

Proposed Budget Plan Department of Public Works



Board of Supervisors
March 30, 2010



Mission Statement

The Department of Public Works provides efficient, economical and responsive infrastructure systems and maintenance; facility engineering, design, development and maintenance; utilities and environmental services to San Mateo County. Services ensure safe, cost effective, accessible and attractive facilities.



Department of Public Works Divisions

- Administrative Services and Airports
- Engineering and Resource Protection
- Facilities Services
- Road Services

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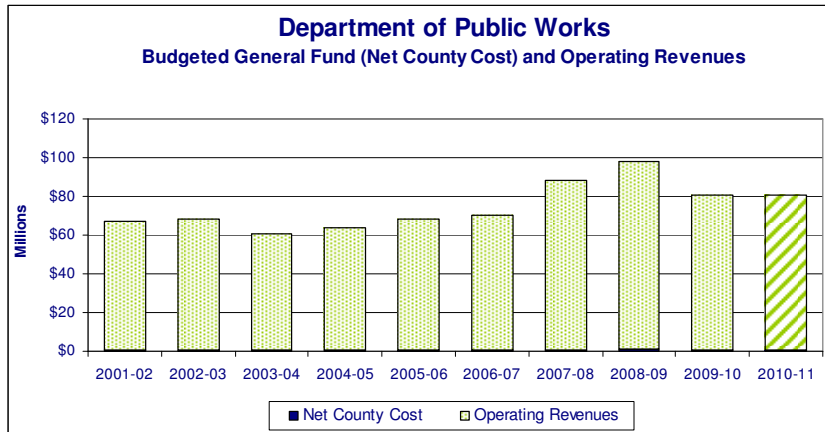
FY 2009-10 Budget Summary

Total Positions		317
Total Sources		\$146,292,855
Operating Revenues	\$79,898,020	
General Fund (Net County Cost)	\$616,055	
Fund Balance (one-time)	\$65,778,780	
Total Uses		\$146,292,855
Operating Expenditures	\$101,629,240	
Reserves (one-time)	\$44,663,615	

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Ten-Year Funding Trend Operating Revenues and General Fund FY 2002 to Estimated FY 2011



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FY 2010-11 Budget Target General Fund Contribution (Net County Cost)

Base: FY 2009-10 Net County Cost		\$616,055
Retirement Increase	\$1,091,305	
Other Salary and Benefits	\$59,939	
Revenue Offsets	(\$1,151,244)	
Reduction Target (10%)	(\$61,605)	(\$61,605)
FY 2010-11 Net County Cost		\$554,450

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Reductions Already Made FY 2008 through FY 2010 Adopted Budget

Since FY 2008 the Department of Public Works has reduced operating costs by \$5,168,876 including the elimination of 19 positions

- Elimination of 13 positions in Construction Services for (\$951,280) and 6 positions in Facilities for (<\$567,404>) in FY2008-09 for Net Savings of \$383,876. Greater savings were partially offset by an increase in employee salary and benefit costs
- Generated \$4,785,000 in salary savings in FY2009-10 used to offset decreasing revenue and increasing operating costs

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Planning and Priority-Setting Process

- **Who was Involved?**
 - Department staff
- **Budget Scenario Planning Process**
 - Conducted 22 departmental small-group strategic planning sessions
 - Reviewed program mission, core services, and mandated/non-mandated services
 - Discussed alternative revenue producing initiatives and cost saving strategies

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Planning and Priority-Setting Process

- **Criteria Used to Develop Budget Reductions:**

- Identified opportunities for General Fund reductions that did not impact service and are consistent with the Department's strategic plan
- Ensured that the General Fund reduction recommendations are sustainable
- Evaluated impacts to Department by County departments making reductions
- Reviewed impacts to Department from non-general fund sources

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Mandated Services

The Department of Public Works MUST Provide: Water Quality

National Pollutant Discharge Elimination System (NPDES)
Regional Water Quality Board (RWQCB)
Areas of Special Biological Significance (ASBS)
United States Fish and Wildlife Service, California Department of Fish & Game, Army
Corps of Engineers, California Coastal Commission
Global Warming Solutions Act (AB32)

Facilities

Office of Statewide Health Planning and Development (OSHPD)
The Joint Commission (formerly JCAHO)
Bay Area Air Quality Management District (BAAQMD)
Environmental Health
Fire Marshall
Various Building and Planning Codes
Americans with Disabilities Act (ADA)

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Mandated Services

The Department of Public Works MUST Provide:

Solid Waste

Integrated Waste Management Act (AB 939)
Pescadero and Half Moon Bay Landfill Management

Roads

Federal Highway Administration (FHWA)
Manual on Uniform Traffic Control Devices (MUTCD)
Department of Transportation (Caltrans)
Subdivision Map Act
American with Disabilities (ADA)
Bay Area Air Quality Management District (BAAQMD)
National Pollutant Discharge Elimination System (NPDES)



