



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Controller's Office

DATE: May 29, 2009
BOARD MEETING DATE: June 9, 2009
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Tom Huening, Controller
SUBJECT: Request for Approval of a Fifth Amendment to a Controller's Office Agreement with SunGard Public Sector to Implement Grants Management and Contracts Management Modules in IFAS

RECOMMENDATION:

Adopt a Resolution:

- 1) Authorizing the President of the Board to approve and execute the Fifth Amendment to the Financial Management System Agreement with SunGard Public Sector Inc. for the implementation of the Grants Management and Contracts Management Modules in the County's Financial Accounting Software (IFAS) and extension of the term of the agreement to June 30, 2012, with no change in Net County Cost.
- 2) Authorizing the San Mateo County Controller or his designee to execute contract amendments which modify the contract term and/or services so long as the modified term or services are within the current or revised fiscal provisions.

VISION ALIGNMENT:

Commitment: Responsive, effective and collaborative government

Goal: This action will contribute to the County's Shared Vision 2010 goal number 20, which provides that government decisions are based on careful consideration of future impact, rather than temporary relief or immediate gain. By implementing the Grants Management and Contracts Management Modules, the County will be able to manage its grants and contracts more effectively, maximizing the funds obtained through grants and reducing services and supplies costs.

Performance Measure:

Measure	FY 2007-08 Actual	FY 2008-09 Target
Number of process improvements implemented	2	2

BACKGROUND:

The County purchased proprietary financial accounting software (IFAS) in 1994. In 2004, the original agreement was amended to allow for an upgrade to the system and the implementation of various modules to enhance the software's capabilities. The implementation of these modules is still continuing, and the County wishes to implement two additional modules to assist with Countywide grant management, however the term of the contract must be extended to allow SunGard sufficient time to perform the services.

DISCUSSION:

Approval of this Fifth Amendment to the agreement expands the scope of work to include the Grants Management and Contracts Management Modules in IFAS and will enable SunGard to complete the services under the existing contract. This Fifth Amendment would extend the term of the contract to June 30, 2012.

The Grants Module for IFAS will allow for standardized recording and reporting of important information for grants received by the County to ensure grant spending and reporting requirements are met and acted on timely, allow for notification of grant expirations for refunding purpose to ensure timely re-application, and ensure that the other grant monitoring needs of the County are met in a consistent manner. It will also allow for all grant information for the entire County to be available to all users in one system using one set of processes. Implementation of this module will ensure a consistent approach to grant management at the County and standardize information gathering, monitoring and reporting for grants within the structural financial framework at the County. Phase I provides for implementation and piloting in the County Manager's Office and Controller's Office to quickly begin managing of Federal grants that have recently become available. Phase II, to be performed during FY 2009-10, will deliver this module to all County departments. The Contracts Module allows financial system users to associate multiple contracts with a vendor and with grants. Use of the Contracts module will ease monitoring and reporting of expenditures associated with contracts and grants.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, non-discrimination and equal benefits. The County Manager has approved waiver/modification of the standard three-year term limit. County Counsel has approved this amendment.

FISCAL IMPACT:

The total amount of the contract is \$427,136, with an unspent balance of \$74,402. This amount is sufficient to cover the additional scope of work under this proposed amendment, which would cost \$46,208 plus travel expenses up to \$6,000 and associated taxes. Sufficient funds are appropriated in the Controller's FY 2008-09 and Recommended FY 2009-10 budgets.