

**FIRST AMENDMENT TO AGREEMENT
BETWEEN THE COUNTY OF SAN MATEO AND JEFFERSON UNION HIGH
SCHOOL DISTRICT C/O DALY CITY YOUTH HEALTH CENTER**

THIS FIRST AMENDMENT TO THE AGREEMENT, entered into this _____ day of _____, 20____, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and JEFFERSON UNION HIGH SCHOOL DISTRICT C/O DALY CITY YOUTH HEALTH CENTER hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement ("Original Agreement") for professional services on August 30, 2010; and

WHEREAS, it is now necessary and the mutual desire and intent of the parties hereto to amend the Agreement a first time to include High School Behavioral Health Career Pathways Project, increasing the maximum obligation by \$11,721, to a new maximum of \$106,721.

WHEREAS, the parties wish to Amend and clarify that Original Agreement.

NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:

1. Paragraph 3. Payments is hereby deleted and replaced with the Paragraph 3. Payments below:

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibit "A," County shall make payment to Contractor based on the rates and in the manner specified in Exhibit "B." The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed ONE HUNDRED SIX THOUSAND SEVEN HUNDRED TWENTY-ONE DOLLARS (\$106,721).

2. Exhibit A is hereby deleted and replaced with the Exhibit A attached hereto.
3. Exhibit B is hereby deleted and replaced with the Exhibit B attached hereto.
4. All other terms and conditions of the Original Agreement between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

By: _____
President, Board of Supervisors
San Mateo County

Date: _____

ATTEST:

By: _____
Clerk of Said Board

JEFFERSON UNION HIGH SCHOOL DISTRICT
C/O DALY CITY YOUTH HEALTH CENTER



Contractor's Signature

Date: February 15, 2011

EXHIBIT A - SERVICES
JEFFERSON UNION HIGH SCHOOL DISTRICT
C/O DALY CITY YOUTH HEALTH CENTER
2010 – 2011

In consideration of the payments set forth in Exhibit "B", Contractor shall provide the following services:

I. DESCRIPTION OF SERVICES TO BE PERFORMED BY CONTRACTOR

A. MENTAL HEALTH PROGRAM SERVICES

In full consideration of the payments herein provided for, Contractor shall provide the services described below in a manner consistent with the terms and provisions of this Agreement.

1. Contractor shall provide mental health services to youth at Daly City Youth Health Center (DCYHC) and Jefferson Union High School District school campuses. These services shall be provided in a manner prescribed by the laws of California and in accord with the applicable laws, rules and regulations, including quality assurance requirements of the Short-Doyle/Medi-Cal Program. Services shall include the following:
 - a. Assessment
 - b. Individual Therapy
 - c. Group Therapy
 - d. Collateral Services and Family Counseling/Therapy
 - e. Crisis Intervention
 - f. Case Management/Brokerage
 - g. Client Centered Interagency Collaboration
 - h. Program-Related Interagency Collaboration
 - i. Rehabilitation Services (e.g. daily living skills)

2. Contractor shall provide up to sixty-seven thousand nine hundred sixty-one (67,961) minutes of service. One (1) unit equals one (1) minute of mental health service. Contractor shall provide up to sixty-seven thousand nine hundred sixty-one (67,961) minutes of service. One (1) unit equals one (1) minute of mental health service.
3. Contractor shall serve approximately sixty (60) unduplicated clients.
4. Mental health services rendered shall be under the supervision of the Behavioral Health and Recovery Services (BHRS) Deputy Director for Child and Youth Services, who may specify the kind, quality, and amount of the services and criteria, other than those set forth herein, for determining the persons to be served.
5. Contractor shall participate in state mandated outcome measurement collection.
6. Contractor will maintain efforts to involve parents or other caregivers in the development and carrying out of intervention plans involving their children.

B. MENTAL HEALTH SERVICES (Authorized by the MHP)

1. Contractor shall provide services for clients under the MHP. These services shall be provided to Medi-Cal eligible beneficiaries, clients who are covered by the Healthy Families Healthy Kids Program, and clients known to be uninsured, for whom the MHP has assumed responsibility.
 - a. All clients shall be authorized for service by the BHRS ACCESS Team. Separate authorizations shall be required for assessment and ongoing treatment services.
 - b. After a clinical assessment is completed, Contractor shall notify the ACCESS Team within five (5) working days of completion of assessment with result of the assessment. If the results include a recommendation that Contractor provide further treatment, additional authorization must be obtained.
 - c. Treatment programs include the following:
 - 1) Family Treatment
 - 2) Sexual/Other Trauma

- 3) Co-Occurring Condition MH/Eating Disorder
- 4) Cognitive Behavioral Therapy (CBT)

d. Services shall include the following:

1) Assessment Services:

- i. Psychological assessment
- ii. Eating Disorder assessment
- iii. Substance Abuse assessment

2) Treatment Services:

- i. Brief individual, family, and group therapy
- ii. Collateral services, including contact with family and other service providers

e. Contractor will maintain efforts to involve parents or other caregivers in the development and carrying out of intervention plans involving their children.

