



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Controller's Office

DATE: May 29, 2009

BOARD MEETING DATE: June 16, 2009

SPECIAL NOTICE/HEARING: None

VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: Tom Huening, Controller
SUBJECT: Deferred Compensation Advisory Committee

RECOMMENDATION:

Adopt a resolution amending the composition of the Deferred Compensation Advisory Committee to eliminate the requirement that the County Manager appoint a representative of the Controller's Office and to increase the number of management employee representatives appointed by the County Manager from two to three.

VISION ALIGNMENT:

Commitment: Responsive, Effective, and Collaborative Government

Goal 20: Government decisions as based on careful consideration of future impact, rather than temporary relief or immediate gain.

The modifications to the composition of the Deferred Compensation Advisory Committee contribute to this goal by allowing the Controller's office the independence necessary to conduct an audit of the Committee's policies and procedures. To the extent that a Controller's representative remained on the committee itself, any audits conducted by the Controller would lack the appearance of independence necessary to fully achieve the objective of the audit.

BACKGROUND:

Pursuant to California Government Code § 53213, the County established a deferred compensation plan for its officers and employees. In April 1987, this Board established the Deferred Compensation Advisory Committee to serve as an

administrative committee in connection with the County's Deferred Compensation Plan, which committee was to consist of the following nine (9) persons: the Personnel Director, the Tax Collector-Treasurer, the Controller, two management employees appointed by the County Manager, and four non-management employees selected in accordance with procedures to be established by the County Manager, all of nine of whom were to serve at the pleasure of the County Manager.

The Controller's office provides auditing services to County departments and committees, and would audit the policies and procedures of the Deferred Compensation Committee if not for Controller's presence on the committee itself.

DISCUSSION:

Pursuant to discussions with the County Manager's office, the Controller believes it would be beneficial and proper for the Controller's office to undertake this auditing function with respect to the policies and procedures of the Deferred Compensation Committee. The representative from the Controller's office is already a management employee so there would be no difference from a management/non-management perspective.

FISCAL IMPACT:

None