

ATTACHMENT B
County of San Mateo
Department of Public Works Parking Zone Policy

No Parking Zone Policy

A No Parking Zone (NPZ) may be established on a County Maintained Road.

New potential NPZ's are evaluated by the following criteria:

- A. Sight Distance- The motorist's line of sight will be evaluated for an increase in decision-making time attributed to the proposed No Parking Zone. Available sight distances will be compared to the requirements set forth by the American Association of State Highway and Transportation Officials "A Policy on Geometric Design of Highways and Streets," 2004. The California Manual on Uniform Traffic Control Devices states a minimum one parking stall length (suggested as 24') shall have parking prohibited at unsignalized intersections and two stall lengths at signalized intersections per page 3B-16 (September 2006), unless determined otherwise by the engineer.
- B. Available Parking-The County will determine whether there is enough space to accommodate the volume of vehicles (minus the NPZ) that may access this area. Also, the County will take into consideration if any motorists could park on other streets nearby.
- C. Traffic Flow- Observations of traffic flow adjacent to the requested NPZ will be evaluated for delay contributed by parked vehicles and safety to pedestrians and bicyclists (if on a known bicycle facility).
- D. Accident Records-Previous accident records showing broadside collisions attributed to limited sight distance at intersections and/or sideswipe collisions may also be considered.

NPZ's are not required to be installed at curb returns, bus stops, fire hydrants, curb ramps, or edge of driveways, as they are prohibited by the California Vehicle Code Section 22500-22526 et seq.

If an existing NPZ is no longer valid, the NPZ in the original Resolution may be abolished.

Loading Zone Policy

A Loading Zone (LZ) may be established on a County Maintained Road.

LZ's are shown with yellow curb markings. A LZ zone may be established in front of the business that requested it. If a sign accompanies the yellow markings, it may show specific times and/or days that apply to that LZ. If there is not a sign posted with the yellow painted curb, the LZ is applicable at all times.

New potential LZ's are evaluated by the following criteria:

- A. The type of business, which relates to the business's active freight loading and unloading requirements
- B. How the proposed parking zone will impact neighborhood parking

If an existing LZ is no longer needed by the business that requested it, the original LZ Board Resolution may be abolished.

Time Limited Parking Policy

A Time Limited Parking (TLP) zone may be established on a County Maintained Road.

TLP zones are shown with green curb markings. A TLP zone may be established in front of the business that requested it. The County will assign all TLP zones to be 20 minutes, 1 hour, or 2 hours by Board Resolution, and the time limit will be printed directly on the curb or posted on a sign.

New potential TLP zones are evaluated by the following criteria:

- A. The type of business, which relates to the length of time customers require parking
- B. The off-street parking available
- C. How the proposed parking zone will impact neighborhood parking

If an existing TLP is no longer needed by the business that requested it, the original parking zone Board Resolution may be abolished.

Disabled Parking Policy

A Disabled Parking (DP) zone may be established on a County Maintained Road.

DP zones are shown with blue curb markings and designate parking spaces for people with a disability. A DP space may be established in front of private property (home or business, etc.)

New potential DP zones are evaluated by the following criteria:

- A. Access route for the disabled person
- B. Existing off-street parking such as driveways, garages, or parking lots.
- C. How the proposed parking zone will impact neighborhood parking.

A DP zone is only valid for 2 years and must be renewed by Resolution. A copy of the resident or patron's current Department of Motor Vehicles Disabled Placard Receipt must be kept on file at Traffic Services in Road Operations. Proof of residence or patronship to the business making the request also must be provided with the application.

If the resident who requested an existing DP no longer requires it, the original parking zone Resolution may be abolished.

Drop-Off Zone Policy

A Drop-Off Zone (DOZ) may be established on a County Maintained Road.

DOZ's are shown with white curb markings. A DOZ may be established in front of the business or organization that requested it. If a sign accompanies the white markings, it may show specific times and/or days that apply to that DOZ. If there is not a sign posted with the white painted curb, the DOZ is applicable at all times.

New potential DOZ's are evaluated by the following criteria:

- A. The type of business or organization, which relates to the active passenger or mail loading and unloading requirements
- B. How the proposed parking zone will impact neighborhood parking

If an existing DOZ is no longer needed by the business that requested it, the original parking zone Board Resolution may be abolished.

Updating Master Lists

The locations of signs, parking zones, and crosswalks on County maintained streets are currently documented on GIS Maps in the Department of Public Works, and will be made available in list form on the Department's web site. The master lists will be updated to reflect the recommended changes if your Board approves the proposed resolutions.