C. HIGH SCHOOL BEHAVIORAL HEALTH CAREER PATHWAYS PROJECT

1. High school behavioral health career pathway projects are designed to create interest and remove barriers to youth entering behavioral health care jobs by giving them exposure to work in related behavioral health care careers. Youth entrance into the field, most notably youth from diverse ethnic, linguistic and cultural backgrounds, is essential to diversify the behavioral healthcare workforce. In addition to workforce development needs, such high school programs have shown to assist students with improved, attendance, participation and motivation.

2. Goals of the Program

- a. Attract students to jobs in behavioral health through specific career education and experience in the field.
- b. Increase understanding and tolerance towards individuals with mental health challenges, mental health conditions in general, and/or substance use problems.
- c. Improve academic engagement and performance of youth through relevant, career-oriented programming.

3. Values and Principles

a. BHRS seeks to build a workforce that is diverse, well prepared and sufficient to meet the needs of our communities and support the values below:

1) Person and Family Centered Care

We promote culturally responsive person-and-family centered recovery.

2) Potential

We are inspired by the individuals and families we serve, their achievements and potential for wellness and recovery.

3) Power

The people, families, and communities we serve and the members of our workforce guide the care we provide and shape policies and practices.

4) Partnerships

We can achieve our mission and progress towards our vision only through mutual and respectful partnerships that enhance our capabilities and build using proven practices, opportunities, and technologies to prevent and/or reduce the impacts of mental illness and addiction and to promote the health of the individuals, families and communities we serve.

b. The behavioral healthcare workforce is expected to understand the following priorities of the San Mateo County BHRS systems of care:

1) Accept and promote a consumer and family-wellness oriented health care system;

2) Treatment of co-occurring substance use and mental health issues;

3) Reduce stigma;

4) Recognize, honor and effectively work with issues of culture, ethnicity and linguistic abilities;

- 5) Address and understand impact of trauma;
- 6) Identify strengths and believe in choice, empowerment and recovery.

4. Service Model

- a. Education will be provided on basics of behavioral health care, including the values above, and may also include subject matters such as:
 - 1) Human development
 - 2) Family development
 - 3) Types of behavioral health conditions
 - 4) Assessment and treatment of mental health conditions
 - 5) Assessment and treatment of substance use conditions
 - 6) Cross cultural skills
 - 7) Recognizing and addressing stigma
 - 8) Career paths for mental health jobs

The actual topics of the program will be created in collaboration with BHRS staff during designated program set-up time.

- b. The above behavioral health education will be provided in:
 - 1) Classroom
BHRS and its service providers will partner to provide speakers and career pathway information. It is anticipated that the project will be embedded into an existing complementary course (psychology, human services, health, counseling, or sociology are preferred locations to embed the curriculum) and that students will meet daily, or during a typical "block" period of time. Such a course will be taught by credentialed secondary school faculty.
 - 2) Field Experiences

School staff will work with BHRS staff to develop enriching activities for students. It is anticipated these activities will consist of visits to mental health care and/or substance use treatment sites, after which students will have opportunity to engage in activities which allow them to integrate the knowledge of their observation and discussions with mental health and/or substance use treatment staff.

5. Policies and Procedures

Policy and procedures will be designed to:

- a. Reinforce collaboration with BHRS and its contracted providers in the design and implementation of the program.
- b. Facilitate coordination and communication with parents regarding their child's participation in the program; meet with parents as needed, provide information and education to parents regarding program, and obtain parental consent for participation in program activities.
- c. School and program staff will work with BHRS to create policies which ensure safety and privacy for the students, and for the consumers and families of BHRS. Such policies will include, but not be limited to, confidentiality policies, behavioral expectations at health care sites, and steps to ensure personal safety.

6. Evaluation

- a. Tracking logs and use of tools will be part of the contractual responsibilities of the schools delivering services.
- b. BHRS will work with agency representatives early in the planning process to develop an evaluation plan. This group will be responsible for final selection of the tools to be used, the key elements of the tracking logs, and the timetable for the submission of documentation, at the County's discretion.

D. ADMINISTRATIVE REQUIREMENTS

1. Paragraph 14 of the Agreement and Paragraph II.K.4. of this Exhibit A notwithstanding, Contractor shall maintain medical records required by the California Code of Regulations. Notwithstanding the foregoing, Contractor shall maintain beneficiary medical and/or clinical records for a period of seven (7) years, except that the records of persons under age eighteen (18) at the time of treatment shall be maintained: a) until one (1) year beyond the person's eighteenth (18th) birthday or b) for a period of seven (7) years beyond the date of discharge, whichever is later (not applicable to Career Pathways Project).

