

**AMENDMENT TO AGREEMENT  
BETWEEN THE COUNTY OF SAN MATEO AND  
STRATEGIC ENERGY INNOVATIONS**

THIS AMENDMENT TO THE AGREEMENT, entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the COUNTY OF SAN MATEO, hereinafter called "County," and Strategic Energy Innovations, hereinafter called "Contractor";

W I T N E S S E T H:

WHEREAS, pursuant to Government Code, Section 31000, County may contract with independent contractors for the furnishing of such services to or for County or any Department thereof;

WHEREAS, the parties entered into an Agreement for providing the Home Energy Retrofit Occupations (HERO) program support on March 15, 2011; and

WHEREAS, the parties wish to amend the Agreement to add funds in the amount of \$45,000 for a new total obligation \$220,000 and extend the term from July 1, 2010 through June 30, 2013.

**NOW, THEREFORE, IT IS HEREBY AGREED BY THE PARTIES HERETO AS FOLLOWS:**

1. The following exhibits are attached hereto and incorporated by reference herein:

Exhibit A: Description of Services

**Exhibit B1: Fee schedule (Rev. 04/11)**

**Exhibit B2: Budget (Rev. 04/11)**

Exhibit C: Workforce Investment Act Program Specific Requirements

Exhibit D: Assurances and Special Conditions

Attachment I - §504 Compliance

Attachment J - Contractor's Declaration Form

2. **Section 3 of the Agreement is amended to read as follows:**

**Payments**

In consideration of the services provided by Contractor in accordance with all terms, conditions and specifications set forth herein and in Exhibit "A", Exhibit "C" and Exhibit "D", County shall make payment to Contractor based on the rates

and in the manner specified in Exhibit "B1" and "B2. The County reserves the right to withhold payment if the County determines that the quantity or quality of the work performed is unacceptable. In no event shall the County's total fiscal obligation under this Agreement exceed **TWO HUNDRED TWENTY THOUSAND DOLLARS (\$220,000)**.

**3. Section 4 of the Agreement is amended to read as follows:**

**Term and Termination**

Subject to compliance with all terms and conditions, the term of this Agreement shall be from **July 1, 2010 through June 30, 2013**.

4. Original Exhibit B1 is replaced in its entirety with Revised Exhibit B1, (rev. 04/11) attached hereto and incorporated by reference herein.
5. Original Exhibit B2 is replaced in its entirety with Revised Exhibit B2, (rev. 04/11) attached hereto and incorporated by reference herein.
6. All other terms and conditions of the Agreement dated March 15, 2011, between the County and Contractor shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto, by their duly authorized representatives, have affixed their hands.

COUNTY OF SAN MATEO

\_\_\_\_\_  
President, Board of Supervisors

Date:\_\_\_\_\_

ATTEST:

By:\_\_\_\_\_  
Clerk of Said Board

Strategic Energy Innovations

\_\_\_\_\_  
Contractor's Signature

Date:\_\_\_\_\_

**Fee Schedule**

**Strategic Energy Innovations**  
**July 1, 2010 – June 30, 2013**

In consideration of the services provided by Contractor in Exhibit "A", County shall pay Contractor monthly upon receipt of itemized invoices for actual costs incurred based on the budget in Exhibit B2 (Rev. 4/11). Mileage will be reimbursed at the County rate which is \$0.51 per mile. Services and any taxes or fees shall not exceed the contract obligation of \$220,000.

**EXHIBIT B2**  
**(Rev. 04/11)**

In consideration of the payments set forth in Exhibit “B1”, Contractor shall provide the following services:

Task	Budget
1. Develop, test and refine an online screening and recruiting tool that includes career profiles, a self-assessment survey and user reporting for partner use <i>Staff Time, Task Specific Staff Expenses (Travel, Materials), and subcontracts for tool development</i>	\$150,000
2. Assist with employer development and industry relations. The scope of SEI’s assistance will be determined in consultation with partners and approved by San Mateo County <i>Staff Time &amp; Task Specific Staff Expenses (Travel, Materials)</i>	\$30,000
3. Assist with curriculum development for the HERO program. The scope of SEI’s assistance will be determined in consultation with partners and approved by San Mateo County <i>Staff Time &amp; Task Specific Staff Expenses (Travel, Materials)</i>	\$30,000
4. Support overall program reporting and implementation, including monthly invoicing, quarterly performance and financial reporting and support for completion of final reporting requirements. SEI will also travel as needed for program related meetings <i>Staff Time &amp; Task Specific Staff Expenses (Travel, Materials)</i>	\$10,000
<b>TOTAL BUDGET</b>	<b>\$220,000</b>

Staff Position	Rate <sup>1</sup>
Lead Staff	\$100
Program Manager (JS)	\$97
Program Manager (MK)	\$81
Project Coordinator	\$76
Assistant Project Coordinator	\$57
AmeriCorps Interns	\$28
<b>Expenses<sup>2</sup></b>	
Mileage	\$0.50 <sup>3</sup>

<sup>1</sup>Note that rates are inclusive of all benefits and fringe expenses. Where SEI rates for lead staff exceed \$100/hour, the remainder will be reported as in-kind contribution to the HERO project.

<sup>2</sup>Other project expenses will be charged at cost to SEI, and itemized in monthly invoices.

<sup>3</sup>Or current applicable federal mileage rate.