



COUNTY OF SAN MATEO
Inter-Departmental Correspondence

Department of Parks

DATE: August 5, 2009
BOARD MEETING DATE: August 25, 2009
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors
FROM: David G. Holland, Director, Department of Parks
SUBJECT: Agreement with the San Mateo County Historical Association

RECOMMENDATION:

Adopt a Resolution:

- 1) Waiving the Request for Proposal process and authorizing the execution of an agreement for \$150,000 between the County of San Mateo and the San Mateo County Historical Association for operation and maintenance of the County History Museum and two County historical sites for fiscal year 2009/10; and
- 2) Authorizing the Director of the Department of Parks, or his designee, to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.

BACKGROUND:

Through agreement with the County of San Mateo, the County Historical Association has operated and maintained the County History Museum and two County-owned and maintained historical sites, the Sanchez Adobe in Pacifica and the Woodside Store in Woodside, for many years.

DISCUSSION:

The waiver of the Request for Proposal process and execution of an agreement for services from the County Historical Association supports the 2025 Visioning Plan toward Livable Community as the History Museum is centrally located and widely used by communities, and the docent services they provide at the Sanchez Adobe



and Woodside Store historic sites support a cultural dimension of San Mateo County living.

The contractor has assured compliance with the County's Contractor Employee Jury Service Ordinance, as well as all other contract provisions that are required by County ordinance and administrative memoranda, including but not limited to insurance, hold harmless, nondiscrimination and equal benefits.

County Counsel has reviewed and approved the Resolution and Agreement as to form.

Performance Measure(s):

Measure	FY 2008-09 Actual	FY 2009-10 Projected
Number of Sites/Programs Operated and Maintained	3	3

FISCAL IMPACT:

The contract amount of \$150,000 was incorporated into the Department of Parks fiscal year 2009/10 budget, and is a Net County Cost. The contract amount of \$150,000 is the same amount as the fiscal year 2008/09 contract amount.