2. Administering Satisfaction Surveys

Contractor agrees to administer/utilize any and all survey instruments as directed by BHRS, including outcomes and satisfaction measurement instruments.

3. Cultural Competency

a. All program staff shall receive at least one (1) in-service training per year on some aspect of providing culturally and linguistically appropriate services. At least once per year and upon request, Contractor shall provide County with a schedule of in-service training(s) and a list of participants at each such training (not applicable to Career Pathways Project).

b. Contractor shall use good faith efforts to translate health-related materials in a culturally and linguistically appropriate manner. At least once per year and upon request, Contractor shall provide to County copies of Contractor's health-related materials in English and as translated (not applicable to Career Pathways Project).

c. Contractor shall use good faith efforts to hire clinical staff members who can communicate with clients in a culturally and linguistically appropriate manner. At least once per year and upon request, Contractor shall submit to County the cultural composition and linguistic fluencies of Contractor's staff (not applicable to Career Pathways Project).

4. Contractor shall submit a copy of any licensing report issued by a licensing agency to BHRS Children and Youth Services Deputy Director within ten (10) business days of Contractor's receipt of any such licensing report (not applicable to Career Pathways Project).
5. Contractor shall provide all pertinent documentation required for federal Medi-Cal reimbursement. Documentation shall be completed in compliance with the BHRS Documentation Manual, which is incorporated into this Agreement by reference herein (not applicable to Career Pathways Project).
6. Contractor shall maintain certification through San Mateo County to provide Short-Doyle Medi-Cal reimbursable services (not applicable to Career Pathways Project).
7. Contractor may not employ any persons deemed an Ineligible Person by the Office of the Inspector General in the provision of services for the County through this agreement. Any employee(s) of contractor determined to be an Ineligible Person will be removed from responsibility for, or involvement with County clients or operations. An "Ineligible Person" is an individual who (1) is currently excluded, suspended, debarred or otherwise ineligible to participate in Federal health care programs, or (2) has been convicted of a criminal offense related to the provision of health care items or services and has not been reinstated in the Federal health care programs after a period of exclusion, suspension, debarment or ineligibility. Ineligibility may be verified by checking: www.Exclusions.OIG.HHS.Gov. (not applicable to Career Pathways Project).
8. Contractors providing state funded health services may not employ any persons deemed an Ineligible Person by the California Department of Health Services (CDHS) in the provision of services for the County through this agreement. Any employee(s) of contractor determined to be an Ineligible Person will be removed from responsibility for, or involvement with County clients or operations. An "Ineligible Person" is an individual who has been (1) convicted of a crime involving fraud or abuse of the Medi-Cal program, or (2) suspended from the federal Medicare program for any reason. Ineligibility may be verified by checking: <http://files.medical.ca.gov/pubsdoco/publications/bulletins/part1/part1bullet1.asp>
9. Advance Directives

Contractor will comply with County policies and procedures relating to advance directives. (not applicable to Career Pathways Project).

10. Beneficiary Rights

Contractor will comply with County policies and procedures relating to beneficiary's rights and responsibilities. (not applicable to Career Pathways Project).

11. Physician Incentive Plans

Contractor shall obtain approval from County prior to implementing a Physician Incentive Plan as described by Title 42, CFR, Section 438.6(h). The County will submit the Physician Incentive Plan to the State for approval. The State shall approve the Contractor's request for a Physician Incentive Plan only if the proposed Physician Plan complies with all applicable federal and state regulations. (not applicable to Career Pathways Project).

12. Availability and Accessibility of Service

Contractor shall offer hours of operation that are no less than the hours of operation offered to commercial enrollees, if the Contractor also serves enrollees of a commercial plan, or that are comparable to the hours the Contractor makes available for Medi-Cal services that are not covered by the County or another Mental Health Plan, if the Contractor serves only Medi-Cal clients. (not applicable to Career Pathways Project).

13. Compliance Plan and Code of Conduct

Contractor shall read and be knowledgeable of the compliance principles contained in the Mental Health Compliance Plan and Code of Conduct. In addition, Contractor shall assure that Contractor's workforce is aware of compliance mandates, and are informed of the existence and how to use the Compliance Improvement Hotline Telephone Number (650) 573-2695. (not applicable to Career Pathways Project).

14. Beneficiary Brochure and Provider Lists

Contractor agrees to provide Medi-Cal clients who are new to the Mental Health System with a brochure (an original of which shall be provided by County) when a client first receives a specialty mental health service from the Contractor. Such brochure shall contain a description of County services available; a description of the process for obtaining County services, including the County's state-wide toll-free telephone number; a list of the County's providers; a description of the County's beneficiary problem resolution process, including the complaint resolution and grievance processes; and a description of the beneficiary's right to request a fair hearing at any time before, during or within 90 days after the completion of the beneficiary problem resolution process. (not applicable to Career Pathways Project).

