

**COUNTY OF SAN MATEO  
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.  
*ATK 10 003*

DEPARTMENT \_\_\_\_\_ DATE 9/23/09

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	30162	1957	\$105,000   00	All other federal grants, FY09 Paul Coverdell Forensic Science Improvement
To	30162	7311	\$95,000   00	Fixed Assets - Equipment
	30162	6741	\$10,000   00	Capital Project Expense

Justification. (Attach Memo if Necessary)

Recognizing and appropriating unanticipated revenue.  
Provide appropriation for one-time purchase of fixed asset.  
This is funded through the FY09 USDOJ Paul Coverdell Grant (see Board Memo)

DEPARTMENT HEAD  
BY: *[Signature]* DATE 9/28/09

2.  Board Action Required  Four-Fifths Vote Required  Board Action Not Required

Remarks:

COUNTY CONTROLLER  
BY: *[Signature]* DATE 9.28.09

3.  Approve as Requested  Approve as Revised  Disapprove

Remarks:

COUNTY MANAGER  
BY: \_\_\_\_\_ DATE \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY**

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS  
RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that  
WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and  
WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

\_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_.

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