




COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Agriculture/Weights and Measures



DATE: August 5, 2010
BOARD MEETING DATE: August 24, 2010
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Majority

TO: Honorable Board of Supervisors

FROM:  Fred Crowder, Agricultural Commissioner/Sealer

SUBJECT: Agricultural Commissioner/Sealer to Sign State Standard Agreements and Memoranda of Understanding for various Programs and Services that do not exceed \$50,000 per Agreement

RECOMMENDATION:

Adopt a Resolution authorizing the Agricultural Commissioner/Sealer to sign State standard agreements and memoranda of understanding for various programs and services that do not exceed \$50,000 per agreement.

BACKGROUND:

In June 1998 the Board approved Resolution No. 61988 which authorized the Agricultural Commissioner/Sealer to sign standard agreements and memoranda of understanding with the California Department of Food and Agriculture (CDFA) and the California Department of Pesticide Regulation (CDPR) in amounts not to exceed \$50,000 per agreement. The Board has renewed this authorization every three years since 1998. This Resolution expires three (3) years from the date of its approval unless extended by action of the Board.

CDFA and CDPR will accept the Agricultural Commissioner/Sealer's approval and signature on standard agreements and memoranda of understanding providing the County submits a letter or resolution that outlines the Agricultural Commissioner/Sealer's authority to sign these documents. Many counties throughout California continue to use this streamlined approval process for State contracts involving their Agricultural Commissioner/Sealer.

DISCUSSION:

Streamlining the contract approval process has reduced the time, effort and delays associated with the previous approval procedures at the state and county level. In past years, significant staff hours were expended by the Agricultural Commissioner/Sealer, County Manager's Office, and Clerk of the Board to prepare and forward contract documents to the Board for approval and signature, and then on to the state for further

processing. Prior to June 1998, these ongoing contracts were routinely renewed by placement on the Consent Agenda.

These state agreements are for subventions that do not involve significant levels of funding. Examples of current state contracts which would continue to be processed under signature of the Agricultural Commissioner/Sealer include the Nursery Inspection Agreement (\$6,056), and the Pesticide Data Entry Agreement (\$10,448).

Major state agreements for significant funding and program services such as Pest Detection (\$491,057), High Risk Pest Exclusion (\$597,787), and the Pierce's Disease/Glassy-winged Sharpshooter (\$328,999) will continue to be approved by formal Board resolution and signature.

County Counsel has reviewed and approved the Resolution as to form and content.

Approval of this Resolution contributes to the Shared Vision 2025 outcome of Environmentally Conscious Community by allowing the continuation of a streamlined process for the approval of small State agreements that reimburse the County for pest prevention, environmental protection or consumer protection services.

FISCAL IMPACT:

This Resolution has no impact on the Department's Net County Cost. If the Board approves the renewal of this Resolution, the overall County staff time spent on the approval process for these small contracts will continue to be minimal.

RESOLUTION NO. _____

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA

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RESOLUTION AUTHORIZING THE AGRICULTURAL COMMISSIONER/SEALER TO SIGN STANDARD AGREEMENTS AND MEMORANDA OF UNDERSTANDING FOR VARIOUS PROGRAMS AND SERVICES IN AN AMOUNT THAT DO NOT EXCEED \$50,000 PER AGREEMENT

RESOLVED, by the Board of Supervisors of the County of San Mateo, State of California, that

WHEREAS, every year the county enters into memoranda of understanding and standard agreements with the State of California, through the Department of Food and Agriculture and the Department of Pesticide Regulation, which provide subventions to the county for various programs under the control and supervision of the County Agricultural Commissioner/Sealer; and;

WHEREAS, the Department of Food and Agriculture will accept memoranda of understanding and standard form agreements executed by the County Agricultural Commissioner/Sealer with proper authorization from the Board of Supervisors; and;

WHEREAS, the Department of Pesticide Regulation will also accept the signature of the County Agricultural Commissioner/Sealer on standard form agreements with the Department, with proper authorization from the Board of Supervisors; and;

WHEREAS, allowing the County Agricultural Commissioner/Sealer to enter into such agreements and memoranda will result in a reduction of time, effort and delays

which have been associated with the execution of these agreements in the past; and;

WHEREAS, the County Agricultural Commissioner/Sealer has been authorized by the Board of Supervisors to enter into such agreements and memoranda in amounts not to exceed \$50,000 since June 1998:

NOW THEREFORE, IT IS HEREBY DETERMINED AND ORDERED that the County Agricultural Commissioner/Sealer be, and hereby is, authorized to enter into memoranda of understanding and standard form agreements with the California Department of Food and Agriculture and the Department of Pesticide Regulation, for the purpose of accepting subvention payments from the State of California in amounts not to exceed \$50,000.00 per contract, provided that no such contract shall require expenditure or commitment of County funds.

IT IS FURTHER RESOLVED AND ORDERED that the authority granted herein to the Agricultural Commissioner/Sealer shall expire after three (3) years from the date of this Resolution unless extended by action of this Board.

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