15. Fingerprinting Certification

At County's sole discretion, Contractor certifies that its employees and/or its subcontractors, assignees, and volunteers who, during the course of performing services under this Agreement, have contact with children, will be fingerprinted in order to determine whether they have a criminal history which would compromise the safety of children with whom Contractor's employees and/or its subcontractors, assignees, or volunteers have contact. If said employees and/or subcontractors, assignees, and volunteers have such a criminal history, they shall not have contact with children who receive services through this agreement. A certificate of fingerprinting certification is attached hereto and incorporated by reference herein as Attachment E. (not applicable to Career Pathways Project).

E. GOALS AND OBJECTIVES

MENTAL HEATH SERVICES

Goal 1: Contractor shall maintain or enhance school performance for youth served.

Objective 1: Seventy-five percent (75%) of youth served will maintain eighty-five percent (85%) school attendance over the school year.

Data to be collected by Contractor.

Goal 2: To enhance clients' and parents' or other caregivers' satisfaction with the services provided.

Objective 1: At least ninety percent (90%) of respondents will agree or strongly agree that they are satisfied with services received.

Data to be collected by County in collaboration with Contractor.

Objective 2: At least seventy-five percent (75%) of respondents will agree or strongly agree that the client is better at handling daily life.

Data to be collected by County in collaboration with Contractor.

MENTAL HEALTH SERVICES (AUTHORIZED BY MHP)

Goal 1: Contractor shall avoid more intensive levels of mental health services for clients.

Objective 1: No more than five percent (5%) of cases treated by Contractor shall be admitted to a psychiatric emergency service unit between the time of intake and a year after intake.

Data to be collected by County.

Goal 2: All clients receiving at least three (3) treatment services shall be administered a client satisfaction survey provided by the MHP.

Objective 1: Ninety percent (90%) of clients served shall be satisfied with services as measured by client satisfaction survey administered by the MHP.

Data to be collected by County in collaboration with Contractor.

HIGH SCHOOL BEHAVIORAL HEALTH CAREER PATHWAYS PROJECT

Goal 1: Seventy-five (75) students will complete the high school behavioral health pathways course in academic school year 2011-12.

Objective 1: Using pre-test and post-test measures, seventy-five percent (75%) of students in the high school behavioral health pathways program will demonstrate a more favorable attitude toward persons with behavioral health issues.

Data to be collected by Contractor

EXHIBIT B – PAYMENTS AND RATES
JEFFERSON UNION HIGH SCHOOL DISTRICT
C/O DALY CITY YOUTH HEALTH CENTER
2010 – 2011

In consideration of the services provided by Contractor in Exhibit "A", County shall pay Contractor based on the following fee schedule:

I. PAYMENT

In full consideration of the services provided by Contractor and subject to the provisions of Paragraph 3. ("Payments") of this Agreement, County shall pay Contractor in the manner described below, except that any and all payments shall be subject to the conditions contained in this Agreement.

A. MENTAL HEALTH PROGRAM SERVICES – SYSTEM OF CARE

For the provision of Program services as described in Paragraph I.A. of this Exhibit A, County shall pay Contractor at a rate of ONE DOLLAR AND THREE CENTS (\$1.03) per minute of service, not to exceed sixty-seven thousand nine hundred sixty-one (67,961) minutes. In no event shall County pay or be obligated to pay Contractor more than the sum of SEVENTY THOUSAND DOLLARS (\$70,000) for these services.

B. MENTAL HEALTH SERVICES (AUTHORIZED BY MHP)

1. Maximum Obligation

Notwithstanding the method of payment set forth herein, for services provided as described in Section I.B. of this Exhibit A, in no event shall County pay or be obligated to pay Contractor more than TWENTY-FIVE THOUSAND DOLLARS (\$25,000).

2. Services Rates

a. Assessment Services (non-MD)

An assessment shall consist of one (1) face-to-face visit conducted by a licensed waivered, or registered mental health professional.

	<u>2010-11</u>
A8100 Assessment (per case)	\$124.00

b. Treatment Services (non MD)

Treatment services shall consist of face-to-face services with client or collateral (except for authorized telephone consultation) and be conducted by a licensed, waived or registered mental health professional.

	<u>2010-11</u>
90806 Individual Therapy, per session	\$88.00
90853 Group Therapy, per person, per session	\$29.00
90847 Family Therapy, one hour, includes all member	\$90.00
90887 Collateral, per session	\$59.00
X8255 Clinical Consultation (telephone, 15 min.)	\$12.00

C. HIGH SCHOOL BEHAVIORAL HEALTH CAREER PATHWAYS PROJECT

1. Maximum Obligation

Notwithstanding the method of payment set forth herein, for services provided as described in Section I.C. of this Exhibit A, the maximum payment for these services shall not exceed ELEVEN THOUSAND SEVEN HUNDRED TWENTY-ONE DOLLARS (\$11,721).

