

**SECOND AMENDMENT TO AGREEMENT
BETWEEN
THE COUNTY OF SAN MATEO AND
SAMARITAN HOUSE**

THIS AMENDMENT TO THE AGREEMENT, entered into this ____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and SAMARITAN HOUSE, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for Case Management services on July 10, 2007; and

WHEREAS, on June 26, 2008, the parties amended the Agreement to continue Case Management services for one year, extending the term to July 1, 2007 to June 30, 2009 and added funding in the amount of \$40,000.

WHEREAS, the parties wish to further amend the Agreement to continue Case Management services for an additional year, extending the term to July 1, 2007 to June 30, 2010 and adding funding in the amount of \$40,000.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Section 2 of the Agreement is amended to read as follows:
Contract Term The term of this Agreement shall be from July 1, 2007 to June 30, 2010 unless terminated earlier by the County.

2. Section 3 of the Agreement is amended to read as follows:
Payments - In consideration of the services rendered in accordance with all terms, conditions and specifications set forth herein and in Exhibit "A2", County shall make payment to Contractor in the manner specified herein and in Exhibit "B2". In the event that the County makes any advance payments, Contractor agrees to refund any amounts in excess of the amount owed by the County at the time of contract termination. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall total payment for services under this Agreement exceed **One Hundred Twenty Thousand Dollars, \$120,000.**

3. Original Exhibit A2 is replaced with Revised Exhibit A3, (rev. [April 16, 2009]) (See Attached).
4. Original Exhibit B1 is replaced with Revised Exhibit B2, (rev. [April 16, 2009]) (See Attached).
5. All other terms and conditions of the Agreement dated July 10, 2007, between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
Mark Church, President, Board of Supervisors,
San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

SAMARITAN HOUSE
Kitty Lopez, Executive Director
1515 S. Claremont Street
San Mateo, CA 94402

Contractor's Signature

Date: _____

EXHIBIT A3
Program/Project Description

Samaritan House
Case Management Agreement
FY 2009-10

The purpose of this Amendment is to outline the scope of services for a comprehensive, coordinated, and collaborative interagency program focusing on Case Management to prevent homelessness.

Samaritan House, along with other collaborating agencies, shall work to ensure cooperation in the development of a comprehensive, coordinated, and interagency Case Management and service delivery system to the targeted population.

This Amendment is designed to specify the roles and responsibilities of the Case Manager and participating agencies related to the Case Management Services and provide guidance for the implementation.

The agencies shall work together with the designated half-time Case Manager to develop procedures to provide intensive Case Management Services to 10-20 clients per year and to encourage self sufficiency, and permanent housing.

Samaritan House will:

- a) Provide a half-time position for a bi-lingual (Spanish Speaking) Case Manager serving families living in the San Mateo County Coast-side cities;
- b) Develop training procedures for the Case Manager;
- c) Provide intensive short term Case Management Services to the clients who are eligible and at risk of homelessness to sustain stable and affordable housing.
- d) Conduct follow-up work with clients once the eligibility is determined.

Case Management duties will include: initial intake assessments with referring agencies' case worker; provide targeted Case Management Services; conduct clients' assessments using Family Development Matrix tool; conduct home visits as needed, assess clients' progress on a regular basis, document clients' improvements based on the Family

Development Matrix; and share progress and Outcomes with referring agencies.

Outcomes Measures:

- Increase family income by 35%;
- Secure and/or retain stable housing by 75%;
- Link families to eligible benefits/services by 80%; and
- Improve family's self-sufficiency as measured by the Family Development Matrix by 75%.

Exhibit B2
Method and Rate of Payment
Case Management Agreement
Samaritan House
FY 2007-10

In consideration of the services provided by Contractor in Exhibit "A2", County shall pay Contractor based on the following fee schedule:

Contractor shall submit quarterly invoices in the amount of \$10,000 to the County for reimbursement. The maximum amount payable under the Agreement is \$40,000 for the FY 2009 -10, not to exceed the total amount of \$120,000 for FYs 2007-10.

Contractor shall submit all Quarterly Invoices, a Quarterly Narrative Report and Monthly Progress Reports (which includes; number of new cases, number of open cases, active case census/clients by area, and the type of benefits received by each client) to: County of San Mateo Human Services Agency (HSA) Attn: Ali Shirkhani – 262 Harbor Blvd. Bldg. A – Belmont, CA 94002. Phone (650) 802-7675.

All billing shall be certified for payment by the County unless the Director of the HSA objects to the adequacy of the services rendered by Contractor or the amount of billing. The County shall state the specific nature of its objections to Contractor's work in writing. County shall also specify what actions or changes are necessary to make the work acceptable. Contractor shall respond to County within 15 days of receipt of such objections. The parties to the Agreement shall meet to discuss such objections at the request of either party.