

**COUNTY OF SAN MATEO
APPROPRIATION TRANSFER REQUEST**

REQUEST NO.
ATR 11 009

DEPARTMENT **AGRICULTURE/WEIGHTS AND MEASURES**

DATE
10/22/10

1. REQUEST TRANSFER OF APPROPRIATIONS AS LISTED BELOW:

	C O D E S		AMOUNT	DESCRIPTION
	FUND OR ORG.	ACCOUNT		
From	12610	1771	15,293 00	State Aid - Agriculture
To	12610	5111	1,390 00	Agricultural Expenses
	12610	5877	13,903 00	Professional Independent Contractor

Justification. (Attach Memo if Necessary)

RECOGNIZE AND APPROPRIATE UNANTICIPATED REVENUE RELATED TO STATE FUNDED WEED MANAGEMENT PROJECT GRANTS. REFER TO ATTACHED BOARD MEMO.

DEPARTMENT HEAD
BY: *[Signature]* DATE **10/22/10**

2. Board Action Required Four-Fifths Vote Required Board Action Not Required

Remarks:

COUNTY CONTROLLER
BY: *[Signature]* DATE **10/22/10**

3. Approve as Requested Approve as Revised Disapprove

Remarks:

COUNTY MANAGER
BY: _____ DATE _____

DO NOT WRITE BELOW THIS LINE — FOR BOARD OF SUPERVISORS' USE ONLY

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. _____

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Manager has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Manager be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this _____ day of _____, 19____.

Ayes and in favor of said resolution:
Supervisors: _____

Noes and against said resolution:
Supervisors: _____

Absent Supervisors: _____

ATTEST:

Clerk of Said Board

CHAIRMAN, BOARD OF SUPERVISORS
COUNTY OF SAN MATEO

DISTRIBUTION:
WHITE — BOARD OF SUPERVISORS
GREEN — CONTROLLER
CANARY — COUNTY MANAGER
PINK — DEPARTMENT
GOLDENROD — TREASURER




COUNTY OF SAN MATEO
Inter-Departmental Correspondence
Agriculture/Weights and Measures



DATE: October 22, 2010
BOARD MEETING DATE: November 30, 2010
SPECIAL NOTICE/HEARING: None
VOTE REQUIRED: Four-fifths vote

TO: Honorable Board of Supervisors

FROM:  Fred W. Crowder, Agricultural Commissioner/Sealer

SUBJECT: Agreement (#10-0429) with the California Department of Food and Agriculture to fund San Mateo County Weed Management Area invasive weed projects for the term of January 1, 2011 through December 31, 2012

RECOMMENDATION:

Adopt a Resolution authorizing:

1. the President of the Board to execute an Agreement (#10-0429) with California Department of Food and Agriculture to fund San Mateo County Weed Management Area invasive weed projects for the term of January 1, 2011 through December 31, 2012 in an amount not to exceed \$36,223.00; and
2. an Appropriation Transfer Request (ATR) recognizing unanticipated revenue in the amount of \$15,293 and increasing appropriations in contractual services.

BACKGROUND:

Food and Agricultural Code (FAC) sections 7270-7274 provide the authority for the establishment of Weed Management Areas (WMA) and outline provisions for dissemination of state funds to local organizations by the California Department of Food and Agriculture (CDFA). To date, all counties in the state are represented by a local WMA. The Board authorized participation of the Agricultural Commissioner/Sealer, the Department of Parks and the Department of Public Works in the San Mateo County Weed Management Area (SMCWMA) by approval of the first Memorandum of Understanding (MOU) on December 18, 2001 (Resolution No. 64965). Since 2001, CDFA has awarded nine weed project grants in the form of state standard agreements with the County Agricultural Commissioner to the SMCWMA for local weed projects.

DISCUSSION:

CDFA disburses the weed project grant monies through the County Agricultural Commissioner's office. The monies are "passed through" to members of the SMCWMA

for the specific weed projects. Approved projects under this state agreement include eradication of slender false brome led by Mid-peninsula Regional Open Space District and restoration of native grasslands at Edgewood Park and Natural Preserve led by the San Mateo County Parks Department.

A WMA brings together interested landowners and managers, special districts, and the public to address their common weed problems. Activities typically include mapping and inventory of weed infestations, establishment of local demonstration projects, and coordination of control projects using integrated weed management strategies. By controlling the spread of noxious weeds, these strategies protect and enhance the value of parkland, open space, agricultural lands, and natural plant and animal communities. Projects funded in 2009 and 2010 to date included woodland habitat protection through noxious weed removal, habitat restoration and protection of endangered and native plants. These WMA state agreements are usually for two or three years. The grant funds may not be fully utilized until the final year of each project.

The revenue authorized by this Agreement was not included in the Agricultural Commissioner/Sealer FY 2010-11 Adopted Budget. Unanticipated revenue of \$15,293 and a corresponding appropriation will be added to the FY 2010-11 Adopted Budget by an ATR. Grant funds totaling \$13,903 will be disbursed to the SMCWMA participants in arrears following completion of their grant work requirements. The County will be reimbursed ten percent of the grant funds, \$1,390, for administrative costs for FY 2010-11. The rest of the Agreement revenue will be included in the FY 2011-12 and FY 2012-13 Recommended Budgets. County Counsel has reviewed and approved the Resolution and the agreement as to form and content.

Approval of this agreement contributes to the Shared Vision 2025 outcome of Environmentally Conscious Community by supporting Weed Management Area activities that protect agriculture and the environment from harmful exotic invasive weeds introduced into California. It is anticipated that 100% of the grant funding will be utilized by the recipients by the end of the agreement.

Performance Measure(s):

Measure	FY 2009-10 Actual	FY 2010-11 Projected
Percent of WMA grant funds utilized.	70%	100%

FISCAL IMPACT:

The term of this Agreement is January 1, 2011 through December 31, 2012. The total Agreement amount of \$36,223 provides reimbursement for the approved SMCWMA projects. The revenue authorized by this Agreement was not included in the Agricultural Commissioner/Sealer FY 2010-11 Adopted Budget. With the proposed ATR, \$15,293 will be appropriated in an expenditure account. Approval of the Resolution, agreement and ATR will allow the County to secure and disburse grant funding for local weed control projects. There is no Net County Cost or obligation to expend County general fund monies associated with this Agreement or ATR.