- D. In any event, the maximum amount County shall be obligated to pay for services rendered under this Agreement shall not exceed ONE HUNDRED SIX THOUSAND SEVEN HUNDRED TWENTY-ONE DOLLARS (\$106,721).
- E. Budget modifications may be approved by the Chief of the Health System or designee, subject to the maximum amount set forth in Paragraph 3 of this Agreement.
- F. The Chief of the Health System or designee is authorized to execute contract amendments which modify the County's maximum fiscal obligation by no more than \$25,000 (in aggregate), and/or modify the contract term and/or services so long as the modified term or services is/are within the current or revised fiscal provisions.
- G. In the event that funds provided under this Agreement are expended prior to the end of the contract period, Contractor shall provide ongoing services under the terms of this Agreement through the end of the contract period without further payment from County.

- H. In the event this Agreement is terminated prior to June 30, 2011, Contractor shall be paid on a prorated basis for only that portion of the contract term during which Contractor provided services pursuant to this Agreement. Such billing shall be subject to the approval of the Chief of the Health System or designee.
- I. Monthly Invoicing and Reporting
1. Payment by County to Contractor shall be monthly. Contractor shall bill County on or before the tenth (10th) working day of each month for the prior month. The invoice shall include a summary of services and changes for the month of service. In addition contractor shall provide back-up to the invoice. Such back-up shall be in the form of:
 - a. County provided service reporting form(s) ("Service Reporting Form(s)") completed by Contractor according to the instructions accompanying the Service Reporting Form(s), or
 - b. County approved form(s) which provide detailed description of services provided including but not limited to: client name, mental health ID#, service date, type of service provided (Ex: TBS, Intensive Day Treatment, etc.), and duration of service (hour/minute format).
 2. County reserves the right to change the Service Reporting Forms, instructions, and/or require the Contractor to modify their description of services as the County deems necessary.
- J. County anticipates revenues from various sources to be used to fund services provided by Contractor through this Agreement. Should actual revenues be less than the amounts anticipated for any period of this Agreement, the maximum payment obligation and/or payment obligations for specific services may be reduced at the discretion of the Chief of the Health System or designee.
- K. If County or Contractor finds that performance is inadequate, at the County's discretion, a meeting may be called to discuss the causes for the performance problem, and this Agreement may either be renegotiated, allowed to continue to end of term, or terminated pursuant to Paragraph 4 of this Agreement. Any unspent monies due to performance failure may reduce the following year's agreement, if any.

L. In the event Contractor claims or receives payment from County for a service, reimbursement for which is later disallowed by County or the State of California or the United States Government, then Contractor shall promptly refund the disallowed amount to County upon request, or, at its option, County may offset the amount disallowed from any payment due or become due to Contractor under this Agreement or any other agreement.

M. County May Withhold Payment

Contractor shall provide all pertinent documentation required for federal Medi-Cal reimbursement (including initial and quarterly notices, assessment and service plans, and progress notes). The County may withhold payment for any and all services for which the required documentation is not provided, or if the documentation provided does not meet professional standards as determined by the BHRS Quality Improvement Manager.

N. Claims/Invoice Certification and Program Integrity

1. Contractor shall comply with all state and federal statutory and regulatory requirements for certification of claims, including Title 42, Code of Federal Regulations (CFR) Part 438, Sections 438.604, 438.606, and, as effective August 13, 2003, Section 438.608, as published in the June 14, 2002 Federal Register (Vol. 67, No. 115, Page 41112), which are hereby incorporated by reference.
2. Anytime Contractor submits a claim to the County for reimbursement for services provided under Exhibit A of this Agreement, Contractor shall certify by signature that the claim is true and accurate by stating the claim is submitted under the penalty of perjury under the laws of the State of California.

The claim must include the following language and signature line at the bottom of the form(s) and/or cover letter used to report the claim.

“Under the penalty of perjury under the laws of the State of California, I hereby certify that this claim for services complies with all terms and conditions referenced in the Agreement with San Mateo County.

Executed at _____ California, on _____, 20__

Signed _____ Title _____

Agency _____”

3. The certification shall attest to the following for each beneficiary with services included in the claim:
 - a. An assessment of the beneficiary was conducted in compliance with the requirements established in this agreement;
 - b. The beneficiary was eligible to receive services described in Exhibit A of this Agreement at the time the services were provided to the beneficiary;
 - c. The services included in the claim were actually provided to the beneficiary;
 - d. Medical necessity was established for the beneficiary as defined under California Code of Regulations, Title 9, Division 1, Chapter 11, for the service or services provided, for the timeframe in which the services were provided;
 - e. A client plan was developed and maintained for the beneficiary that met all client plan requirements established in this agreement;
 - f. For each beneficiary with specialty mental health services included in the claim, all requirements for Contractor payment authorization for specialty mental health services were met, and any reviews for such service or services were conducted prior to the initial authorization and any re-authorization periods as established in this agreement; and
 - g. Services are offered and provided without discrimination based on race, religion, color, national or ethnic origin, sex, age, or physical or mental disability.

