



**COUNTY OF SAN MATEO**  
**Inter-Departmental Correspondence**

County Manager's Office

**DATE:** September 4, 2009  
**BOARD MEETING DATE:** September 15, 2009  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority

**TO:** Honorable Board of Supervisors  
**FROM:** David S. Boesch, County Manager  
**SUBJECT:** Authorize the Purchase of a Replacement Rescue Vehicle for the La Honda Volunteer Fire Brigade in the amount of \$174,744, and Approve a Payment Schedule for \$18,622 to the La Honda Volunteer Fire Brigade to cover part of its contribution to the purchase of the vehicle

**RECOMMENDATION:**

Adopt a Resolution:

1. Waiving further competitive bidding;
2. Approving an Agreement with La Honda Volunteer Fire Brigade which sets forth the terms for funding and purchase of a replacement rescue vehicle, including a payment schedule for the La Honda Volunteer Fire Brigade to pay a portion of its contribution to the funding of the vehicle in the amount of \$18,622; and
3. Authorizing the purchasing agent to issue a purchase order for a replacement rescue vehicle for the La Honda Volunteer Fire Brigade in the amount of \$174,744 that will be partially reimbursable through an Office of Traffic Safety (OTS) grant received by County Fire in 2008.

**BACKGROUND:**

On September 29, 2008, County Fire was awarded an Office of Traffic Safety grant not to exceed \$310,457 of which \$37,500 was allocated to purchase a replacement rescue vehicle for the La Honda Volunteer Fire Brigade to be used in conjunction with the Mid-Peninsula Regional Open Space District (MROSD). The grant also provides funding for seven extrication systems, other extrication items, and a medium rescue air bag, all of which have been ordered. All funds must be expended by September 30, 2009.

**DISCUSSION:**

The replacement rescue vehicle is to be purchased using the following funding sources; the Office of Traffic Safety grant, the Mid-Peninsula Open Space District, the La Honda Volunteer Fire Brigade, and the County of San Mateo.

At this time, the La Honda Volunteer Fire Brigade can pay for \$25,000 of the \$43,622 it has committed to the purchase of the vehicle. In order to pay the rest of the amount, the County Manager proposes to pay the remaining \$18,622 portion of the La Honda Volunteer Fire Brigade contribution, and the Fire Brigade will pay to the County \$18,622 over seven years at \$2,661 a year.

In March of this year, the La Honda Volunteer Fire Brigade held a sealed bid for the vehicle. Four bids were received, and the selected bid was from Ferrara Fire Apparatus, Incorporated, of Holden Louisiana. This bid was higher than the other three bids received, but according to the La Honda Volunteer Fire Brigade, the bid provided by Ferrara was selected for the following reasons:

- The other bids did not meet the specifications as submitted by the La Honda Volunteer Fire Brigade
- Ferrara Fire Apparatus is able to meet the timeframe needed under the grant

Further bidding by the County would be a duplication of the efforts of the Fire Brigade and is not necessary.

County Counsel has reviewed and approved the Resolution as to legal form.

Approval of this Agreement contributes to the Shared Vision 2025 outcome of a Healthy Community by providing to the La Honda Volunteer Fire Brigade a state of the art rescue vehicle that will be a key element in their first response system.

**Performance Measure(s):**

<b>Measure</b>	<b>FY 2007-08 Actual</b>	<b>FY 2008-09 Actual</b>	<b>FY 2009-10 Projected</b>
Percent of fire and EMS calls responded to within time criteria	<b>84%</b>	<b>82%</b>	<b>90%</b>

**FISCAL IMPACT:**

The rescue vehicle will cost \$174,744. The purchase will be funded by a contribution from the Mid-Peninsula Open Space District of \$50,000, grant funds from the Office of Traffic Safety in the amount of \$37,500, and equal contributions of \$43,622 from the La Honda Volunteer Fire Brigade and the County. In addition, a portion in the amount of \$18,622 of the Fire Brigade’s total contribution of \$43,622 will be paid by the County to purchase the vehicle and then paid to County by the Fire Brigade through a seven-year payment schedule of \$2,661 per year. An Appropriation Transfer Request (ATR) is not required at this time as related budget adjustments will be brought back to the Board as part of the September budget revision process.