timing.
3.	Where advertised	Examiner, also posted on Public Works website.
4.	In addition to any advertisement, list others to whom RFP was sent	Direct mail to forty (40) engineering and environmental consulting firms in the Bay Area.
5.	Total number of RFP's sent to prospective proposers	Forty (40). Three (3) other firms were advised to download copy of the RFP from Public Works website.
6.	Number of proposals received	Thirty (30) firms submitted proposals. A breakdown of the number of proposals submitted for each category of work (in parenthesis) is listed as follows: Category 1 – Eleven (11) Category 2 – Fourteen (14) Category 3 – Sixteen (16) Category 4 – Three (3) Category 5 – Nine (9) Category 6 – Thirteen (13)
7.	Who evaluated the proposals	Representatives from the Department of Public Works

8.	In alphabetical order, names of proposers (or finalists, if applicable) and location	BKF Engineers 255 Shoreline Drive, Suite 200 Redwood City, CA 94065	Contract - \$500,000 in Category 3 (Sanitary Sewer)
		Brown and Caldwell 201 North Civic Drive Walnut Creek, CA 94596	Contract - \$500,000 in Category 1 (Flood Control) & 3 (Sanitary Sewer)
		Camp Dresser & McKee, Inc. 100 Pringle Avenue, Suite 300 Walnut Creek, CA 94596	Contract - \$500,000 in Category 1 (Flood Control)
		Denise Duffy & Associates, Inc 947 Cass Street, Suite 5 Monterey, CA 93940	Contract - \$300,000 in Category 5 (Environmental)
		Kennedy/Jenks Consultants 2191 East Bayshore Road, Suite 200 Palo Alto, CA 94303	Contract - \$300,000 in Category 6 (Construction Management)
		Kimley-Horn and Associates, Inc. 555 12th Street, Suite 1230 Oakland, CA 94607	Contract - \$500,000 in Category 2 (Water Supply) & 3 (Sanitary Sewer)
		TRA Environmental Sciences, Inc. 545 Middlefield Road, Suite 200 Menlo Park, CA 94025-3472	Contract - \$300,000 in Category 5 (Environmental)
		YEI Engineers, Inc. 7700 Edgewater Drive, Suite 128 Oakland, CA 94621	Contract - \$300,000 in Category 4 (Street Lighting)
Total Contract Amount:			\$3,200,000