4. Except as provided in Paragraph 14 of the Agreement and Paragraph I.C.1. of this Exhibit A relative to medical records, Contractor agrees to keep for a minimum period of three years from the date of service a printed representation of all records which are necessary to disclose fully the extent of services furnished to the client. Contractor agrees to furnish these records and any information regarding payments claimed for providing the services, on request, within the State of California, to the California Department of Health Services; the Medi-Cal Fraud Unit; California Department of Mental Health; California Department of Justice; Office of the State Controller; U.S. Department of Health and Human Services, Managed Risk Medical Insurance Board or their duly authorized representatives, and/or the County.

**Daly City Youth Health Center
High School Behavioral Health Career Pathways Project**

Exhibit C - Budget

Personnel	Request	In-Kind	January '11 to June '11	July '11 to June '12
Kimberly Gillette	\$9,407		\$3,136	\$6,271
Elaine Bautista	\$17,204		\$2,867	\$14,336
Marianne La Ruffa	\$4,519		\$1,506	\$3,013
				\$0
Benefits	\$10,696		\$3,564	\$7,132
				\$0
Total Personnel	\$41,826		\$11,073	\$30,753
				\$0
Operating				\$0
Supplies	\$745			\$745
Field Trips/Travel	\$3,000		\$55	\$2,945
Staff Office Space/Utilities/ Maintenance		\$3,026		\$0
				\$0
Total Operating	\$3,745	\$3,026	\$55	\$3,690
				\$0
Indirect (5.33%)	\$2,429		\$593	\$1,836
				\$0
TOTAL	\$48,000	\$3,026	\$11,721	\$36,279

ATTACHMENT E

FINGERPRINTING CERTIFICATION

Contractor hereby certifies that Contractor's employees, volunteers, consultants, agents, and any other persons who provide services under this Agreement and who has/will have supervisory or disciplinary power over a child (Penal Code Section 11105.3) (the "Applicant") shall be fingerprinted in order to determine whether each such Applicant has a criminal history which would compromise the safety of children with whom each such Applicant has/will have contact.

Contractor's employees, volunteers, consultants, agents, and any other persons who provide services under this Agreement: (check a or b)

- a. do NOT exercise supervisory or disciplinary power over children (Penal 11105.3).
- b. do exercise supervisory or disciplinary power over children (Penal 11105.3).

Daly City Youth Health Center
Jefferson Union High School District

Name of Contractor



Signature of Authorized Official

Steven Fuentes

Name (please print)

Associate Superintendent-Business Services

Title (please print)

February 15, 2011

Date

ATTACHMENT I

Assurance of Compliance with Section 504 of the Rehabilitation Act of 1973, as Amended

The undersigned (hereinafter called the "Contractor(s)") hereby agrees that it will comply with Section 504 of the Rehabilitation Act of 1973, as amended, all requirements imposed by the applicable DHHS regulation, and all guidelines and interpretations issued pursuant thereto.

The Contractor(s) gives/give this assurance in consideration of for the purpose of obtaining contracts after the date of this assurance. The Contractor(s) recognizes/recognize and agrees/agree that contracts will be extended in reliance on the representations and agreements made in this assurance. This assurance is binding on the Contractor(s), its successors, transferees, and assignees, and the person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Contractor(s).

The Contractor(s): (Check a or b)

- a. Employs fewer than 15 persons.
- b. Employs 15 or more persons and, pursuant to section 84.7 (a) of the regulation (45 C.F.R. 84.7 (a), has designated the following person(s) to coordinate its efforts to comply with the DHHS regulation.

Sherry Segalas, Director of Pupil Personnel Services

Name of 504 Person - Type or Print

Jefferson Union High School District c/o Daly City Youth Health Center

Name of Contractor(s) - Type or Print

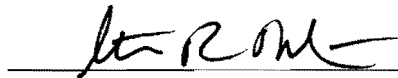
2780 Junipero Serra Boulevard

Street Address or P.O. Box

Daly City, CA 94015

City, State, Zip Code

I certify that the above information is complete and correct to the best of my knowledge.



Signature

Associate Superintendent-Business Services

Title of Authorized Official

February 15, 2011

Date

*Exception: DHHS regulations state that:

"If a recipient with fewer than 15 employees finds that, after consultation with a disabled person seeking its services, there is no method of complying with (the facility accessibility regulations) other than making a significant alteration in its existing facilities, the recipient may, as an alternative, refer the handicapped person to other providers of those services that are accessible."