Mandated Services

The Department of Public Works MUST Provide:

Airports

Federal Aviation Administration (FAA)
State Department of Transportation (CA DOT)
Federal Communications Commission (FCC)
National Transportation Safety Board (NTSB)
Transportation Security Administration (TSA)
National Pollutant Discharge Elimination System (NPDES)

Maintenance-of-Effort Requirements:

Road Services – Annual Road Report, Measure A (½ Cent Transportation) Fund Audit
GASB 34 – Road System Maintenance of Effort Reporting
Grants with local match requirements
Board of Supervisors adopted resolutions and ordinances



Discretionary Services

- Green Business
- Climate Action Plan
- Energy Reduction Strategies
- Green Building
- Pescadero Transfer Station
- Fair Oaks Community Center

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Proposed Reductions Total = \$1,994,141

- **Proposed Funding Adjustments**
 - Decrease General Fund support of the Fair Oaks Community Center (\$61,605)
 - Eliminate 16 positions in Administration, Engineering, Road Services, and Facility Services Divisions (\$1,632,536)
 - Ongoing un-funded expenses in Waste Management (\$300,000)
- **Implementation July 1, 2010**
- **Impacts**
 - Decreased level of service for customers
 - Deferred Capital improvements for infrastructure
 - Delays to annual maintenance activities and response to public requests
 - Reduced staff available to respond during emergencies

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Proposed Reductions General Fund = \$61,605

- **Proposed Funding Adjustments**
 - Increase CSA-8 support for the Fair Oaks Community Center \$61,605
- **Implementation July 1, 2010**
 - County Support of the Fair Oaks Community Center (\$287,269)
 - Reduce General Fund obligation from \$252,269 to \$190,664
 - Increase CSA-8 obligation from \$35,000 to \$96,605
- **Impacts - No impact to services**

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Proposed Reductions Administration = \$77,127

- **Proposed Funding Adjustments**
 - Eliminate 1 vacant position for \$77,127
- **Implementation July 1, 2010**
- **Impacts**
 - No impact to services
 - Slight reduction agency overhead rates

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Proposed Reductions

Engineering and Resource Protection =
\$798,210

- **Proposed Funding Adjustments**
 - Eliminate 6 vacant positions for \$798,210
- **Implementation July 1, 2010**
- **Impacts**
 - More Restrictive Funding with a potential for further decreased based on a decreased dumping at Ox Mountain
 - Inability to Perform Elective or Discretionary Programs without Additional Funding or Staffing

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Proposed Reductions Facilities = \$407,443

- **Proposed Funding Adjustments**
 - No charge facilities - Law Library (\$107,166), Marin Day School (107,668), Lathrop House (825), San Mateo County Fairgrounds (14,166) and The Old Courthouse (99,626)
- **Implementation July 1, 2010**
 - Eliminate 5 vacant positions for \$407,443
- **Impacts**
 - Tenants/Visitors
 - Deferred Capital improvements for infrastructure
 - Continue to evaluate all services
 - Review Rental Rates Rent Study and Facilities & Space Utilization Master Plan

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Proposed Reductions Road Services (Roads and Vehicles) = \$349,756

- **Proposed Funding Adjustments**
 - Eliminate 4 vacant positions for \$349,756
- **Implementation July 1, 2010**
- **Impacts**
 - Increased delays to annual maintenance activities and response to public requests
 - Reduced staff available to respond during an emergency
- **Potential Impacts due to State borrowing of Transportation Dollars**
 - Elimination of Roads and Engineering Services

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Proposed Reductions Waste Management = \$300,000

- **AB 939 Fee and Garbage Collection Franchise Fees**
 - Anticipate \$300,000 in ongoing expenses for landfill maintenance and monitoring ineligible for AB 939 funding
- **Implementation January 1, 2010 and July 1, 2010**
- **Impacts**
 - More Restrictive Funding with a potential for further decreased based on a decreased dumping at Ox Mountain
 - Reduction in Services and the Ability to Expand Them
 - Inability to Perform Elective or Discretionary Programs without Additional Funding

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Looking Ahead FY 2011-2012 and FY 2012-2013

- What core services will remain
 - All services - subject to continued receipt of revenue. (ie Taxes, General Fund, fees)
- Major initiatives to continue to meet performance goals
 - Continue to maintain core level of service
 - Provide services to others whenever possible
- State Budget – what do we know/not know
 - Gas Tax / Prop 42 Swap - approved by the Legislature
 - Local Streets and Roads – constant threat of deferral or borrowing (ie. HUTA, Measure A)
- Process moving forward
 - Continue engaging staff
 - Continue to maintain a conservative approach to spending
 - Evaluate and explore shared services opportunities
 - Facilities and space utilization master plan

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DISCUSSION



THANK YOU