**County of San Mateo
Contractor's Declaration Form**

I. CONTRACTOR INFORMATION

Contractor Name:	Jefferson Union High School District c/o Daly City Youth Health Center	Phone:	650-985-7000
Contact Person:	Kimberly Gillette	Fax:	650-985-7019
Address:	2780 Junipero Serra Boulevard Daly City, CA 94015		

II. EQUAL BENEFITS (check one or more boxes)

Contractors with contracts in excess of \$5,000 must treat spouses and domestic partners equally as to employee benefits.

- Contractor complies with the County's Equal Benefits Ordinance by:
 - offering equal benefits to employees with spouses and employees with domestic partners.
 - offering a cash equivalent payment to eligible employees in lieu of equal benefits.
- Contractor does not comply with the County's Equal Benefits Ordinance.
- Contractor is exempt from this requirement because:
 - Contractor has no employees, does not provide benefits to employees' spouses, or the contract is for \$5,000 or less.
 - Contractor is a party to a collective bargaining agreement that began on _____ (date) and expires on _____ (date), and intends to offer equal benefits when said agreement expires.

III. NON-DISCRIMINATION (check appropriate box)


- Finding(s) of discrimination have been issued against Contractor within the past year by the Equal Employment Opportunity Commission, Fair Employment and Housing Commission, or other investigative entity. Please see attached sheet of paper explaining the outcome(s) or remedy for the discrimination.
- No finding of discrimination has been issued in the past year against the Contractor by the Equal Employment Opportunity Commission, Fair Employment and Housing Commission, or any other entity.

IV. EMPLOYEE JURY SERVICE (check one or more boxes)

Contractors with original or amended contracts in excess of \$100,000 must have and adhere to a written policy that provides its employees living in San Mateo County up to five days regular pay for actual jury service in the County.

- Contractor complies with the County's Employee Jury Service Ordinance.
- Contractor does not comply with the County's Employee Jury Service Ordinance.
- Contractor is exempt from this requirement because:
 - the contract is for \$100,000 or less.
 - Contractor is a party to a collective bargaining agreement that began on _____ (date) and expires on _____ (date), and intends to comply when the collective bargaining agreement expires.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct, and that I am authorized to bind this entity contractually.



Signature

Steven Fuentes

Name

February 15, 2011

Date

Associate Superintendent-Business Services

Title

CONTRACT INSURANCE APPROVAL

DATE: April 29, 2010

TO: Faiza Steele FAX: 363-4864 PONY: HRD 163

FROM: Brad Johnson

PHONE: 573-2537 FAX: 573-2893 PONY: MLH 322

The following is to be completed by the department before submission to Risk Management:

CONTRACTOR NAME: Jefferson Union High School District c/o Daly City Youth Health Center

DOES THE CONTRACTOR TRAVEL AS A PART OF THE CONTRACT SERVICES? Yes

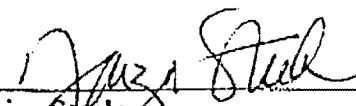
NUMBER OF EMPLOYEES WORKING FOR CONTRACTOR: Yes

DUTIES TO BE PERFORMED BY CONTRACTOR FOR COUNTY: See attached.

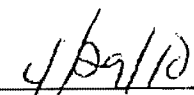
The following will be completed by Risk Management:

INSURANCE COVERAGE:	Amount	Approve	Waive	Modify
Comprehensive General Liability	\$1,000,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motor Vehicle Liability	\$1,000,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Liability	\$1,000,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workers' Compensation	Statutory	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS/COMMENTS:



 Faiza Steele
 Risk Management Analyst



 Date

CERTIFICATE NO.

ISSUE DATE (MM/DD/YYYY)

GL1-2295	CO	CERTIFICATE OF COVERAGE	06/28/2010
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<p>CSAC Excess Insurance Authority C/O ALLIANT INSURANCE SERVICES, INC. PO BOX 6450 NEWPORT BEACH, CA 92658-6450 PHONE (949) 756-0271 / FAX (619) 699-0901 LICENSE #0C36861</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BELOW. THIS CERTIFICATE OF COVERAGE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED and/or requesting a WAIVER OF SUBROGATION, the Memorandums of Coverage must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p> <p>COVERAGE AFFORDED A - CSAC Excess Insurance Authority</p>
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<p>Member: SAN MATEO COUNTY SCHOOLS INS GROUP ATTN: TRAVIS STEAGALL 1791 BROADWAY REDWOOD CITY, CA 94063</p>	<p>COVERAGE AFFORDED B</p> <p>COVERAGE AFFORDED C</p> <p>COVERAGE AFFORDED D</p>
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Coverages
 THIS IS TO CERTIFY THAT THE MEMORANDUMS OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED BY THE MEMORANDUMS DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS, AND CONDITIONS OF SUCH MEMORANDUMS. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF COVERAGE	MEMORANDUM NUMBER	COVERAGE EFFECTIVE DATE (MM/DD/YYYY)	COVERAGE EXPIRATION DATE (MM/DD/YYYY)	LIABILITY LIMITS
A	<input type="checkbox"/> <input checked="" type="checkbox"/> Excess General Liability <input checked="" type="checkbox"/> Excess Auto Liability <input checked="" type="checkbox"/> Excess Errors & Omissions	EIA-PE 10 EL-64	07/01/2010	07/01/2011	Difference between \$1,000,000 and the Member's Self-Insured Retention of \$250,000 Completed Operations Aggregate Applies

Description of Operations/Locations/Vehicles/Special Items:
 AS RESPECTS DALY CITY YOUTH HEALTH CENTER MENTAL HEALTH SERVICES AGREEMENT.

JEFFERSON UNION HIGH SCHOOL DISTRICT IS A MEMBER OF SAN MATEO COUNTY SCHOOLS INSURANCE GROUP

<p>Certificate Holder COUNTY OF SAN MATEO BEHAVIORAL HEALTH & RECOVERY SERVICES 225 37TH AVENUE, 3RD FLOOR SAN MATEO, CA 94403</p>	<p>Cancellation SHOULD ANY OF THE ABOVE DESCRIBED MEMORANDUMS OF COVERAGES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE MEMORANDUMS OF COVERAGE PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE</p> <p style="text-align: center;"><i>Michael P. [Signature]</i></p> <p style="text-align: center;">CSAC EXCESS INSURANCE AUTHORITY</p>
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CERTIFICATE OF COVERAGE

Issue Date
6/18/2010

ADMINISTRATOR:
Keenan & Associates
1740 Technology Drive, Suite 300
San Jose, CA 95110
408-441-0754
www.keenan.com

LICENSE # 0451271

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE DOCUMENTS BELOW.

ENTITIES AFFORDING COVERAGE:

- ENTITY A: Protected Insurance Program for Schools
- ENTITY B:
- ENTITY C:
- ENTITY D:
- ENTITY E:

COVERED PARTY:
Jefferson Union High SD
San Mateo Co SIG
699 Serramonte Blvd., Suite 100
Daly City CA 94015

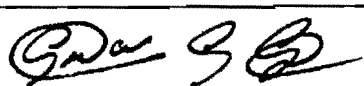
THIS IS TO CERTIFY THAT THE COVERAGES LISTED BELOW HAVE BEEN ISSUED TO THE COVERED PARTY NAMED ABOVE FOR THE PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE COVERAGE AFFORDED HEREIN IS SUBJECT TO ALL THE TERMS AND CONDITIONS OF SUCH COVERAGE DOCUMENTS.

ENT LTR	TYPE OF COVERAGE	COVERAGE DOCUMENTS	EFFECTIVE/ EXPIRATION DATE	MEMBER RETAINED LIMIT / DEDUCTIBLE	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE () OCCURRENCE <input type="checkbox"/> GOVERNMENT CODES <input type="checkbox"/> ERRORS & OMISSIONS			\$	COMBINED SINGLE LIMIT EACH OCCURRENCE \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> HIRED AUTO <input type="checkbox"/> NON-OWNED AUTO <input type="checkbox"/> GARAGE LIABILITY <input type="checkbox"/> AUTO PHYSICAL DAMAGE			\$	COMBINED SINGLE LIMIT EACH OCCURRENCE \$
	PROPERTY <input type="checkbox"/> ALL RISK <input type="checkbox"/> EXCLUDES EARTHQUAKE & FLOOD <input type="checkbox"/> BUILDER'S RISK			\$	\$ EACH OCCURRENCE
	STUDENT PROFESSIONAL LIABILITY			\$	\$ EACH OCCURRENCE
A	WORKERS COMPENSATION <input checked="" type="checkbox"/> EMPLOYERS' LIABILITY	PIPS10807	7/1/2010 7/1/2011	\$	<input type="checkbox"/> WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER \$ 1,000,000 E.L. EACH ACCIDENT
	EXCESS WORKERS COMPENSATION <input type="checkbox"/> EMPLOYERS' LIABILITY			\$	\$ 1,000,000 E.L. DISEASE - EACH EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMITS
	OTHER			\$	\$

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/RESTRICTIONS/SPECIAL PROVISIONS:
As respects, to the Daly City Youth Health Center Mental Health Services Agreement

CERTIFICATE HOLDER:
County of San Mateo Behavioral, Health & Recovery Services
Mary Vozikes
225 37th Avenue, 3rd Flr
San Mateo CA 94403

CANCELLATION..... SHOULD ANY OF THE ABOVE DESCRIBED COVERAGES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING ENTITY/JPA WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE ENTITY/JPA, ITS AGENTS OR REPRESENTATIVES.



Graham Grice

AUTHORIZED REPRESENTATIVE